Before the

Federal Communications Commission

Washington, DC 20554

In the Matter of )

)

Petition for Waiver of )

FCC Form 471 Filing Deadline )

)

**Ludlow School District**

**63 Chestnut St**

**Ludlow, MA 01056**  CC Docket No. 02-6

BEN: **120052**

471: **181041914** )

)

Schools and Libraries Universal Service )

Support Mechanism )

**Petition for Waiver of**

**FCC Form 471 Filing Deadline for Funding Year 2018**

**RE: FCC Form 471: 181041914**

**I.**  **INTRODUCTION AND SUMMARY**

**Ludlow School District** submitted and certified their Funding Year 2018 FCC Form 471, **181041914**, in the EPC Portal portal on the Schools and Libraries Division (“SLD”) of the Universal Service Administrative Company’s (“USAC”) website, on **March 26, 2018**, just **4** days after the FCC Form 471 filing deadline of **March 22, 2018**.

A staff member of **Ludlow School District** works to provide E-Rate documentation to their consultant while already working a busy schedule, and is the sole staff member responsible for supplying E-Rate documentation to the E-Rate consultant and making all vendor selections. Due to filing a form 470 late in the E-Rate filing window, the school needed additional time to evaluate all vendors and sign contracts to abide by all E-Rate Program guidelines.

**II.** **Request**

**Ludlow School District** respectfully petitions the Commission to request a waiver of the Funding Year 2018 FCC Form 471 filing deadline on behalf of Billed Entity: **120052** to allow the Out of Window submission of their E-Rate Funding Year 2018 FCC Form 471 **181041914** to be considered In Window for USAC to review and fund the application, due to submitting a form 470 late in the filing window for the 2018-2019 E-Rate funding year which resulted in the need for additional time to evaluate all vendors who responded to their form 470, make their evaluation matrix and select a vendor to abide by all E-Rate Program guidelines. Due to the late vendor selection, their consultant was not able to file the school district’s 471 until after the close of the filing window, due to the EPC Portal being incredible slow the days leading up to the close of the filing window for E-Rate Funding Year 2018.

The FCC has previously granted waiver requests of the FCC Form 471 filing deadline to schools and school districts that filed their form 471s within 14 days from the close of the filing window. Your favorable consideration in this matter is greatly appreciated. Please feel free to contact me at any time should you have questions.

Respectfully submitted,

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