**October 1, 2019**

Marlene H. Dortch, Secretary

Federal Communications Commission

Office of the Secretary

445 12th Street, SW

Washington, DC 20554

Re: Request for Waiver of Form 471 Filing Deadline for Funding Year 2019

CC Docket No. 02-6

Contact:

Penn-Trafford School District

BEN: 125359

Jason Caruso, Technology Coordinator

3381 Route 130, Harrison City, PA 15636

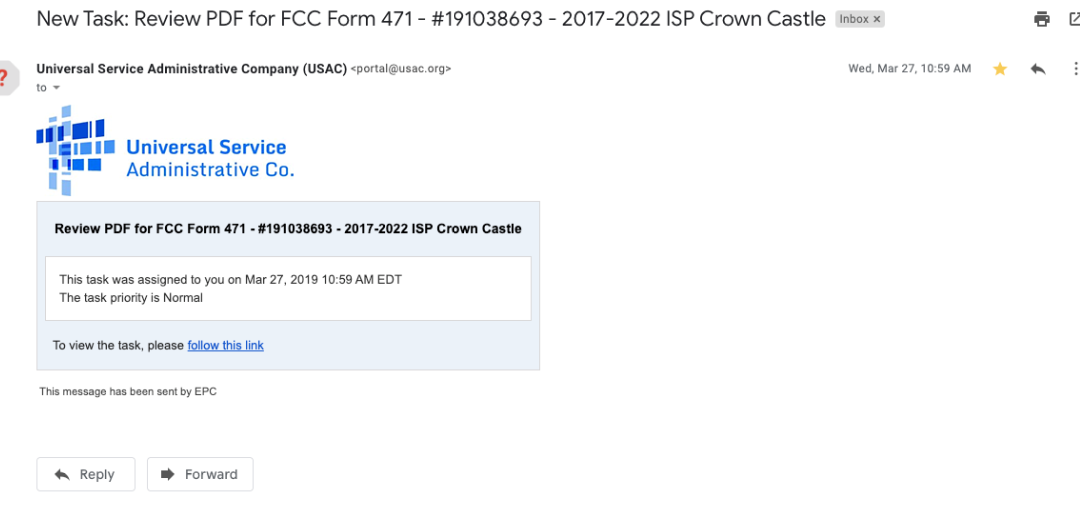
724.744.0232

carusoj@penntrafford.org

FCC Form 471 Application #: 191038693

Dear Ms. Dortch,

I am writing to respectfully request the FCC to grant a waiver of the Funding Year 2019 Form 471 deadline so that our Form 471 E-rate application will be considered as having been filed within the ‘window.’ The circumstances around our waiver request are a little different than others that we have seen in your system.

I created the FY 2019 Form 471 during the FY 2019 filing window and finished it on March 27, 2019 at 10:59 am – the final day to submit. At the end of the form, I clicked on Review PDF and believed that our form was submitted successfully at that point. We did not realize there was an extra step required to actually certify the form. You can tell the form was completed because we have discovered receipt of an e-mail that shows the date the 471 was sent for certification (the original message is attached to this appeal, and a screenshot is embedded below).

On August 12, we received a message from USAC (EPC) that told us there was a Task Pending in EPC. When we clicked on the e-mail, we were directed to certify our FY 2019 Form 471, which we did immediately – August 12, 2019.



We have been waiting patiently to receive our FCDL or for PIA to reach out to us for more information. Absent that correspondence, on October 1, 2019, I reached out to our State E-rate Coordinator and she explained our mistake and the need to request a waiver of the FY 2019 filing window dates.

I realize that previous precedent is for the Commission to grant Form 471 deadline waiver requests if the Form was submitted within 14 days of the original Form 471 deadline. I also realize that our form, technically, was not submitted during that grace period. But in light of the special circumstances I described above, I respectfully request the FCC view these extenuating circumstances as good cause to waive the Form 471 deadline for this application. I try very hard to comply with all of the E-rate rules and deadlines and regret deeply not making the extra two clicks. Please don’t allow my mistake to be the cause of loss of funding for our District.

Thank you for your consideration of our request.

Respectfully submitted,

Jason Caruso

Technology Coordinator