

Notre Dame de la Baie Academy  
Gina Fredrick  
Director of Technology and I.S  
610 Maryhill Drive  
Green Bay, WI 54303

RE: Petition for Waiver/Extension for E-Rate Form 471 FY201819

To whom it may concern:

I am petitioning for an extension or waiver on the Form 471 deadline of March 22, 2018. I have missed my deadline and am asking for you to consider taking my late submission. We are a private high school who relies on the funding from the e-rate program for our internet charges each year. It was my oversight that I missed the deadline. Due to being in a multi-year contract, I was mistaken on needing to submit the Form 470 and 471 for the next year. I now understand that I did not need to submit a Form 470, however did need to submit a Form 471 for the multi-year contract.

I have submitted my Form 471 but know it is outside the filing window. I ask that you please consider my submission and help our school with the 40% reimbursement for our internet connections, even with my oversight on the deadline for this document. I am truly sorry for this mistake.

Sincerely,

Gina Fredrick