

**FCC Request for Waiver
Osborne County Unified School District #392
BEN 138001 – Funding Year 2019/2020**

April 8, 2019

Marlene H. Dortch, Secretary
Federal Communications Commission
Office of the Secretary
445 12th Street, SW
Washington, DC 20554

**Re: Request for Waiver of Form 471 Filing Deadline for Funding Year 2019
CC Docket No. 02-6**

Contact Information:

School District:	Osborne County Unified School District #392
BEN:	#138001
Contact Person Name:	Deb Steward
Contact Person Phone:	785-621-4414
Contact Person Email:	dsteward@smokyhill.org
Contact Person Address:	2707 Vine Street, Suite 17, Hays, KS 67601

FY 2019 Form 471 Application: #191041824

Dear Ms. Dortch,

I am writing to respectfully request the FCC to grant a waiver of the Funding Year 2019 Form 471 deadline so that our Form 471 E-rate application will be considered as having been filed within the 'window.' The Form 471 was submitted on April 5, 2019.

Reason for submitting late: I was finalizing multiple Forms 471 for Districts on the 27th. Throughout the day, as I worked on filing, EPC was extraordinarily slow, but I continued to file and check for any errors in filings. However, I missed one contract for labor that had been attached to the contracts for the devices. When I realized it had been missed, it was past the deadline. This was an error and I respectfully request a waiver for Form 471 #191041824.

We realize that previous precedent is for the Commission to grant Form 471 deadline waiver requests if the Form was submitted within 14 days of the Form 471 deadline.¹ In light of the reason stated above, we respectfully request the FCC view these extenuating circumstances as good cause to waive the Form 471 deadline for this application.

Thank you for your consideration of our request.

¹ *Requests for Waiver and Review of Decisions of the Universal Service Administrator by Academy of Math and Science et al.; Schools and Libraries Universal Service Support Mechanism*, CC Docket No. 02-6, Order, 25 FCC Rcd 9256, 9259, para. 8 (2010) (*Academy of Math and Science Order*).

Respectfully submitted,

A handwritten signature in cursive script that reads "Deb Steward". The signature is written in dark ink and is positioned above the printed name.

Deb Steward

E-Rate Consultant

Included:

Letter of Agency

Letter of Agency for E-Rate Consultation and Filing Services

THIS AGREEMENT is made this 1st day of November, 2018, by and between Smoky Hill Education Consortium, hereinafter called the Consortium, and Osborne County USD 392, hereinafter called the District.

The Consortium and the District agree as follows:

ARTICLE 1. CONTENT OF THE WORK

The Consortium consultant will attend conferences in reference to E-Rate information from Schools and Libraries and will stay current on changes to regulations and requirements necessary for a successful E-Rate application. For a District that has entered into this agreement, the Consortium will have the consultant advise the District of the eligibility of current and future plans regarding Data transmission services and/or Internet Access, Voice services, Internal Connections, Managed Internal Broadband Services, and Basic Maintenance of Internal Connections. The consultant for the Consortium will complete and submit all forms to the Schools and Libraries Program and maintain records in accordance with requests and deadlines from the Schools and Libraries Program.

The District will supply necessary documents at the request of the consultant. Both the District and the Consortium will maintain a copy of forms and supporting documents filed with the Schools and Libraries Program. The District will contact the consultant regarding any requests that come directly to the District from Schools and Libraries. This contact must be made in a timely manner to allow the consortium personnel adequate time to respond to Schools and Libraries.

ARTICLE 2. TIME OF COMPLETION

The work to be performed under this Contract shall commence on or before the deadline set by Schools and Libraries for the upcoming 2019-2020 E-Rate year. This contract will be considered to be complete when funding for all eligible services for the contracted year has been received by the district.

ARTICLE 3. AUDITS

If Schools and Libraries or the FCC audits the District, the consultant will assist the District in providing documentation as requested. The District will be required to provide accounts payable documentation, budgets, inventories, technology plan, technology plan approval letter, vendor bids/evaluation weighting records, etc., as requested from Schools and Libraries or the FCC.

ARTICLE 4. THE CONSULTATION AND FILING FEE

If the District is a member of the consortium, it will pay 7% of the funds secured for reimbursement from Schools and Libraries. The Consortium will invoice the District upon receipt of the Funding Commitment Decision Letter. The Consortium fee for funds secured but not used will be reimbursed when the funding year has closed. There is a minimum consultation and filing fee of \$300.00.

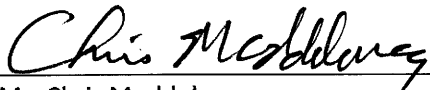
If the District is not a member of the consortium, it will pay 9% of the funds secured for reimbursement from Schools and Libraries. The Consortium will invoice the District upon receipt of the Funding Commitment Decision Letter. The Consortium fee for funds secured but not used will be reimbursed when the funding year has closed. There is a minimum consultation and filing fee of \$300.00.

The District will reimburse the Consortium for travel expenses as needed. This will be billed at the time of occurrence.

Signed this 1st day of November, 2018.



Mr. Keith Hall
Superintendent
Osborne County USD 392



Mr. Chris Modellmog
Executive Director
Smoky Hill Education Consortium