

Before the  
Federal Communications Commission  
Washington, DC 20554

In the Matter of	)	
	)	
Petition for Waiver of	)	
FCC Form 471 Filing Deadline	)	
	)	
St. Catherine of Sienna School	)	CC Docket No. 02-6
(BEN: 108889)	)	
	)	
Schools and Libraries Universal Service	)	
Support Mechanism	)	

**Petition for Waiver of  
FCC Form 471 Filing Deadline for Funding Year 2019  
RE: FCC Form 471 108889**

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**I. INTRODUCTION AND SUMMARY**

St. Catherine of Sienna School serves low income pre-kindergarten through Grade 8 children in Martinez, CA. For the last few years, St. Catherine has been a very small but successful participant of the E-Rate program.

St. Catherine submitted and certified their Funding Year 2019 FCC Form 471, Application #191041677, in the “Apply Online” portal of the Schools and Libraries Division (“SLD”) of the Universal Service Administrative Company’s (“USAC”) website, on April 1<sup>st</sup>, 2019, just 3 business days after the FCC Form 471 filing deadline of March 27th.

Since each school in the Diocese of Oakland is an independent school, each school must apply for E-Rate funds separately. Some schools have staff that are experienced and knowledgeable in the E-Rate process, and are able to complete this highly technical and time-consuming

operation. Others, like St. Catherine of Sienna school, must rely on the Diocese office for guidance, where a single employee provides support for 39 schools. Due to a miscommunication about who was responsible for submitting E-Rate forms, this employee missed the filing deadline to submit St. Catherine's Form 470. The related contract and 471 for Basic Maintenance of Internal Connections was thus delayed until the 28 day waiting period could be completed.

## **II. Request**

St. Catherine of Sienna School respectfully petitions the Commission to request a waiver of the Funding Year 2019 FCC Form 471 filing deadline to allow the Out of Window submission of their E-Rate Funding Year 2019 FCC Form 471 191041677, due to the miscommunication and misunderstanding described above.

Respectfully submitted,



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