

March 23, 2018

**Letter of Appeal – Request for Waiver**

To Whom It May Concern:

Entity & BEN	West Clermont Local School District BEN# 129893
Contact Person	Larry Parece
<b>Contact Information</b>	
Mailing Address -	4350 Aicholtz Road, Suite 220, Cincinnati, OH 45245
Phone Number -	(513) 943 – 5094
Email Address -	<u>Parece l@westcler.org</u>
Funding Year	FY2018
Application Type & Application Number	Form 471 Application Number <b>181041736</b>
FRN	1899081606 & 1899081667
Appeal Reason	Certified Out of Window.
Proceeding No.	02-6

**Appeal Explanation:**

This application was filed four (4) minutes outside of the filing window. The filing was processed late on the night of the deadline date (March 22, 2018) to give any respondents an opportunity to submit proposals in response to the Form 470 we filed for this project. Unfortunately, the filing was not completed and certified until four (4) minutes past midnight, or 00:04 on March 23, 2018.

I respectfully request you consider this appeal for a Waiver of the Rules and classify this application as “Certified in Window.”

Sincerely,

Lawrence W. Parece  
Director of Technology  
West Clermont Local School District