**REFERENCE: Docket No. 02-6**

**APPLICANT CONTACT INFORMATION: Waldron District Library (BEN # 200033)**

**Waldron District Library (Phone number: 517-286-6511)**

**Elizabeth Taylor, Director (home phone number: 419-485-4262)**

**e-mail:** [**waldron@monroe.lib.mi.us**](mailto:waldron@monroe.lib.mi.us) **or** [**books@wcomco.net**](mailto:books@wcomco.net)

**APPEAL OF WINDOW WAIVER FOR FORM 471 DEADLINE REQUEST**

**RE: USAC’s Denial of Applicant’s Form 471 because we missed deadline.**

**We missed the deadline for the Form 471 (2018) and USAC denied our application due to this missed deadline.**

**As director of the applicant, WALDRON DISTRICT LIBRARY, I misunderstood the timing for the Form 471 for funding year 2018. As a relatively novice director, I thought we had to wait 28 days after filing our Form 470 (which I did) — but I didn’t fully realize how quickly the window would close. I based my actions on last year time-table, not realizing that the schedule was changed due to the roll-out of the EPC software.**

**I hope you will review this matter and waive the deadline and allow our application to be accepted. Our library is very small with limited resources. Our Total Funding Request amounts to $1,017.78 and although some might consider this minor: our small library with its resources cannot. I regret the error and have learned a valuable lesson. I hope you will waive the window deadline and allow USAC to approve our request. Thank you.**