**Des Plaines Pub Library Appeal Letter July 24, 2018**

**2017 4th Floor UPS Project – 171026061**

**BEN: 135229**

**FRN 1799081055**

This is an appeal for reconsideration of Funding Commitment Adjustment Letter for Funding Year 2017, for application 171026108 (2017 DPPL 4th Floor UPS Project), filed by the DES PLAINES PUBLIC LIBRARY (BEN: 135229). It was reconsidered on the basis that we did not choose the most cost-effective vendor for the project.

The library filed Form 470 # 170074225 in March 2017, indicating its plan to replace the UPS on the library’s fourth floor. At that time we had a quote from D & B Power Associates for the project, so we used that as our cost estimate. The project was funded in full by USAC.

However, when the library collected three quotes for the project (our board’s usual practice), D & B Power’s quote was much higher than their original quote, and was in fact the highest price of the three. GovConnection gave the lowest quote of the three at $12,380.87, so we chose them to perform the work.

We filed a SPIN change to reflect the new vendor, and this change was approved: #83938.

I was unable to file the BEAR invoice because the system would not recognize the approved SPIN change, so I opened a customer service case. The Funding Commitment Aadjustment Letter does not reflect the chosen (and cheapest) vendor, but rather indicates that we used D & B Power. That is not correct.

I have previously provided the contract and invoicing documentation in EPC. I respectfully request that USAC reassess the decision to deny funding. We did choose the lowest cost vendor for this project – GovConnection.

Sincerely,

Roberta Johnson

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Des Plaines Public Library

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