October 24, 2018

**Letter of Appeal – Request for Waiver**

To Whom It May Concern:

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| --- | --- |
| Entity & BEN | West Clermont Local School District (BEN 129893) |
| Contact Person | Larry Parece |
| **Contact Information** |  |
| Mailing Address - | 4350 Aicholtz Rd., Suite 220, Cincinnati, OH 45245 |
| Phone Number - | 513-943-5094 |
| Email Address - | [Parece\_l@westcler.org](mailto:Parece_l@westcler.org) |
| Funding Year | FY2018 |
| Application Type & Application Number | Form 471 Application Number 181043382 |
| FRN | #1899084690Bottom of Form |
| Appeal Reason | Overlooked this Form 471 during Fiscal Year 2018 filings. |
| Proceeding No. | 02-6 |

**Appeal Explanation:**

The services associated with this Form 471 are Internet Services and Transport. The 5 year contract for these services was entered into during the Fiscal Year 2016 funding period. The need to file a form 471 in support of this service escaped my notice when filing other forms for Fiscal Year 2018. A Funding Commitment Decision Letter was issued in Fiscal Year 2016, and the failure to file Form 471 for Fiscal Year 2018 was an oversight.

I respectfully request a waiver to the Filed Out of Window status for this Form 471 to allow it to be considered Filed in Window.

Sincerely,

Larry Parece

Director of Technology

West Clermont Local School District