**East Albemarle Regional Library**

**Administrative Office**

100 East Colonial Avenue

Elizabeth City, North Carolina 27909

Voice: 252-335-2511

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www.earlibrary.org

April 3, 2018

Letter of Waiver

Federal Communication Commission

Office of the Secretary 445 12th Street, SW

Washington, DC 20554

Re: Waiver request for East Albemarle Regional Library

CC Docket No. 02-6

In re:

Billed Entity Number 126913

Applicant: East Albemarle Regional Library System

Fund Year: 2018 FCC Form 471: 181042156 (Category 1) and 181011560 (Category 2)

FRN for Category 1: 1899082407, 1899082410, 1899082417, 1899082418, & 1899082419

FRN for Category 2: 1899082510, 1899082501, 1899082492, 1899082489, 1899082485, 1899082481, 1899082477, & 1899082473

To Whom It May Concern:

The East Albemarle Regional Library certified their Funding year 2018 FCC Form 471 in the EPC portal of the Schools and Libraries Division of the Universal Service Administrative Company’s (USAC) website on April 2, 2018.

The Assistant Director of the Libraries who files the E-rate had several medical issues starting on March 13, 2018 that lasted for several weeks, and was unable to work during this period.

The East Albemarle Regional Library System respectfully petitions the Commission to request a waiver of the Funding year 2018, FCC Form 471 filing deadline due to an unforeseen medical circumstance.

Sincerely,

Jonathan Wark

Jonathan Wark

Director of the East Albemarle Regional Library System

[jwark@earlibrary.org](mailto:jwark@earlibrary.org)

252-473-2372

**Member Libraries**

Camden County Library ◊ Currituck County Libraries in Barco Corolla & Moyock

Dare County Libraries in Hatteras Kill Devil Hills & Manteo ◊ Pasquotank County Library