



Match Education  
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Boston, MA 02215  
Phone: (617) 232-0300  
[www.matcheducation.org](http://www.matcheducation.org)

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January 30, 2018

To whom it may concern,

This is a letter to confirm the end/hire dates of the employees listed below:

**Employee A** - Director of Technology, end date 6/30/17

**Employee B** - IT Manager, 8/1/17 to Present

Please feel free to contact the HR department directly at 857-366-9341 or via email at [HR@matcheducation.org](mailto:HR@matcheducation.org) should you have any questions or need any more information.

Sincerely,

Payroll & Benefits Coordinator