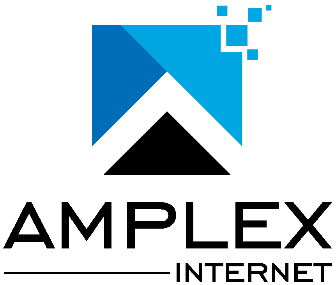
**22690 Pemberville Rd.**

**Luckey, OH 43443**

**419-837-5015**

CPNI Policy

1. Amplex Electric Inc has established procedures and policies to comply with Federal Communications Commission rules regarding the use, disclosure, access and recordkeeping requirements. Amplex Electric Inc utilizes an employee training program with a disciplinary process and supervisory review to ensure compliance with the FCC’s CPNI rules and regulations.
2. All of the company’s proprietary data bases, including that containing customer information, are password protected, and access to same is limited to authorized personnel only. Distribution of the password is limited to those authorized personnel. The password will be changed routinely, and whenever an employee with access to such data bases leaves the company.
3. No customer information in any form is to be removed from the company’s offices by employees or others. This includes computer printouts, handwritten information or notes, copies of files or documents in any electronic form, and verbal transmission of customer information to persons who are not direct employees of the company.
4. Employees are to closely guard customer lists, contact information, telephone numbers, and all other customer information, both proprietary and public, to prevent any information from being removed from our offices by non-employees either accidentally or intentionally.
5. Disconnected or inactive customer files are to be retained for no more than 3 years, and then shredded. Disconnected or inactive customer files are never to be placed in the trash unshredded. Customer database printouts are to be shredded when replaced by newer printouts.
6. Amplex Electric Inc has a notification process in place to alert law enforcement, the FCC and affected customers in the event of a CPNI breach and maintains corresponding records for a period of at least two years.
7. Amplex Electric Inc uses CPNI to provide our customers with the services for which the CPNI was derived. Amplex Electric Inc reserves the right to use, disclose or permit access to CPNI to protect the company’s rights or property, and to protect users of our services from fraudulent, abusive or unlawful use of, or subscription to, our services.
8. Amplex Electric Inc requires a photographic identification from any customers requesting account information in our office. Amplex Electric Inc does have a system whereby customers can access their accounts online and a password is required for online accounts. Responses to customer inquiries are sent to the customer’s address of record or previously-supplied e-mail account. Amplex Electric Inc has implemented a system for password protection of customer accounts that would enable online access.
9. Among other things, any online access system includes a notification process to provide immediate notice to customers when a customer-initiated password or backup for forgotten passwords, an online account, or the address of record, is created or changed.
10. Appropriate disciplinary action (including termination) will be taken for any violations of this policy.

**Amplex Electric Inc does not conduct joint marketing with entities and therefore is not required to obtain opt-in consent from customers for joint marketing purposes.**