



Dr. Dale Marsden, EdD.
Superintendent

Mohammad Z. Islam, Chief Business and Financial Officer

Letter of Agency (LOA)

Date: July 1, 2012

To: Schools and Libraries Division ("E-rate")
California Public Utilities Commission,
and the California Teleconnect Fund ("CTF")

From: San Bernardino City Unified School District,
San Bernardino County

Re: Letter of Agency

This Letter of Agency (LOA) authorizes California School Management Group ("CSM") to act on behalf of San Bernardino City Unified School District ("District") in matters related to the federal E-rate discount program for the purposes of securing discounts on eligible Kindergarten through grade twelve (K-12) for matters associated with San Bernardino City Unified School District's telecom, long distance, cell phones, internet service provider ("ISP"), and internal connections, equipment and maintenance services. District specifically authorize CSM staff to obtain any and all account information or any other documentation CSM deems necessary for purposes pertaining to the District's E-rate and CTF.

San Bernardino City Unified School District also authorizes California School Management Group to represent District in all E-rate and CTF matters for the purposes of securing discounts on eligible Kindergarten through grade twelve, when these organizations need information from the District or when the District needs to communicate to these organizations regarding E-rate funding discounts.

This Letter of Agency is effective **July 1, 2012** and shall remain in effective through until **June 30, 2017**, or upon written notice of cancellation from San Bernardino City Unified School District, whichever comes first.

If you have any questions regarding the above authorization, please feel free to contact Dilip Patel, Information Technology Director at dilip.patel@sbcusd.k12.ca.us (909) 386-2550 or Debra Love, Purchasing Services Director at debra.love@sbcusd.k12.ca.us or (909) 381-1126.

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PURCHASING SERVICES DEPARTMENT

777 North F Street • San Bernardino, CA 92410 • (909) 381-1126 • Fax (909) 381-0989
debra.love@sbcusd.k12.ca.us



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I understand that persons willfully making false statements on the E-rate forms or through this LOA can be punished by fine or forfeiture, under Communications Act, 47 U.S.C. Sections 502, 503(b), or fine or imprisonment under Title 18, U.S.G.

Cordially,

A handwritten signature in black ink, appearing to read "Dale Marsden". The signature is fluid and cursive, with a long horizontal stroke at the end.

Dr. Dale Marsden, Ed.D.
Superintendent
San Bernardino City Unified School District

School District FCC No: 12955548

USAC/E-rate Entity No: 143740

cc: Dilip Patel, Director – Information Technology
Debra Love, Director – Purchasing Services
Kim Friends, California School Management Group

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