

**SALISBURY CENTRAL SCHOOL  
P.O. BOX 1808  
45 LINCOLN CITY ROAD  
LAKEVILLE, CT 06039**

**Mrs. Stephanie Magyar  
Principal**

**Ph# 860-435-9871  
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**January 11, 2018**

To whom it may concern,

I am writing from the Salisbury School District (BEN 122262) located in Salisbury, Connecticut. I am writing this letter as a waiver request to override the 120 day deadline for filing my FCC Form 472 for funding year 2017.

Our FCC Form 486 (#50780) for funding year 2017 was approved on July 14, 2017. Once approval was secured, I submitted our FCC Form 498 (#443023119) on August 9, 2017. Throughout the summer and fall of 2017, I continuously checked online to determine the status of our Form 498 and it always showed that it had been "certified" but not "approved."

On November 28, 2017, I corresponded with a USAC support team member regarding why my Form 498 had not been approved. I was informed that they needed our banking information in order to approve the form. At that time, I was not aware that any information was missing from our Form 498. I did not receive any communication indicating that the form was incomplete.

On November 29, 2017, I faxed the necessary banking information to USAC so that they could process our Form 498. On November 30, 2017, I received an email that our form was approved and I could proceed.

In reviewing the FCC Form 472 BEAR User Guide on December 11, 2017, I realized that I didn't have an applicant 498 ID. I called USAC to request one and they informed me that I would receive my ID in the mail in approximately two weeks. It arrived on December 22, 2017.

In preparing to finally submit my Form 472, I realized that I had missed the 120 day deadline for submitting Form 472 and the deadline for requesting an extension to the deadline. This has brought me to this point and I am now filing this request to waive the 120 day invoice deadline so that I can submit my invoice for payment.

We are a very small school in a rural part of Connecticut and I serve as the Board Clerk for the school. I have always submitted all of our eRate applications without any professional help or guidance. I admit that I shouldn't have waited so long to contact USAC about why our Form 498 had not been approved and I apologize for that. It would be a tremendous help to me if you could give us the chance to submit the one invoice we have by waiving the 120 day deadline for Form 472.

Sincerely,



**Sue Bucceri  
Board Clerk**

***Success For All***