



Woodson Independent School District

Home of the Cowboys and Cowgirls

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Casey Adams
Superintendent

4/2/18

Universal Service Administrative Co.
700 12th Street, NW, Suite 900
Washington, DC 20005

Re: 471 Application Not Filed In Time

To Whom It May Concern:

I am sending this letter to ask for a waiver to accept our school's 471 application past the required deadline. We are a small rural school and depend on the e-rate as support financially for our internet services.

Unfortunately, this has been a very crazy and challenging year at Woodson ISD. Our superintendent of six years abruptly resigned during this year's e-rate filing cycle due to unforeseen/unpredictable circumstances. He has been the main contact/filer for our e-rate applications. After he resign, we had a part time interim superintendent to help us try to maintain order at our school. We also appointed a new superintendent in March. Many of the duties such as the filing of the 471 application were passed to individuals who were unfamiliar with the process. We missed the deadline to apply during this time.

We are asking that our 471 application be allowed even though our school missed the March 22 deadline. We appreciate your consideration.

Sincerely,

Casey Adams
Superintendent
Woodson ISD