**Meeting Minutes**

Meeting: IWG-4 (Meeting 8)

Date/Time: September 5, 2017 at 10 am EST

Location: Conference call only

Committee Members & Observers Present: See Participants’ List (attached)

FCC Employees Present: Dante Ibarra, Allen Yang, Clay DeCell, Larry Olson

Minutes prepared by: Mariah Shuman

Meeting Summary:

1. Opening Remarks and Introductions. The meeting was called to order at 10:00am ET, and all participants introduced themselves.

The agenda of the meeting (Document IWG-4/016 (September 5, 2017)) was approved without changes.

1. Appointment of Minutes Taker. Mariah Shuman of OneWeb volunteered to prepare the minutes for this meeting.
2. Approval of Minutes. The draft minutes of IWG-4, as contained in Document IWG-4/015 (July 27, 2017), were approved with no changes.
3. Proposed Preliminary Views. There were two new proposed preliminary views (PVs) submitted prior to the meeting by Alexander Gerdenitsch of Intelsat. The PVs were titled Document 17 and Document 18 by the Chair. Alexander Gerdenitsch explained the content of the two Documents. Dante Ibarra of the FCC noted a few formatting concerns that would be discussed outside of the meeting. Document 17 and Document 18 were approved by the meeting attendees.
4. Agenda Items for Discussion. No Agenda Items were discussed.
5. Updates on Relevant International Meetings No items were discussed.
6. Next Meeting

The next meeting of IWG-4 has not yet been scheduled. The Chair will coordinate with the Chair of IWG-3 in order to arrange for the next meetings of IWG-4 and IWG-3 to occur on the same day, likely in early October.

1. Other Issues

The Chair asked Dante Ibarra of the FCC when documents would be due before the next WAC meeting. Dante Ibarra will check on this question and revert to the Chair with guidance. In the meantime, it is expected that inputs will likely be due in mid-October.

The meeting adjourned at 10:17 am EDT.

Documents Distributed:

* Agenda for the eighth IWG-4 meeting (Document IWG-4/016 (September 5, 2017))
* Draft minutes from the seventh meeting (Document IWG-4/015 (July 27, 2017))

Public Participation Statement:

This meeting was open to the public as announced by Public Notice DA 17-781.

Author: Mariah Shuman (OneWeb)

**IWG-4 Meeting Participants List**

**September 5, 2017**

**Name**

**Members**

Alexander Gerdenitsch, Intelsat

Bob Weller, NAB

Don Jansky, Jansky-Barmat Telecommunications, Inc.

Jennifer A. Manner, EchoStar Corporation

Jack Wengryniuk, AT&T

Stephen Baruch, New Wave Spectrum Partners LLC

Mariah Shuman, OneWeb

Giselle Creeser, Inmarsat

Audrey Allison, Boeing

Carlos Flores, NOAA

Charity Weeden, Satellite Industry Association

Alexander Epshteyn, Boeing

**Observers**

Andy Feltman, Harris for DoD

Larry Reed, ASRC for NASA

Jonathan Williams, National Science Foundation

Ashley Zauderer, National Science Foundation

Tom Hayden, TLH Consulting

Shelli-Rose Haskins, ACES for NOAA

**FCC Representatives**

Dante Ibarra

Allen Yang

Clay DeCell

Larry Olson