

WILLIAM R. HARBRON, Ed.D.  
Superintendent of Schools  
[w.harbron@dover.k12.nh.us](mailto:w.harbron@dover.k12.nh.us)

LIBBY M. SIMMONS  
Business Administrator  
[l.simmons@dover.k12.nh.us](mailto:l.simmons@dover.k12.nh.us)



CHRISTINE BOSTON, Ed.D.  
Director of Pupil Personnel Services  
[c.boston@dover.k12.nh.us](mailto:c.boston@dover.k12.nh.us)

PAULA GLYNN  
Director of Curriculum, Instruction and  
Assessment  
[p.glynn@dover.k12.nh.us](mailto:p.glynn@dover.k12.nh.us)

THE DOVER SCHOOL DISTRICT  
SCHOOL ADMINISTRATIVE UNIT #11  
McCONNELL CENTER  
61 LOCUST STREET SUITE 409  
DOVER, NEW HAMPSHIRE 03820-4132  
TEL (603) 516-6800  
FAX (603) 516-6809

March 30, 2018

Marlene H. Dortch, Secretary  
Federal Communications Commission  
Office of the Secretary  
445 12<sup>th</sup> Street SW  
Washington, DC 20554

**RE: Request for Waiver of Form 471 Filing Deadline for Funding Year 2018**  
**CC: Docket 02-6**

Contact:  
Libby Simmons  
Business Administrator  
Dover School District  
61 Locust Street, Suite 409  
Dover, NH 03820  
603-516-6482  
[l.simmons@dover.k12.nh.us](mailto:l.simmons@dover.k12.nh.us)

FCC Form 471 Application #: 181042140

Dear Ms. Dortch,

We are writing to request that the FCC grant a waiver of the Funding Year 2018 Form 471 filing deadline and allow our Form 471 # 181042140 to be considered as having been filed within the Filing Window.

Our district lost its Director of Technology abruptly on March 16, 2018, just one week before the Filing Window closed. With eleven (11) complex bids to evaluate, our Technology Committee jumped in and in the remaining days prior to March 22<sup>nd</sup> close of the Filing Window carefully worked to evaluate all eleven (11) bids we received. We felt it was important to be thorough in this final phase of the bidding process.

*Dover School District Mission Statement*  
*Strengthening our community by educating every child, every day!*

The district was at a severe disadvantage from a time standpoint, as the Director of Technology had been the point person on this project. However, it was important to the district that the evaluation process be transparent, and the final criteria and rankings were published and made available to all bidders.

As we rushed to meet the March 22<sup>nd</sup> filing deadline, bidders contacted us with questions on the final day of the filing window. In response, we brought those questions to members of the Technology Committee. In spite of everyone's hard work in crafting the RFP and evaluating bids without our district's Director of Technology, we decided that we couldn't move forward and file a Form 471 while we put together responses to bidder questions.

We did, however, continue and complete the process, ultimately selecting the bidder we had ranked highest prior to the close of the Filing Window.

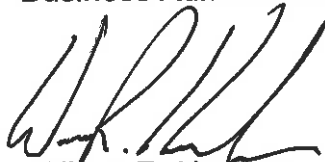
The unforeseen departure of our Director of Technology created a significant barrier to our being able to file a Form 471 in a timely fashion. We are filing this request for waiver and understand that there is a precedent for these requests being approved if there are extenuating circumstances and they are submitted within two weeks from the close of the filing window.

Our district appreciates and relies on the reimbursements we have gotten through the program in the past. We respectfully request that the FCC consider these circumstances beyond my control as a reason to grant my request for waiver. Please let us know if any additional information is needed.

Respectfully submitted,



Libby Simmons  
Business Administrator



William R. Harbron  
Superintendent of Schools

***Dover School District Mission Statement***

*Strengthening our community by educating every child, every day!*