



Re: E-rate Program: CC Docket No. 02-6, Waiver Request

Crossroads Youth & Family Services Inc.
Billed Entity Number 15648232

To whom it may concern:

I am requesting a waiver of the deadline for Crossroads Youth & Family Services Inc. FY 2019 filing of Form 471 with the USAC until April 11, 2019 due to my error of failing to click the "Certify" button for the Form 470 prior to the deadline date of February 27. Attached are e-mails received from USAC documenting this issue.

The Form 470 was completed within the required time frame, as documented by e-mail on February 22 but mistakenly not certified. An e-mail was received by USAC on March 9 notifying me of the error so the form was then certified the following business day March 11. The accompanying Form 471 was filed and certified following the 28 day required wait period on April 11, 2019 however, the form was filed outside the filing window due to the mistake.

Crossroads has been fortunate to utilize the E-rate program to subsidize telephone/internet costs for our Head Start program since July 2007 without ever incurring a deadline or compliance issue.

Please feel free to contact me if you have any questions.

Thank you for your consideration with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "John Griffith", is written over a light blue horizontal line.

John Griffith
Senior Accountant
Crossroads Youth & Family Services Inc.
1333 W. Main St.
Norman, OK 73069
(405) 292-6440 ext. 331

New Task: FCC Form 470 (Crossroads) submitted by John Griffith is Ready for Certification

Universal Service Administrative Company (USAC) [portal@usac.org]

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Sent: Fri 2/22/2019 4:44 PM

To:



FCC Form 470 (Crossroads) submitted by John Griffith is Ready for Certification

This task was assigned to you on Feb 22, 2019 5:43 PM EST
The task priority is Normal

To view the task, please [follow this link](#)

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New Task: FCC Form 470 (Crossroads) submitted by John Griffith is Ready for Certification

Universal Service Administrative Company (USAC) [portal@usac.org]

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Sent: Fri 3/8/2019 11:13 PM

To:



FCC Form 470 (Crossroads) submitted by John Griffith is Ready for Certification

This task was assigned to you on Mar 9, 2019 12:13 AM EST
The task priority is Normal

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New Task: Review PDF for FCC Form 471 - #191041898 - Crossroads

Universal Service Administrative Company (USAC) [portal@usac.org]

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Sent: Thu 4/11/2019 9:29 AM

To:



Review PDF for FCC Form 471 - #191041898 - Crossroads

This task was assigned to you on Apr 11, 2019 10:29 AM EDT
The task priority is Normal

To view the task, please [follow this link](#)

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