

Records / FCC Forms 470

Cedar Ridge Cat1--1819 - #180031535


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Application Information

| | |
|--|--|
| Nickname Cedar Ridge Cat1--1819 | Created Date 3/20/2018 12:33 PM EDT |
| Application Number 180031535 | Created By Matt Baxter |
| Funding Year 2018 | Certified Date 3/20/2018 12:50 PM EDT |
| Status Certified | Certified By Matt Baxter |
| Allowable Contract Date 4/17/2018 | Last Modified Date 3/20/2018 12:50 PM EDT |
| | Last Modified By Matt Baxter |

Billed Entity Information

Name CEDAR RIDGE SCHOOL DISTRICT **Billed Entity Number (BEN)** 16026177

Application Type and Recipients of Service

Applicant Type School District **Number of Eligible Entities** 3

Recipient(s) of Service ☐ Public School ☐ Public School District

Contact Information

Name Matt Baxter **Phone Number** 870-201-2577 x203

Email matt.baxter@cedarwolves.org

Services Requested

Category 1: Internet Access and/or Telecommunications

| Type | Function | Number Entities | Quantity | Unit | Min Capacity | Max Capacity | Installation and Initial Configuration? | Maintenance Indicator | Associated RFP |
|---|---|-----------------|----------|-----------------|-----------------|-----------------|---|-----------------------|--------------------|
| Internet Access and/or Telecommunications | Self-Provisioned Networks | 4 | 4 | Detailed in RFP | Detailed in RFP | Detailed in RFP | Yes | Yes | View RFP Documents |
| Internet Access and/or Telecommunications | Services Provided Over Third Party Networks | 4 | 4 | Circuits | 10 Gbps | 25 Gbps | Yes | Yes | View RFP Documents |

Category One Narrative

Cedar Ridge is seeking service for all sites as listed in the RFP with a minimum of 10 Gbps and a maximum of 40 Gbps. The Form 470 drop-down box only allows for a maximum of 25 Gbps. Vendors must bid service as specified in the attached RFP. If best offer is service through a third-party, Cedar Ridge seeks a multi-year contract with option to renew.

There are no Services Requested For Category 2

Installment Payments

Min Number Years 1 **Payment Type** Monthly

Max Number Years 1

Technical Contact Information

Name Matt Baxter **Phone Number** 870-201-2577 x203

Title Technology Director **Email** matt.baxter@cedarwolves.org

State or Local Procurement Requirements

3/20/2018

Cedar Ridge Cat1—1819 - #180031535

All questions must be submitted in writing. No questions will be answered over the phone.

Cedar Ridge School District

**REQUEST FOR PROPOSAL
RFP #1819 TELECOMMUNICATIONS
SERVICE**

**NEWARK, ARKANSAS
March 20, 2018**

Cedar Ridge School District
1502 North Hill Street Newark, AR 72562
Phone: 870-799-8691 FAX: 870-799-8647

March 20, 2018

RFP: CRSD RFP#1819 Telecommunications Service

To Whom It May Concern:

Cedar Ridge School District (CRSD) invites your offer for Category 1 fiber service as specified in the attached Request for Proposals (RFP). CRSD reserves the right to select one vendor for all products and installation or any combination therein. All products must be new and not refurbished.

Return one (1) original and two (2) copies of your bid and required attachments to Matt Baxter, Technology Director, 1502 N. Hill St. Newark, AR 72526, no later than 9:00 a.m. Tuesday, April 17, 2018. An electronic version of all proposal responses and attachments must be provided. **Each RFP section** must be noted with either "Acknowledge" or "Acknowledge with Exception" in each area in the same order as presented. Specific details must be provided for any exceptions taken. **All pricing should be included under separate cover and marked as such on Attachment 1.**

No E-mail proposal responses will be accepted.

Project implementation is contingent on approval of various funding sources.

Offers will be taken under advisement upon opening and CRSD will notify the apparent most qualified vendor(s) for further negotiations as needed. **Please do not contact any CRSD employee concerning this bid without first receiving permission from the Technology Director.**

Price and warranty of goods, plus any other related considerations that may be offered, will be taken into account in the awarding of this proposal. Consequently, define (with specifications where applicable) and address all items submitted as part of your proposed package.

CRSD reserves the right to reject any or all responses and waive any irregularities or formalities in proposals received. CRSD reserves the right to negotiate with the apparent acceptable vendor(s). Price alone will not be the determining factor. Award will be based upon those considerations which are in the best interest of CRSD and will be made to the responsive, responsible offerer whose proposal is judged to be the most effective and economical for the purpose intended, per the requirements and specifications stated in the bid.

Sincerely,
Matt Baxter, Technology Director
Cedar Ridge School District

SECTION I: GENERAL INSTRUCTIONS, TERMS AND CONDITIONS

These General Instructions, Terms and Conditions and any special terms and conditions become part of any contract entered into in the event any part or all of the bid is accepted by the Cedar Ridge School District. Any special terms and conditions included in the RFP override these general instructions, terms and conditions.

DEFINITION OF TERMS

RFP shall mean Request for Proposal.

The words vendor, bidder, offerer, company, proposer and contractor may be used synonymously in this document.

The terms "District", "Owner", or "CRSD" are used interchangeably and refer to the Cedar Ridge School District.

SUBMISSION OF BID

Bids must be submitted using the forms included on or before the date and time specified for bid opening. Each bid should be placed in a separate envelope completely and properly identified. Pricing must be submitted under separate cover. Late bids will not be considered under any circumstances.

Failure to sign the bid may result in disqualification. The person signing the bid should show title or authority to bind his/her firm to a contract. Signature must be in blue ink. Bid must be completed in ink or typed.

ASSIGNMENTS

Neither this contract nor any interest therein nor claim thereunder may or shall be assigned or transferred by the contractor except as expressly authorized in writing by the District. No contract, subcontract or agreement shall be made by the contractor with any other party for furnishing any of the product, work or services herein contracted without the written approval of the District.

No subcontractors will be approved to provide any installation services.

CONFLICT OF INTEREST

By submitting a bid, the contractor represents and warrants that no employee of the District is in any manner interested directly or indirectly in the bid or contract which may result from the bid or in any of the expected profits which might arise therefrom; further, that no attempt has been made to influence or gain favorable advantage by communicating directly or indirectly with any official of CRSD. It is understood that any action taken which might tend to degrade the integrity of the competitive bidding process will be considered as grounds for disqualification or a breach of this contract.

CONTRACT CHANGES

In no event shall any understanding or agreement, contract modification, change order or other matter which would constitute a deviation from the terms of this contract be effective or binding upon the District unless expressly stated and agreed to in writing executed by the Technology Director.

CONTRACT GUIDELINES

Offerers agree that a contract does not become effective until it is awarded and a written agreement, purchase order, award letter, or other notice to proceed is executed or issued by the District and the contractor.

INDEMNIFICATION AND LEGAL COMPLIANCE

The contractor shall at all times observe and fully comply with any and all Federal, State and local laws, statutes, orders, ordinances and regulations. The contractor agrees to save, hold harmless and to indemnify the District, its agents, employees, officers and board members against any and all liability, losses, claims or costs of whatsoever kind or nature relative to the performance of the contract or any occurrence or accident in connection with inadequate design, breach of contract, material failure, default or the performance of any work, services or products supplied, pursuant to the award, whether to property or persons. Further, contractor shall indemnify, hold harmless and defend the District, its agents, employees, officers and board members from any lawsuits, causes of action, claims, liabilities and damages, of any kind and nature, including but not limited to, attorney's fees and costs, arising out of the performance of this contract whether attributable in whole or in part to any act, omission or negligence of the District, its agents or employees, including, but not limited to, any and all lawsuits, causes of action, claims, liabilities, and damages which the District, its agents or employees may sustain by reason of any failure by contractor to indemnify as provided herein, or any failure by contractor to otherwise perform its obligations pursuant to this contract, or by reason of the injury to or death of any person or persons or the damage to, loss of use of or destruction of any property resulting from work undertaken herein.

MINORITY BUSINESS POLICY

It is the policy of the Cedar Ridge School District that minority business enterprises shall have the maximum opportunity to participate in the District's purchasing process. Therefore, the District encourages all minority businesses to compete for goods, services, and construction contracts.

NON-COLLUSIVE AFFIDAVIT

By submitting a bid, the company and the individual personally signing the bid represent and warrant that such bid is genuine and is neither collusive nor made for or on behalf of any person not named, and that he has neither induced nor solicited any other company to place a sham bid nor directly or indirectly caused another company to refrain from or be unable to present a bid.

NON-DISCRIMINATION

The company shall not discriminate against, or segregate, a person or a group of persons on account of race, color, creed, religion, sex, sexual orientation, marital status, familial status, national origin, ancestry, disability or condition of acquired immune deficiency syndrome (AIDS) or AIDS-related complex in carrying out its duties and obligations pursuant to this agreement nor shall the company or any person claiming under or through the company establish or permit any such practice or practices of discrimination or segregation. The company must include in any and all subcontracts a provision similar to the proceeding.

PENALTY FOR COLLUSION

If at any time it shall be found that the person, firm or corporation to whom a contract has been awarded has, in presenting any bid, colluded with any other party or parties, then, in the sole discretion of the District, the contract so awarded shall be null and void or considered breached and the contractor shall be liable to the District for any and all loss and damage of whatsoever nature, which the District may suffer and the District may seek a new contractor.

PROPRIETARY INFORMATION

All information submitted in response to this bid is public after the bid opening. The bidder should not include as a part of the response to the invitation to bid any information which the bidder believes to be a trade secret or otherwise privileged or confidential. If the bidder wishes to include such material with a bid, then the material should be supplied under separate cover and identified as confidential. The District does not warrant or agree to, but will endeavor to, keep that information confidential. Contractor acknowledges that information in the possession of the District may be subject to the provisions of the Arkansas Freedom of Information Act.

REJECTION OF BIDS

CRSD may reject any and all bids and may reject a bid of any party who has failed to perform, been unfaithful and/or delinquent in any former relationship with the District. The District reserves the right to waive any irregularities or formalities in any solicitation or bid response. The District shall be the sole judge as to which bid is best and, in determining that fact, may consider the contractor's business integrity, financial resources, experience, facilities and/or capacity for performing the work.

RESERVATIONS

This RFP does not commit the District to award a contract, to pay any costs incurred in the preparation of a bid in response to this invitation, or to procure or contract for services or supplies. The District reserves the right to accept, or reject, in part or its entirety, any bid received as a result of this RFP, if it is in the best interest of the District to do so.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS

The company is required to provide documentation to prove to the satisfaction of the District that they have the skill, experience and the necessary facilities and financial resources to perform the contract in a satisfactory manner and within the required time. If the evidence of competency is not satisfactory, the bid of such company may be rejected.

All work shall be in accordance with all guidelines specified by the latest EIA/TIA Building Telecommunications Wiring Standards, the BICSI Telecommunications Distribution Methods Manuals (TDM), and manufacturer/vendor installation guidelines. These documents and standards form the basis for the installation, testing, and acceptance of the structured communications cable system

Bidder will provide three references with specific contact info and detailed project scope of work. Projects must comparable to scope of work described in this RFP.

WITHDRAWAL OF BID

A bid may be withdrawn before the expiration of the time during which bids may be submitted, without prejudice, by submitting a written request for its withdrawal to the Technology Director.

SECTION II. SPECIAL INSTRUCTIONS, TERMS AND CONDITIONS

SCOPE

It is the intent of CRSD to enter into a single contract for Category 1 service for all CRSD sites as specified in the RFP. The contractor shall provide all labor, tools, equipment, licensures, permits and all incidentals required and/or implied for the complete and satisfactory performance of work specified in this Request for Proposal on an as needed basis to CRSD facilities.

CONTRACT AGREEMENT

The contract between CRSD and the contractor shall consist of (1) the Request for Proposal (RFP) and any amendments thereto, (2) these General Instructions, Terms and Conditions, and (3) the offer/contract submitted by the contractor in response to the RFP. In the event of a conflict in language between (1) and (3) referenced above, the provisions and requirements set forth and/or referenced in the RFP shall govern. However, CRSD reserves the right to clarify any contractual relationship in writing with the concurrence of the contractor, and such written clarification shall govern in case of conflict with the applicable requirements stated in the RFP or the contractor's offer/contract. In all other matters not affected by the written clarification, if any, the RFP shall govern. The successful offerer will receive written notification of an intent to award containing any clarifications and/or approved modifications.

CONTRACT CHANGES

In no event shall any understanding or agreement, contract modification, change order or other matter which would constitute a deviation from the terms of this contract be effective or binding upon CRSD unless expressly stated and agreed to in writing executed by the Technology Director or his designee.

CONTRACT EXTENSIONS

Any resulting contract may be extended annually after the initial base term based on mutual agreement of both parties.

CONTRACT GUIDELINES

Offerers agree that a contract does not become effective until it is awarded and a written agreement, purchase order, award letter, or other notice to proceed is executed or issued by CRSD.

AWARDING INSTRUCTIONS

This RFP will be awarded to the most responsive bidder. The District reserves the right to award by line item or all or none whichever is to the greatest advantage to the District.

PROPOSAL EVALUATION

CRSD will negotiate, as appropriate, with the apparent acceptable offerer(s). The bid(s) deemed to be the most practical and advantageous will receive major consideration. The proposed costs, fee or expense, will weigh heavily in the award of any resulting contract but will not necessarily be the determining factor. Apparent successful bidder(s) may be asked to participate in a pre-award meeting with CRSD representatives to discuss and clarify contract requirements as pertains to performance expectations, response time, and other aspects of services, as appropriate. Agreements, terms or conditions resulting from this meeting will be written into the resulting contract and will be subject to normal contract enforcement.

CRSD will utilize but not be limited to the following criteria in reviewing proposals received:

- 1. Overall responsiveness to the RFP**
- 2. Vendors experience and ability to perform**
- 3. References**
- 4. Price**
- 5. Specified requirements**
- 6. E-Rate experience**

DELIVERY

Vendor should indicate in space provided delivery time after receipt of order. Timely delivery may be a factor in awarding this contract.

F.O.B. POINT

All prices bid will be F.O.B. DESTINATION, which will mean delivered to the receiving dock as specified on the purchase order. The District accepts no responsibility for goods until accepted at the receiving point in good condition.

CONDITION OF EQUIPMENT

All equipment must be new, maximum state of the art development and of a standard product line.

SUBSTITUTIONS

In the event a vendor is unable to supply the brand/model of item bid after award of contract, no substitutions will be accepted without prior approval from the Technology Director.

MINIMUM SPECIFICATIONS

The specifications listed are considered minimum. If alternative or exceptions to specifications are submitted, they must be properly identified on the bid form.

EXTENSION CLAUSE

Any contract awarded from the offering of these specifications will be subject to extension at price originally bid and for a period not to exceed length of the original contract. Any extension must be mutually agreed upon by the Technology Director and the contractor.

LEGAL COMPLIANCE

The successful bidder shall at all times observe and comply with all federal, state and local laws, orders and regulations. The successful bidder shall save and hold harmless the District and all its directors, administrations, agents and employees against any claim or liability arising from or based upon the violation of any such law, ordinance, regulation, order or decree by an employee, representative or subcontractor of the successful bidder.

PRICES

Prices are to be F.O.B. destination, net delivered. Prices quoted are to remain firm for the entire length of the contract. No price increases will be allowed.

Pricing must include taxes and shipping. Any E-rate ineligible charges are to be broken out as a separate line item.

CRSD reserves the right to add or decrease bandwidth and sites throughout the term of the contract at the quoted price.

QUANTITIES

The District reserves the right to order the necessary items in any quantity at the prices bid, unless otherwise stated, but no representation is made as to the exact number that will be purchased under this contract. Quantities listed are based on past usage. It is feasible that more than one purchase order will be issued during the term of this contract.

CANCELLATION PROVISIONS

Cancellation for Cause: The District may cancel the contract at any time for breach of contractual obligations by providing the contractor with a written notice of such cancellation. Should the District exercise its right to cancel the contract for such reasons, the cancellation shall become effective on the date as specified in the notice of cancellation sent to the contractor.

BACKORDERS/FAILURE TO DELIVER

Backorders or failure to deliver within the time required may be grounds for cancellation of the contract for that particular item. Contractor must give written notice to the Technology Director of the reason for delay and the expected delivery date. The Technology Director has the right to extend delivery if the reason appears valid. If the date is not acceptable, the District may cancel the backorder and buy elsewhere.

SECTION III: WORK REQUIREMENTS, SCOPE AND SPECIFICATIONS

PURPOSE

It is the intent of the Cedar Ridge School District to enter into a single contract for technology cabling materials and installation at the facilities listed below. The contractor shall provide all labor, tools, equipment, licensures, permits and all incidentals required and/or implied for the complete and satisfactory performance of work specified in this Request for Proposal on an as needed basis to Cedar Ridge School District facilities.

Vendors are advised that the District will not consider proposals that do not meet or exceed the minimum specifications or requirements in this request. The District is applying for federal E-Rate reimbursement; therefore, services must be supplied by eligible telecommunications services providers, that is, one who provides telecommunications services on a common carriage basis. A provider/carrier is providing services on a common carriage basis if it holds itself out to provide services generally to the public for a fee.

1.0 SCOPE OF WORK

Selected VENDOR will be responsible for coordinating all work with the CRSD Project Manager and designated representatives. Selected Vendor will also be responsible for attending project meetings as determined by the CRSD Project Manager.

Selected Vendor must provide a detailed scope of work which includes a project plan, timeline and bill of materials if applicable. The scope of work shall include information on the implementation of each service described proposed by the Vendor. This will also include task assignments and a detailed planning guide for the following where applicable.

- Service implementation
- End user documentation
- Training
- Move/add/change procedures
- Technical support
 - Online help
 - E-mail and phone support
 - Response times
- Maintenance/Warranty/Upgrades

2.0 E-RATE

- A. VENDOR must be willing to participate in Federal Communications Commission E-Rate program and is responsible for complying with all rules and regulations of the E-Rate program, including providing invoices to Schools & Library Corporation in order for school systems to receive

appropriate discounts. School systems have approved plans and will submit appropriate forms to comply with the E-Rate program.

VENDOR must provide E-rate eligible products and services. For a complete listing of eligible products and services the web site address is <http://www.sl.universalservice.org/reference/eligible.asp>.

- B. A Service Provider Identification Number (SPIN) is required for the selected vendor. Vendor must provide SPIN number in their response (see pricing sheet). Vendors are responsible for securing this number from the Schools and Library Division of the Universal Service Organization. The web site address is www.sl.universalservice.org. The Customer Service Bureau phone number is 888-203-8100.
 - a. E-Rate discount points, if awarded, are applied at different percentage rates for each individual school. Therefore, invoicing must be able to track services provided by specific locations, specified departments, or a combination of both. Invoice subtotals are acceptable.

3.0 CONTRACTOR QUALIFICATIONS

As of the proposal date, the provider must have been in business **a minimum of 10 years in the provision of wide area communications networks**. The vendor shall have permanent, full time manufacturer trained and certified network personnel adequate to support the proposed WAN services.

The vendor shall have installed network projects of the same service type, design and complexity which have been completed before the date of proposal for this project and within the last 12 months. Provide these references showing project name, address, date of implementation, client name, title, telephone number, and detailed project description.

4.0 QUALIFICATION OF WORKMANSHIP

All work shall be quality work performed according to the standards of the industry and to the complete satisfaction of CRSD. All work shall be performed in accordance with the Uniform State and Local Building Code, and the latest edition of the following referenced codes and standards, whichever is more stringent:

- National Electrical Code (NEC)
- National Fire Protection Association (NFPA)
- Building Officials and Code Administrators (BOCA)
- American National Standards Institute (ANSI)
- American Society of Testing Materials (ASTM)

5.0 PERSONNEL QUALIFICATIONS

All personnel used by the contractor for the performance of this work shall be properly trained and qualified for work of this type and shall have the minimum ability and experience for his classification as defined below. CRSD reserves the right to refuse to accept services from any personnel deemed by the Owner to be unqualified, disorderly, or unable to perform assigned work. The contractor shall provide evidence of qualifications for any personnel performing work under this contract upon request by the District.

6.0 SUBCONTRACTS

No portion of the work shall be subcontracted.

7.0 SUPERINTENDENCE BY CONTRACTOR

The Contractor shall be responsible for all work or construction means, methods, techniques, sequences, and procedures and for coordinating all portions of the work under the contract except where otherwise specified in the Contract Documents. The contractor shall, at all times, enforce strict discipline and good order among the workers, and shall not employ any unfit person or anyone not skilled in their work.

8.0 WARRANTIES

All work shall be fully guaranteed against defects in materials (if provided) and workmanship for a period of one year following date of acceptance. Should any defect be noted, the Owner will notify the contractor of such defect or nonconformance. Notification will state either that (1) the contractor shall replace or correct, or (2) the District does not require replacement or correction. If the contractor is required to replace or correct, it shall be at no cost to the Owner and shall be subject to all provisions of this clause to the same extent as work originally performed. If the contractor fails or refuses to replace or correct the deficiency, the District may have the work corrected or replaced and charge the contractor the costs occasioned thereby or obtain an equitable adjustment in the contract price. If correction or replacement is not required, the District may negotiate an equitable adjustment in the contract price to compensate for the defects.

9.0 WORK SITE CONDITIONS

Unless specifically directed otherwise by the Cedar Ridge School District, the contractor shall:

1. Perform the work under this contract in such a manner as not to interrupt or interfere with the operation of any existing activity on the premises or at the location of the work. This will mean a lot of the work will need to be done after school hours.

2. Store its apparatus materials, supplies, and equipment in such orderly fashion at the site of the work as not to interfere with the progress of its work or the work of the District or any other contractor.
3. Place upon the work or existing structure only such loads as are consistent with the safety of that portion of the work or existing structure.
4. Clean up frequently all refuse, rubbish, scrap materials and debris caused by its operations, to the end, that at all times the site of the work shall present a neat, orderly and workman-like appearance.
5. Prevent damages or endangerment to any portion of the work or existing structure as may be caused by cutting, patching, excavating or other alterations to the work or existing structure during the course of the work.

SECTION IV: SCOPE OF WORK, SERVICE TERMS AND CONDITIONS

PURPOSE

It is the intent of the Cedar Ridge School District to enter into a 5-year contract for services. This term contract shall begin July 1, 2018 and ending June 30, 2023, which may be renewed upon mutual agreement between the Owner and contractor.

PLEASE READ EACH PART OF THIS SECTION CAREFULLY AS QUESTIONS ARE ASKED THROUGHOUT. YOUR PROPOSAL SHOULD EITHER "ACKNOWLEDGE" OR "ACKNOWLEDGE WITH EXCEPTION" EACH AREA IN THE SAME ORDER AS PRESENTED IN THIS REQUEST FOR PROPOSALS (IFB). ANY EXCEPTION MUST BE EXPLAINED IN DETAIL. FAILURE TO DO SO COULD RENDER YOUR PROPOSAL NON-RESPONSIVE.

CATEGORY 1 SERVICE

CRSD Site Addresses

1. Administration Building
1502 N. Hill St.
Newark, AR 72562
2. Cedar Ridge High School
1500 N. Hill St.
Newark, AR 72562
3. Newark Elementary School
3549 Cord Rd.
Newark, AR 72562
4. Cord-Charlotte Elementary School
225 School Road
Charlotte, AR 72522

Required Service Type

1. Minimum 10 GB OM3, OM4, OM5 50 Micron point to point circuit over fiber to connect the Main Server in Administrator's Building to High School MDF, Jr. High, Gym, Field House.
2. Minimum 10 GB OM3, OM4, OM5 50 Micron point to point circuit over fiber to connect the Main Server in Administrator's Building to Elementary backup fiber run.

3. Minimum 10 GB OM3, OM4, OM5 50 Micron point to point circuit over fiber to connect the Main Server in Administrator's Building to Agriculture Building, Bus/Maintenance, Elementary.

CRSD reserves the right to increase or decrease bandwidth at any time during term of contract if a self-provisioned network isn't the winning bid.

CRSD requests that switches used be either HPE or managed switches and must integrate with existing HP switches.

CRSD understands this RFP is a request for a Self-Provisioned Network, Leased Dark Fiber, Leased Lit Fiber and any other service provided over third-party networks on a technology-neutral basis.

MONITORING/MAINTENANCE

VENDOR will describe monitoring and maintenance services for all applicable services.

SERVICE RESPONSE AND SERVICE

VENDOR shall perform corrective work on-site within two hours of problem notification. Provide description of levels of service and timeline associated with each.

SUBMITTALS

1. The submittal shall consist of, but not be limited to the following items:
 - a. Title sheet showing the Contractor's name, address, phone number and date submitted.
 - b. State the bandwidth, QoS and cable type for each specific port, virtual channel and virtual path connection between all facilities.
 - c. Description of moves/adds/change process with timeline for each service.
 - d. State the specific reliability of the proposed WAN services as a percent of uptime on a twenty-four-hour day, three hundred sixty-five days year.
 - e. State service response time if better than that required.
 - f. List all equipment that will be located on CRSD premises, if any.
 - g. State the method utilized to ensure the security of CRSD's communications traffic from unauthorized access or corruption.

- h. State the method utilized to ensure the security of CRSD's communications traffic from viruses.
- i. Provide timeline for cutover of new service for all sites with new service for all sites beginning July 1, 2018.

REQUIREMENTS/SPECIFICATIONS

1. CRSD reserves the right to adjust the total number of facilities serviced.
2. Outside Plant WAN cabling at the building entrance point shall be properly grounded per all applicable local codes, national codes, manufacturer's requirements and grounded to the building's ANSI EIA/TIA 607 communication bonding/grounding system.
3. Any equipment located on CRSD premises shall be properly grounded per all applicable local codes, national codes, and manufacturer's requirements and grounded to the building's ANSI EIA/TIA 607 communication bonding/grounding system. Equipment shall be rack mountable and provide for a minimum of fifteen (15) uninterruptible power supplies (ups). UPS equipment shall be of the delta conversion type.
4. All cabling used to extend the WAN services from each facility entrance point to the main headend equipment room in each facility shall be properly installed per all applicable local and national codes. All cabling shall be plenum rated, installed in interduct above suspended ceilings, independently supported to building structure, not laying on ceiling grids or tiles, and be labeled as "WAN Cabling".
5. All interconnection, patch cables shall be EIA/TIA 568A compliant and UL listed.
6. Equipment shall be FCC Compliant and UL listed.

TESTING

1. All services and equipment shall be fully tested to insure proper operation.
2. Perform all equipment and service tests as directed by the equipment and software manufacturer. Submit written results to CRSD prior to implementation with submittals.
3. Initial testing shall include tests of all service functions. The CRSD Project Manager shall conduct initial testing.
4. Service failures shall be noted and corrected by the vendor before final testing will begin.
5. Final testing shall include tests of all service functions. The Vendor Representative and Owner will conduct final testing. Service failures shall be noted and corrected by the Contractor before final testing is completed.

6. Payment will be released upon final acceptance of the Project by the CRSD Project Manager. Final acceptance will be given upon successful completion of final testing, acceptance of Project documentation.

PROPOSAL SUBMITTAL FORM**GENERAL DESCRIPTION: DISTRICT-WIDE TELECOMMUNICATIONS SERVICE****RFP: CRSD RFP #1819 Telecommunications Service ISSUE DATE: March 20, 2018****PROPOSAL OPENING DATE/TIME: April 17, 2018 9:00 am. CST****CONTACT: Matt Baxter****PHONE: 870-201-2577 ext. 203****LENGTH OF CONTRACT: July 1, 2018 through June 30, 2023 with option to renew****COMPANY NAME:** _____**ADDRESS:** _____ **CITY** _____**STATE** _____ **ZIP CODE** _____**PHONE NUMBER:** _____ **FAX NUMBER:** _____**E-MAIL ADDRESS:** _____**NAME (Print or type):** _____**SIGNATURE AND TITLE:** _____**PAYMENT TERMS:** _____**ARKANSAS STATE CONTRACTOR'S LICENSE NUMBER****AR STATE CONTRACTOR'S LICENSE NUMBER:** _____

The successful contractor must be licensed by the AR State Contractor's Licensing Board. Please provide your License Number below. If not provided, the proposal will be disqualified.

EXPERIENCE: Provide number of years' experience in the installation and service of data cabling: _____

REFERENCES: Provide three (3) references of projects of comparable size and scope that have been completed within the last two (2) years. The references shall include: project name, address, date of substantial completion, detailed description of project and name and telephone number of manager of the system.

1. _____

2.

3.

This form must be completed, notarized and submitted with proposal or proposal may be rejected.

Proposal Assurances and Disclosure -School District Proposal

Name of School District: _____

Proposal Description/Number: _____

Proposal Opening Date: _____

Assurances:

I, _____ hereby state:

1. I am the duly authorized agent of _____, the bidder submitting the competitive proposal which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among and between bidders and school district officials, as well as facts pertaining to the giving or offering of things of value to school district personnel in return for special consideration in the awarding of any contract pursuant to the proposal to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the proposal to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the proposal.
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. To any collusion among bidders in restraint of freedom of competition by agreement to proposal at a fixed price or to refrain from bidding;
 - b. To any collusion with any school district official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of the prospective contract; or
 - c. In any discussions between bidders and any school district official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.
4. I hereby guarantee that the specifications outlined in the proposal shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the school district.

Disclosure:

1. Does any school board member or employee of the school district have a financial interest in your business or hold a position as officer, director, trustee, partner, or other top level management?
 _____ Yes _____ No

2. Does any school board member or employee of the school district have a family relationship with anyone employed by your business? _____ Yes _____ No

(If the answer is yes to either of the above questions, provide details in a separate attachment to this form.)

3. Did you or your company assist the school district or any agent of the school district with the development of the proposal specifications? _____ Yes _____ No

If yes:

- a. Were you or your company compensated? _____ Yes _____ No
 b. Is your company's name or identity included anywhere within the specifications?
 _____ Yes _____ No
 c. Were you offered any preferential treatment in the proposal evaluation process?
 _____ Yes _____ No

 Signature

 Date

 Name

 Title

 Company

State of _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

 Notary Public

My Commission expires _____ / _____ / _____

Any person determined to have made a false statement on the form or any bidder who acts contrary to the provisions of the form after its agent has executed the form shall be guilty of a Class C misdemeanor.