

STATEMENT OF POLICY IN TREATMENT OF CUSTOMER PROPRIETARY NETWORK INFORMATION (CPNI)

1. It is PNG Telecommunications, Inc. (hereafter referred to as "PNG Telecommunications") policy not to use CPNI for any activity other than permitted by law. Any disclosure of CPNI to other parties (such as affiliates, vendors, and agents) occurs only if it is necessary to conduct a legitimate business activity related to the services already provided by the company to the customer. If the Company is not required by law to disclose the CPNI or if the intended use does not fall within one of the carve outs, the Company will first obtain the customer's consent prior to using CPNI.
2. PNG Telecommunications follows industry-standard practices to prevent unauthorized access to CPNI by a person other than the subscriber or PNG Telecommunications. **However**, PNG Telecommunications cannot guarantee that these practices will prevent every unauthorized attempt to access, use, or disclose personally identifiable information.
Therefore:
 - A. If an unauthorized disclosure were to occur, PNG Telecommunications shall provide notification of the breach within seven (7) days to the United States Secret Service ("USSS") and the Federal Bureau of Investigation ("FBI").
 - B. PNG Telecommunications shall wait an additional seven (7) days from its government notice prior to notifying the affected customers of the breach.
 - C. Notwithstanding the provisions in subparagraph B above, PNG Telecommunications shall not wait the additional seven (7) days to notify its customers if PNG Telecommunications determines there is an immediate risk of irreparable harm to the customers.
 - D. PNG Telecommunications shall maintain records of discovered breaches for a period of at least two (2) years.
3. All employees will be trained as to when they are, and are not, authorized to use CPNI upon employment with the Company and annually thereafter.
 - A. Specifically, PNG Telecommunications shall prohibit its personnel from releasing CPNI based upon a customer-initiated telephone call except under the following three (3) circumstances;
 - 1) When the customer has pre-established a password.
 - 2) When the information requested by the customer is to be sent to the customer's address of record, or
 - 3) When PNG Telecommunications calls the customer's telephone number of record and discusses the information with the party initially identified by customer when service was initiated.
 - B. PNG Telecommunications may use CPNI for the following purposes:
 - To initiate, render, maintain, repair, bill and collect for services;
 - To protect its property rights; or to protect its subscribers or other carriers from fraudulent, abusive, or the unlawful use of, or subscription to, such

- services;
 - To provide inbound telemarketing, referral or administrative services to the customer during a customer initiated call and with the customer's informed consent.
 - To market additional services to customers that are within the same categories of service to which the customer already subscribes;
 - To market services formerly known as adjunct-to-basic services; and
 - To market additional services to customers with the receipt of informed consent via the use of opt-in or opt-out, as applicable.
4. Prior to allowing access to Customers' individually identifiable CPNI to PNG Telecommunication joint ventures or independent contractors, PNG Telecommunications will require, in order to safeguard that information, their entry into both confidentiality agreements that ensure compliance with this Statement and shall obtain opt-in consent from a customer prior to disclosing the information. In addition, PNG Telecommunications requires all outside Dealers and Agents to acknowledge and certify that they may only use CPNI for the purpose for which that information has been provided.
 5. PNG Telecommunications requires express written authorization from the customer prior to dispensing CPNI to new carriers, except as otherwise required by law.
 6. PNG Telecommunications does not market, share or otherwise sell CPNI information to any third party.
 7. PNG Telecommunications maintains a record of its own and its affiliates' sales and marketing campaigns that use PNG Telecommunications' customers' CPNI. The record will include a description of each campaign, the specific CPNI that was used in the campaign, and what products and services were offered as part of the campaign.
 - A. Prior commencement of a sales or marketing campaign that utilizes CPNI, PNG Telecommunications establishes the status of a customer's CPNI approval. The following sets forth the procedure followed by PNG Telecommunications.
 - Prior to any solicitation for customer approval, PNG Telecommunications will notify customers of their right to restrict the use of, disclosure of, and access to their CPNI.
 - PNG Telecommunications will use opt-in approval for any instance in which PNG Telecommunications must obtain customer approval prior to using, disclosing, or permitting access to CPNI.
 - A customer's approval or disapproval remains in effect until the customer revokes or limits such approval or disapproval.
 - Records of approvals are maintained for at least one year.
 - PNG Telecommunications provides individual notice to customers when soliciting approval to use, disclose, or permit access to CPNI.
 - The content of PNG Telecommunications' CPNI notices comply with FCC rule 64.2008 (c).
 8. PNG Telecommunications has implemented a system to obtain approval and informed consent from its customers prior to the use of CPNI for marketing purposes. This system allows for the status of a customer's CPNI approval to be clearly established

prior to the use of CPNI.

9. PNG Telecommunications has a supervisory review process regarding compliance with the CPNI rules for outbound marketing situations and will maintain compliance records for at least one year. Specifically, PNG Telecommunications' sales personnel will obtain express approval of any proposed outbound marketing request for customer approval of the use of CPNI by a company officer of PNG Telecommunications.
10. PNG Telecommunications notifies customers immediately of any account changes, including address of record, authentication, online account and password related changes.
11. PNG Telecommunications may negotiate alternative authentication procedures for services that PNG Telecommunications provides to business customers that have a dedicated account representative and a contract that specifically addresses PNG Telecommunications' protection of CPNI.
12. PNG Telecommunications is prepared to provide written notice within five business days to the FCC of any instance where the opt-in mechanisms do not work properly to such a degree that consumer's inability to opt-in is more than an anomaly.

I have reviewed PNG's 'Statement of Policy in Treatment of Customer Proprietary Network Information' (CPNI) and understand my duties as PNG's _____ to ensure that PNG is in compliance.

Job Title

Print Name

Signature

Date