



Account Executive: Michael Duggan  
Phone: 207-253-2207 ext:  
Cell Phone:  
Fax:  
Email: michael.duggan@charter.com

## Spectrum Customer Service Order

Order # 8643624

Customer Information: Customer Code		
<b>Business Name</b>	Portland Public Schools	<b>Customer Type:</b> Existing Customer
<b>Federal Tax ID</b>	<b>Tax Exempt Status</b>	<b>Tax Exempt Certificate #</b>
*****4427	State	E10404
<b>Billing Address</b>		
<b>Attention To:</b>		<b>Account Number</b>
353 Cumberland Ave PORTLAND ME 04101		027426701
<b>Billing Contact</b>	<b>Billing Contact Phone</b>	<b>Billing Contact Email Address</b>
Mike Dery	(207) 842-4630	derymi@portlandschools.org
<b>Authorized Contact</b>	<b>Authorized Contact Phone</b>	<b>Authorized Contact Email Address</b>
Mike Dery	(207) 842-4630	derymi@portlandschools.org
<b>Technical Contact</b>	<b>Technical Contact Phone</b>	<b>Technical Contact Email Address</b>
Jay Weisberg	(207) 317-6715	weisbj@portlandschools.org



**Fiber Internet and Ethernet Service Order Information For 196 Allen Ave 100 Portland ME 04103**

Site Name	Address Location	Location Type	Bandwidth
	196 Allen Ave Portland, ME 04103		

**Current Services and Monthly charges At 196 Allen Ave Unit 100, Portland ME 04103**

Description	Quantity	Sales Price	Monthly Recurring Total
HSD MODEM	3	\$0.00	\$0.00
5 Static IP	2	\$0.00	\$0.00
5 Static IP	1	\$30.00	\$30.00
61 Static IP	1	\$0.00	\$0.00
<b>*Total</b>			<b>\$30.00</b>

\*Prices do not include taxes and fees.

**New and Revised Services and Monthly Charges At 196 Allen Ave Unit 100, Portland ME 04103**

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
Fiber Internet 2Gbps	1	\$3,080.00	\$3,080.00	48 Months
<b>*Total</b>			<b>\$3,080.00</b>	

\*Prices do not include taxes and fees.

**Special Terms****Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.



Authorized Signature for Customer

Xavier Botana, Superintendent

Printed Name and Title

Date Signed



## SERVICE AGREEMENT

This Spectrum Service Agreement, including all Service Orders entered into hereunder and the Commercial Terms of Service that are incorporated herein by this reference ("Service Agreement"), executed and effective upon the date of the signature set forth in the signature block below (the "Effective Date"), is between customer identified below ("Customer") and Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum").

### Spectrum Information

Spectrum

Street: 118 Johnson Road

City: Portland

State: ME

Zip Code: 04102

Contact: Michael Duggan

Phone: 207-253-2207

Facsimile:

### Customer Information

Customer Name (Exact Legal Name): Portland Public Schools

Federal Tax ID:  
\*\*\*\*\*4427

Billing Address:  
353 Cumberland Ave

Suite:

City:  
PORTLAND

State:  
ME

Zip Code:  
04101

Billing Contact Name:  
Mike Dery

Phone:  
(207) 842-4630

Email:  
derymi@portlandschools.org

Authorized Contact Name:  
Mike Dery

Phone:  
(207) 842-4630

Email:  
derymi@portlandschools.org

### Service Agreement

THIS SPECTRUM SERVICE AGREEMENT IS SUBJECT TO THE COMMERCIAL TERMS OF SERVICE AVAILABLE AT [WWW.CHARTER.COM](http://WWW.CHARTER.COM), A COPY OF WHICH WILL BE PROVIDED TO CUSTOMER UPON REQUEST. SUCH TERMS AND CONDITIONS ARE INCORPORATED HEREIN BY THIS REFERENCE. BY EXECUTING THIS SPECTRUM SERVICE AGREEMENT WHERE INDICATED BELOW, CUSTOMER ACKNOWLEDGES THAT (1) CUSTOMER ACCEPTS AND AGREES TO BE BOUND BY ALL SUCH TERMS AND CONDITIONS, INCLUDING THE ARBITRATION SECTION THEREOF, WHICH PROVIDES THAT THE PARTIES DESIRE TO RESOLVE DISPUTES RELATING TO THE SPECTRUM SERVICE AGREEMENT THROUGH ARBITRATION; AND (2) BY AGREEING TO ARBITRATION, CUSTOMER IS GIVING UP VARIOUS RIGHTS, INCLUDING THE RIGHT TO TRIAL BY JURY.

(Authorized Customer Signature)

(Date Signed)

Xavier Botana

Superintendent

(Printed Name)

(Title)



## Description of Services Ordered and Certification Form 471

### FCC Form 471

#### Application Information

<b>Nickname</b>	Internet Spctrm	<b>Application Number</b>	181029217
<b>Funding Year</b>	2018	<b>Category of Service</b>	Category 1

#### Billed Entity

PORTLAND SCHOOL DISTRICT  
353 CUMBERLAND AVENUE PORTLAND ME 041  
01 - 2957  
207-874-8100  
derymi@portlandschools.org

#### Contact Information

Michael Dery  
207-874-8100  
derymi@portlandschools.org

**Billed Entity Number** 121405  
**FCC Registration Number** 0011930062  
**Applicant Type** School District

#### Entity Information

##### School District Entity - Details

BEN	Name	Urban/ Rural	State LEA ID	State School ID	NCES Code	School District Attributes	Endowment
121405	PORTLAND SCHOOL DISTRICT	Urban				Public School District	None

#### Related Entity Information

##### Related Child School Entity - Details

BEN	Name	Urban/ Rural	State LEA ID	State School ID	NCES Code	Alternative Discount	School Attributes	Endowment
3932	EAST END COMMUNITY SCHOOL	Urban		1939			Public School	None
3936	PORTLAND HIGH SCHOOL	Urban		1356		None	Public School	None
3938	HALL ELEMENTARY SCHOOL	Urban		1347		None	Public School	None
3942	KING MIDDLE SCHOOL	Urban		1353		None	Public School	None
3945	REICHE COMM ELEMENTARY SCHOOL	Urban		1359			Public School	None
3947	RIVERTON ELEMENTARY SCHOOL	Urban		1359			Public School	None
3949	LYSETH ELEMENTARY SCHOOL	Urban		1351		None	Public School	None
3950	MOORE MIDDLE SCHOOL	Urban		1355		None	Public School	None

BEN	Name	Urban/ Rural	State LEA ID	State School ID	NCES Code	Alternative Discount	School Attributes	Endowment
3952	DEERING HIGH SCHOOL	Urban		1357		None	Public School	None
3953	LONGFELLOW ELEMENTARY SCHOOL	Urban		1348		None	Public School	None
3954	LINCOLN MIDDLE SCHOOL	Urban		1354		None	Public School	None
3957	PRESUMPCOT ELEMENTARY SCHOOL	Urban		1350			Public School	\$0.00
3985	PEAKS ISLAND ELEMENTARY SCHOOL	Rural		1349		None	Public School	None
16036163	CASCO BAY HIGH SCHOOL	Urban		1904		None	Public School	None
16069040	OCEAN AVENUE SCHOOL	Urban		2626		None	Public School	None
3805	CLIFF ISLAND ELEMENTARY SCHOOL	Rural		1345		Sibling Match	Public School	None

### Related Child School Entity - Discount Rate Calculation Details

BEN	Name	Urban/ Rural	Number of Students	Students Count Based on Estimate	CEP Percentage
3932	EAST END COMMUNITY SCHOOL	Urban	405	N/A	100.00%
3936	PORTLAND HIGH SCHOOL	Urban	737	N/A	
3938	HALL ELEMENTARY SCHOOL	Urban	429	N/A	
3942	KING MIDDLE SCHOOL	Urban	517	N/A	
3945	REICHE COMM ELEMENTARY SCHOOL	Urban	438	N/A	100.00%
3947	RIVERTON ELEMENTARY SCHOOL	Urban	457	N/A	100.00%
3949	LYSETH ELEMENTARY SCHOOL	Urban	477	N/A	
3950	MOORE MIDDLE SCHOOL	Urban	505	N/A	
3952	DEERING HIGH SCHOOL	Urban	919	N/A	
3953	LONGFELLOW ELEMENTARY SCHOOL	Urban	325	N/A	
3954	LINCOLN MIDDLE SCHOOL	Urban	510	N/A	
3957	PRESUMPCOT ELEMENTARY SCHOOL	Urban	255	N/A	100.00%
3985	PEAKS ISLAND ELEMENTARY SCHOOL	Rural	38	N/A	
16036163	CASCO BAY HIGH SCHOOL	Urban	379	N/A	
16069040	OCEAN AVENUE SCHOOL	Urban	405	N/A	
3805	CLIFF ISLAND ELEMENTARY SCHOOL	Rural	3	N/A	

### Related School District NIFs

School District BEN	School District Name	NIF BEN	NIF Name
121405	PORTLAND SCHOOL DISTRICT	16077684	PORTLAND SCHOOLS CENTRAL KITCHEN

### Discount Rate

School District Enrollment	School District NSLP Count	School District NSLP Percentage	School District Urban/ Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
6798	3970	58.0%	Urban	80%	80%	0%

## Funding Request for FRN #1899055577

**Funding Request Nickname:** TW-Spctrm

**Service Type:** Data Transmission and/or Internet Access

**What is the FRN number from the previous year ?** 1799073866

## Agreement Information - Contract

<b>Contract Number</b>	8643624	<b>Account Number</b>	
<b>Establishing FCC Form 470</b>	170077739	<b>Service Provider</b>	Time Warner Cable Business LLC (SPN: 143048275)
<b>Was an FCC Form 470 posted for the product and/or services you are requesting?</b>	Yes	<b>Based on State Master Contract?</b>	No
<b>Award Date</b>	May 05, 2017	<b>Based on a multiple award schedule?</b>	No
<b>How many bids were received for this contract?</b>	4	<b>Includes Voluntary Extensions?</b>	No
<b>What is the service start date?</b>	July 01, 2018	<b>Remaining Voluntary Extensions</b>	
		<b>Total Remaining Contract Length</b>	
		<b>What is the date your contract expires for the current term of the contract?</b>	June 30, 2019

Document Name	Document Description
2017_TWC_CONTRACT_ERATE.pdf	TWC - Internet Connection - 2GB

## Pricing Confidentiality

**Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?** No

**Narrative** Internet connection for all schools from a central location at 2GB. Deemed necessary as we rely more heavily on hosted and Cloud services for students.

Line Item # 1899055577.001

Product and Service Details

Purpose

Function

Type of Connection

Bandwidth Speed

Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

Fiber

Ethernet

Upload Speed

2.0 Gbps

Download Speed

2.0 Gbps

Connection Information

Does this include firewall services?

No

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a “Wide area network”)?

No

Is this a direct connection to a single school, library or a NIF for Internet access?

Yes

Cost Calculation for FRN Line Item # 1899055577.001

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$3,080.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	- \$0.00	One-time Ineligible Unit Costs	- \$0.00
Monthly Recurring Unit Eligible Costs	= \$3,080.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	x 1	One-time Quantity	x 0
Total Monthly Eligible Recurring Costs	= \$3,080.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$36,960.00	Total Eligible Recurring Costs	\$36,960.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discout Extended Eligible Line Item Cost	= \$36,960.00



## Recipients of Services

<b>BEN</b>	<b>Name</b>
3932	EAST END COMMUNITY SCHOOL
3936	PORTLAND HIGH SCHOOL
3938	HALL ELEMENTARY SCHOOL
3942	KING MIDDLE SCHOOL
3945	REICHE COMM ELEMENTARY SCHOOL
3947	RIVERTON ELEMENTARY SCHOOL
3949	LYSETH ELEMENTARY SCHOOL
3950	MOORE MIDDLE SCHOOL
3952	DEERING HIGH SCHOOL
3953	LONGFELLOW ELEMENTARY SCHOOL
3954	LINCOLN MIDDLE SCHOOL
3957	PRESUMPCOT ELEMENTARY SCHOOL
3985	PEAKS ISLAND ELEMENTARY SCHOOL
16036163	CASCO BAY HIGH SCHOOL
16069040	OCEAN AVENUE SCHOOL
3805	CLIFF ISLAND ELEMENTARY SCHOOL
16077684	PORTLAND SCHOOLS CENTRAL KITCHEN

Line Item # 1899055577.002

Product and Service Details

Purpose	Internet access service that includes a connection from any applicant site directly to the Internet Service Provider		
Function	Miscellaneous		
Type of Connection	Taxes and USF Fees		
Bandwidth Speed			
Upload Speed	2.0 Gbps	Download Speed	2.0 Gbps

Connection Information

Does this include firewall services?	No	Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a “Wide area network”)?	No
Is this a direct connection to a single school, library or a NIF for Internet access?	Yes		

Cost Calculation for FRN Line Item # 1899055577.002

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$30.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	- \$0.00	One-time Ineligible Unit Costs	- \$0.00
Monthly Recurring Unit Eligible Costs	= \$30.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	x 1	One-time Quantity	x 0
Total Monthly Eligible Recurring Costs	= \$30.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$360.00	Total Eligible Recurring Costs	\$360.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discout Extended Eligible Line Item Cost	= \$360.00

## Recipients of Services

<b>BEN</b>	<b>Name</b>
3932	EAST END COMMUNITY SCHOOL
3936	PORTLAND HIGH SCHOOL
3938	HALL ELEMENTARY SCHOOL
3942	KING MIDDLE SCHOOL
3945	REICHE COMM ELEMENTARY SCHOOL
3947	RIVERTON ELEMENTARY SCHOOL
3949	LYSETH ELEMENTARY SCHOOL
3950	MOORE MIDDLE SCHOOL
3952	DEERING HIGH SCHOOL
3953	LONGFELLOW ELEMENTARY SCHOOL
3954	LINCOLN MIDDLE SCHOOL
3957	PRESUMPCOT ELEMENTARY SCHOOL
3985	PEAKS ISLAND ELEMENTARY SCHOOL
16036163	CASCO BAY HIGH SCHOOL
16069040	OCEAN AVENUE SCHOOL
3805	CLIFF ISLAND ELEMENTARY SCHOOL
16077684	PORTLAND SCHOOLS CENTRAL KITCHEN

FRN Calculation for FRN #1899055577

Monthly Charges	
Total Monthly Recurring Charges	\$3,110.00
Total Monthly Ineligible Charges	- \$0.00
Total Monthly Eligible Charges	= \$3,110.00
Total Number of Months of Service	x 12
Total Eligible Pre-Discount Recurring Charges	= \$37,320.00

One-Time Charges	
Total One-Time Charges	\$0.00
Total Ineligible One-Time Charges	- \$0.00
Total Eligible Pre-Discount One-Time Charges	= \$0.00

Total Requested Amount	
Total Eligible Pre-Discount Recurring Charges	\$37,320.00
Total Eligible Pre-Discount One-Time Charges	+ \$0.00
Total Pre-Discount Charges	= \$37,320.00
Discount Rate	80%
Funding Commitment Request	= \$29,856.00

## Connectivity Questions

### District/System-wide Internet Access Questions

Does your school district currently aggregate Internet access for the entire district(as opposed to buying Yes Internet access on a building-by-building basis)?

**Download Speed** 500.00 **Download Speed Units** Mbps

**Upload Speed** 500.00 **Upload Speed Units** Mbps

### Per Entity Basis Questions

**Entity Name** PORTLAND SCHOOL DISTRICT **Entity Number** 121405

BEN	Entity Name	Download	Units	Upload	Units	Connection	Wifi Sufficient	Barriers to Robust Network
3932	EAST END COMMUNITY SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3936	PORTLAND HIGH SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3938	HALL ELEMENTARY SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3942	KING MIDDLE SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3945	REICHE COMM ELEMENTARY SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3947	RIVERTON ELEMENTARY SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3949	LYSETH ELEMENTARY SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3950	MOORE MIDDLE SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3952	DEERING HIGH SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3953	LONGFELLOW ELEMENTARY SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3954	LINCOLN MIDDLE SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3957	PRESUMSCOT ELEMENTARY SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3985	PEAKS ISLAND ELEMENTARY SCHOOL	100.00	Mbps	100.00	Mbps	Cable Modem	Mostly	No barriers
16036163	CASCO BAY HIGH SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
16069040	OCEAN AVENUE SCHOOL	500.00	Mbps	500.00	Mbps	Fiber	Mostly	No barriers
3805	CLIFF ISLAND ELEMENTARY SCHOOL	10.00	Mbps	10.00	Mbps	Cable Modem	Never	No barriers

## Certifications

I certify that the entities listed in this application are eligible for support because they are schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

### Total Funding Summary

**Below is a summary of the total line item costs on this FCC Form 471:**

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$37,320.00
Total funding commitment request amount on this FCC Form 471	\$29,856.00
Total applicant non-discount share of the eligible amount	\$7,464.00
Total budgeted amount allocated to resources not eligible for E-rate support	\$0.00

Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$7,464.00
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	No
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	No

I certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.

I certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.

I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.

## Notice

Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to submit an application for such discounts by filing this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the application requirements for universal service discounts contained in 47 C.F.R. § 54.504. Schools and libraries must file this form themselves or as part of a consortium. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving your application for universal service discounts is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application for universal service discounts may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, consistent with the Communications Act of 1934, FCC regulations and orders, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law, information provided in or submitted with this form or in response to subsequent inquiries may be disclosed to the public. If you owe a past due debt to the Federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized. If you do not provide the information we request on the form, the FCC or the Universal Service Administrator may delay processing of your application for universal service discounts or may return your application without action. The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq. Public reporting burden for this collection of information is estimated to average 4.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

## Authorized Person

**Title:** Director of Technology

**Name:** Michael Dery

**Phone:** 207-874-8100

**Email:** derymi@portlandschools.org

**Address:** 353 CUMBERLAND AVENUE  
PORTLAND ME 04101 - 2957

**Employer:** Michael Dery

**Certified Timestamp**

19-Mar-2018 11:08:28 EDT