



Betsie Valley District Library

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Library Hours: Mon. 12-5, Tue. and Thur. 11-5, Wed. 12-7, Fri. 11-6, and Sat. 10-2

Subject: FCC Request for Waiver on Form 471

Reference: CC Docket No. 02-6

April 24, 2018

BEN: 229021

Betsie Valley District Library

Contact for This Appeal:

Michelle Guerra, Director

Betsie Valley District Library

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This appeal request for a waiver on the Form 471 for the application filing window deadline in allowing our Library's application to be considered for the FY 7/1/2018 – 6/30/2019. As Director, I am responsible for filing the USAC forms in a timely process. Unfortunately, in having to take care of my elderly father and for my son who was healing from injuries sustained in a motorcycle accident (which involved personal assistance until he was able to move back to his own residence), I missed filing Form 470 (180031265) in a timely manner. Consequently, in missing the 470 deadline, there was not enough time to allow for the 28 days for the bidding process before the Form 471 filing deadline.

I filed the Form 470 on March 6, 2018. After allowing for the 28 days bidding process, I filed Form 471 (181042263) on April 3, 2018, which was out-of-window.

I am making this request on behalf of our Library because the funds that we receive greatly benefit our small, rural library. Our Library serves many low-income families and we strive to serve our patrons while dealing with a dramatic decrease in our penal fine funding. We would be very grateful if the waiver of the Form 471 would be granted. We have had to apply for a waiver in the past because of my family's medical issues. It was our intention to train another staff member in the USAC process to ensure that all deadlines would be kept. Since moving to the EPC system, I am training our Library Assistant to use the EPC to ensure that we will file all future forms by the appropriate deadlines.

I am deeply grateful for your consideration and am hoping that you will grant our request.

Sincerely,

Michelle Guerra, Director

Betsie Valley District Library