*Issue*

USAC is currently reviewing your compliance with the E-rate Program, and we have identified an issue that we need you to help us resolve.

*What is the issue?*

USAC has been unable to determine that price was the primary factor in the vendor selection process for the FRN listed below. This is an issue because FCC rules require that applicants select the most cost-effective products and/or service offering with the price being the primary factor in vendor selection process. USAC may rescind your funding commitment for the FRN as required by program rules. The funding commitment may be rescinded for this FRN **and we may seek recovery of any improperly disbursed funds from the applicant** because price of eligible products and services was not the primary factor for vendor selection:

|  |  |  |
| --- | --- | --- |
| **FRN** | **Commitment Amount** | **Disbursed Amount** |
| **1799081055** | **$9,853.00** | **$0.00** |

Please read the questions and provide responses below. Please give enough detail, insight, and clarity to help the reviewers fully understand your specific situation.

Check the boxes for statements that apply, and where applicable, type the information requested into the text boxes. If your information is too detailed for the text box, or if you need to provide additional documentation, click “Browse” to upload relevant files or documentation.

*Question(s)*

|  |  |  |
| --- | --- | --- |
| **#** | **Questions** | **Response** |
| 1 | **Bid Responses**  Indicate the number of bids/proposals received for those funding requests and provide complete copies of any and all proposals, bid responses, etc., received in response to the FCC Form 470, and/or any RFP, or other solicitation in any way associated with the applicant’s funding request and/or with the selection of the service provider that appears on the applicant’s funding requests. | three |
| 2 | **Vendor Selection Process**  Provide all documentation created during the bidding process that indicated how and why you selected the vendor. Include all bids that you received and any other bid documentation such as attendance sheets, correspondences to and from the bidding vendor and a description of your bid evaluation process. | * **Enclosed**   I have attached the three quotes and a summary of them that was delivered to the Board of Trustees at the July 2017 meeting. |
| 3 | If you would like to provide any additional information about these issues that have not been addressed above:  Use the text box to type information, or upload additional documentation using the “Browse” button. | GovConnection provided the lowest of the 3 quotes. |