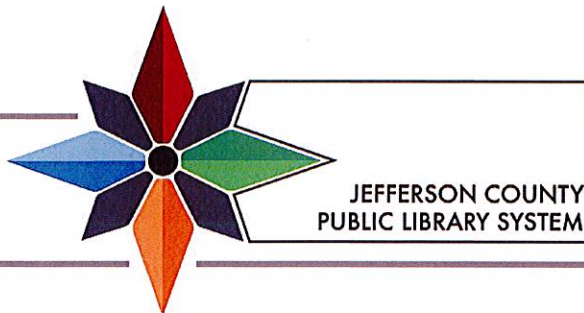


Jefferson City Public Library
108 City Center Drive
Jefferson City, TN 37760
865-475-9094
jcpl@jcpls.org

Dandridge Memorial Public Library
1235 Circle Drive
Dandridge, TN 37725
865-397-9758
danmemlibrary@gmail.com



White Pine Public Library
1708 E. Main Street
White Pine, TN 37890
865-674-6313
director@wppl.net

Parrott-Wood Memorial Library
3133 W. Old A.J. Highway
Strawberry Plains, TN 37871
865-933-1311
dphillips@jcpls.org

April, 12, 2018

Federal Communications Commission

RE: Jefferson City Public Library
Billed Entity Number (BEN): 128354
Request for Waiver of Form 471 Filing Deadline for Funding Year 2018
CC Docket No. 02-6
FY 2018 Form 471 Application #181042508

Contact: David Phillips, Director
Jefferson City Public Library
108 City Center Drive
Jefferson City, TN 37760
(865) 475-9094
david.phillips@jcpls.org

To whom it may concern:

Jefferson City Public Library respectfully requests a waiver of the Funding Year 2018 Form 471 certification deadline for the above referenced Form 471 application. The reason the deadline was missed is that the previous library director left on September 27, 2017, which was prior to the window opening for funding year 2018 filing. I was not hired as director until February 24, 2018, which is after the window closed for Form 470 filing. Because I had to wait 28 days after filing Form 470, I missed the 471 filing date.

I took immediate action as soon as I discovered that the filing was not completed and contacted USAC. I was instructed to go ahead and file Form 470, wait 28 days, file Form 471, and then request this waiver. In absence of a director, no one else here knew about E-rate or that filing needed to take place. We have participated in the E-rate program for several years now. It is a wonderful program that allows us to affordably provide internet services to our community. Without it, we would not be able to provide those services at the same levels. Please consider the extenuating circumstances as good cause to waive the Form 471 deadline and allow our application to be accepted. Your assistance and understanding will be greatly appreciated.

Sincerely,

David Phillips, Director
Jefferson City Public Library



108 City Center
Jefferson City TN 37760
(P) 865-475-9094
(F) 865-475-1253
www.jcpls.org
Member of the Jefferson County Public Library System

Discover. Educate. Inspire.

Certifier Information

JEFFERSON CITY LIBRARY (BEN: 128354) - JCPLForm471-2018 - Form # 181042508

Last Saved: 4/10/2018 3:10 PM EDT

Basic Information

Entity Information

Funding Requests

Connectivity Information

Certify

You have successfully filed FCC Form 471 #181042508 for FY 2018

Certification Date

4/10/2018 3:10 PM EDT

Your application is being filed after the close of FY 2018 filing window. Therefore, your application will not be considered for funding.

TO REQUEST A WAIVER OF THE FILING WINDOW DEADLINE:

The window filing requirement is contained in the Federal Communication Commission (FCC) rules for the E-rate program. USAC cannot consider requests for waivers of FCC rules. If you missed the FCC Form 471 filing window deadline and wish to request a waiver, you may file a waiver request with the FCC. When you file a waiver request, you should list "CC Docket No. 02-6" on the first page of your waiver request. We strongly recommend that you review the information provided on the USAC website about filing waiver requests.

Authorized Person

Name David Phillips

Title Director

Employer JEFFERSON CITY LIBRARY

Address 108 City Center Drive
JEFFERSON CITY, TN 37760- 3400

Phone 865-475-9094

Email david.phillips@jcpls.org

FCC Form 471 Help

Show Help



Debra Mattingly

From: portal@usac.org on behalf of EPC Application Administrator
<EPC.Application.Administrator@usac.org>
Sent: Monday, March 19, 2018 9:03 AM
To: Debra Mattingly
Subject: USAC Notification: New Customer Service Case Created

*** This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email. - STS-Security***



**Universal Service
Administrative Co.**

Hello,

The USAC Client Service Bureau has created the following case:

Description: Called to get help with how to appeal with FCC to place "Out of Window" Form 471 back into window filing window.

Priority: Medium

Created By: Mattisa Harrison

Received: 3/19/2018 9:02 AM EDT

Case Number: 229689

If the details of the case are not correct, you may view/modify the case record [here](#) or contact us by phone at (888) 203-8100.

Thank you.

Universal Service Administration Company

NOTE: Please do not reply to this email.

This message has been sent by EPC