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Before the  
Federal Communications Commission  
Washington, DC 20554

In the Matter of	)	
	)	
Petition for Waiver of	)	
FCC Form 471 Filing Deadline	)	
	)	
St. Francis Xavier catholic School System	)	CC Docket No. 02-6
<b>BEN #227405</b>	)	
	)	
Schools and Libraries Universal Service	)	
Support Mechanism	)	

**Petition for Waiver of  
FCC Form 471 Filing Deadline for Funding Year 2018  
RE: FCC Form 471 BEN #227405**

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**I. INTRODUCTION AND SUMMARY**

St. Francis Xavier catholic School System is a private PK3 through Grade 12 school system serving the Appleton Area of Wisconsin. Since the start of the ERate program our system has been a successful participant of the E-Rate program.

St. Francis Xavier catholic School System submitted and certified their Funding Year 2018 FCC Form 471, #[181042495](#), in the "Apply Online" portal of the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company's ("USAC") website, on April 9, 2018 18 days after the FCC Form 471 filing deadline of March, 22 2018.



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The person who has been responsible for doing E-Rate in the past, left our system. A qualified replacement has not been found as of this time. We were made aware of filling for E-Rate late in the open window process. The task of filling E-Rate for 2108 was done by a staff member with no prior guidance or training on how to do so. Had this staff member been fully aware of the deadlines (open window) he/she would have made sure everything was done on time. We received no notification from USAC portal of the upcoming deadline.

## **II. Request**

The St Francis Xavier Catholic School System respectfully petitions the Commission to request a waiver of the Funding Year 2018 FCC Form 471 filing deadline on behalf of the St Francis Xavier Catholic School System to allow the Out of Window submission of their E-Rate Funding Year 2018 FCC Form 471 #181042495, due to the above-mentioned reason for not filling during the open window.

Respectfully submitted,

John Ravizza

Superintendent

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