

FCC Appeal-category change denied-Mellen

Proceedings: 02-6

Appeal for Mellen School District

Billed Entity Number 133278

Submitted by:

Mary Maderich, erate consultant #16062644

Cooperative Educational Service Agency #12

618 Beaser Avenue

Ashland, WI 54806

Phone: (715) 682-2363 Ext. 126

Email: marym@cesa12.org

This is an appeal of the USAC Revised Funding Commitment Decision Letter. We filed for category 2 funding, and the 471 application was approved, and we got our Funding Commitment Decision Letter. The school district proceeded with their purchases and we filed for refund at the end of the fiscal year. We didn't know that there was an error on the approved form where services were filed under the wrong sub-category for firewall licensing, category 2 funding. We invoiced USAC after a series of questions asked by USAC. USAC didn't notify us of this error until after we had received the Revised Funding Commitment Decision Letter. We filed an appeal to change the sub-category, but our appeal was denied, again, because the window for filing an appeal was closed. The process to be notified by USAC of clerical errors is way past the date in which we can make the change through the appeals process. All documents mentioned are attached.

We would like to change our service to the correct sub-category and invoice USAC for this service.

Sincerely,

Mary Maderich

mellen
FCDL
Firewall

Jul 21, 2017   Comment Hide Info 

**FCC Form 471
Application Number** 171029121

**Billed Entity Number
(BEN)** 133278

Billed Entity Name MELLEN SCHOOL DISTRICT

Billed Entity FCC RN 0011885852

**Applicant's Form
Identifier** MellenFirewall

FCDL Date Jul 21, 2017

Approved Amount \$5,016.00

Denied Amount \$0.00

**Notification
Generated By** marym@cesa12.org

**Notification
Generated On** 07/21/2017 9:35 AM EDT

USAC call 7/12/19 = Typical FCDL not
Case # 278721 posted.



E-Rate Productivity Center Thank you for your Funding Year 2017 Application for Universal Service Support and for any assistance you provided throughout our review.



This post contains your Funding Commitment Decision Letter for the FY 2017 FCC Form 471 Application Number 171029121 for MELLE SCHOOL DISTRICT - BEN 133278. The attached .csv file contains information about the committed status of the funding requests, and the FCDL Supplement contains additional important information. The FCDL date is 7/21/2017.

Please open the .csv file below for complete details about the commitments made for each of the Funding Requests. This file can be opened in any spreadsheet program. To make the information easier to read, first select the entire spreadsheet and then expand all of the columns in the document (in Excel, double click on the divider between the column headings, A, B, etc).

We are also sending this information to your service providers so that preparations can begin for delivering services based on the approved discount(s) after you file your FCC Form 486, Receipt of Service Confirmation Form.

The FCDL Supplement document provides more important information including steps for appealing USAC's funding decisions.

The "More Info" link below provides summary data about the commitments made to your company in this wave. Click on the date/time below to display the entire notification for easy printing.

Next Steps:

- Work with your service provider to determine if you will receive discounted bills or if you will request reimbursement from USAC after paying your bills in full.
- Review the Children's Internet Protection Act (CIPA) requirements.
- File the FCC Form 486 once you are ready to begin receiving services.
- If you are paying the full bill, invoice USAC using the FCC Form 472, Billed Entity Applicant Reimbursement (BEAR) Form.



FY 2017 FCDL Supplement
PDF 210 KB



FCC Form 471 - 171029121 - MELLE SCHOOL DISTRICT
CSV 2 KB

446

F.led 9/17/18

[Home](#) [New BEAR Form](#) [Track Form](#) [Bulk Download](#) [Terms and Conditions](#) [Deadline Extension](#) [Logout](#)

View BEAR Invoice

PRINTABLE PAGE

The following has been successfully certified:

Certified on 9/17/2018 4:12 PM

Invoice ID: 2861805

Created on 9/17/2018 4:12 PM

Last updated on 9/17/2018 4:12 PM

Applicant Form Identifier mellen 446

Block 1: Header Information

Need Help?

1. Billed Entity Name MELLEN SCHOOL DISTRICT	2. Billed Entity Number 133278	3. Service Provider Identification Number (SPIN) 143033475
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Applicant FCC Form 498 ID
443012424

4. Contact Name	MARY MADERICH
5. Contact Telephone Phone	(715) 682-2363 ext. 126
Contact Fax	(715) 682-7244
Contact Email	marym@cesa12.org

6. Total Reimbursement Amount
(total from Block 2, Column 14)
\$ 1800

Block 2: Line Item Information Per Funding Request Number

Need Help?

7. FCC Form 471 Application Number (from Funding Commitment Decision Letter)	8. Funding Request Number (FRN) (from Funding Commitment Decision Letter)	9. Bill Frequency	10. Customer Billed Date	11. Shipping date to Customer or Last Day of Work Performed (mm/dd/yyyy)	12. Total (Undiscounted) Amount for Service	13. Discount Rate	14. Discount Amount Billed to USAC (Column 12 multiplied by Column 13)	Approval Status
1) 171029121	1799062446	ONE-TIME		6/30/2018	\$ 2250.00	80	\$ 1800.00	CERTIFIED

Block 3: Billed Entity Certification

Need Help?

Contact Information for Billed Entity Authorized Person:

By logging into your account using your PIN, checking this box, and clicking the "certify" button at the end of the form, you have electronically signed the form. You are reminded that an electronic signature is the same as a handwritten signature on the form. To see a copy of the Terms and Conditions to which you previously agreed, please click on the "Terms and Conditions" menu above.

Submission Date 9/17/2018

17. Name MARY MADERICH
18. Title/Position ERATE COORDINATOR
20. Address 1 618 BEASER AVE
Address 2
City ASHLAND
State WI
Zip Code 54806 -

19. Phone Number (715) 682-2363 ext. 126
19a. Fax Number (715) 682-7244
19b. Email marym@cesa12.org
19c. Name of Authorized Person's Employer CESA 12

OMB Number 3060 - 0856 Form 472

[SLD Home](#) | [Contact Us](#)

Client Service Bureau: 1-888-203-8100

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Universal Service Administrative Company

Invoice not funded
must file appeal
w/in 60 days.

Oct 5, 2018

Mellen
Smoothwall

Schools and Libraries Division

Form 472 (BEAR) Notification Letter

October 5, 2018

Tracie Coleman
SmoothWall, Inc.
8008 Corporate Center
Suite 410
Charlotte, NC 28226

Re: Invoice Number - as assigned by USAC: 2861805
Service Provider Identification Number: 143033475
Reimbursement Form Number: mellen 446
Billed Entity Number: 133278

Maderich Mary
MELLEN SCHOOL DISTRICT
618 Beaser Avenue
Ashland, WI 54806

Preferred Mode of Contact: E-mail at marym@cesa12.org
Total Amount of Reimbursement Approved for Payment: \$0.00

This letter is your notification that the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has processed an FCC Form 472, "Billed Entity Applicant Reimbursement (BEAR)" Form from the above named applicant listing you as the service provider. USAC has committed to reimburse the discounted portion of the cost of eligible services provided to eligible entities pursuant to one or more FCC Forms 471, "Description of Services Ordered and Certification Form".

In certain instances, a line may not have been paid. Review the BEAR Letter Applicant Reimbursement Report (Report) following this letter for the reason(s) this may have occurred. For more information about lines that have not been paid, see the explanation of Invoice Error Codes in Step 9 on our website. Work with the applicant (your customer) to correct any errors. Once corrected, your customer may submit a new BEAR using the BEAR Online tool from the Apply Online area or Required Forms section of our website to request reimbursement for any unpaid lines.

If a new BEAR cannot be submitted before the invoice deadline passes, you or your customer may submit a request for a deadline extension. (See "Invoice Deadlines and Extension Requests" posted in the SLD section of our website for more information.)

TO APPEAL THIS DECISION:

If you wish to appeal a decision in this letter to USAC, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the USAC decision letter (e.g., FCDL) and the decision you are appealing:
 - Appellant name,
 - Applicant name and service provider name, if different from appellant,
 - Applicant BEN and Service Provider Identification Number (SPIN), - FCC Form 471 Application Number and the Funding Request Number (FRN) or Numbers as assigned by USAC,
 - "Funding Commitment Decision Letter for Funding Year 2015," AND
 - The exact text or the decision that you are appealing.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
4. If you are the applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are the service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.
5. Provide an authorized signature on your letter of appeal.

We strongly recommend that you use one of the electronic filing options. To submit your appeal to USAC by email, email your appeal to appeals@sl.universalservice.org or submit your appeal electronically by using the "Submit a Question" feature on the USAC website. USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to USAC by fax, fax your appeal to (973) 599-6542. To submit your appeal to USAC on paper, send your appeal to:

Letter of Appeal
Schools and Libraries Division - Correspondence Unit
30 Lanidex Plaza West
PO Box 685
Parsippany, NJ 07054-0685

For more information on submitting an appeal to USAC, please see "Appeals" in the Schools and Libraries section of the USAC website.

The maximum remaining amount available for each Funding Request Number (FRN) listed on the Report will be the original commitment less the amount approved herein for reimbursement and less any earlier disbursements to your customer.

PLEASE NOTE: The type of invoice form (BEAR or SPI) for the funding year is established by the receipt and approval of the first invoice submitted for the FRN for the funding year. For example, if we successfully process a BEAR for an FRN, we will not approve a SPI for that same FRN at a later time.

Please see the Guide to Letter Reports posted on our website for an explanation of the items listed in the attached Report.

COMPLETE PROGRAM INFORMATION is posted on our website. You may also contact our Client Service Bureau using the "Submit a Question" link on our website, toll-free by fax at 1-888-276-8736 or toll-free by phone at 1-888-203-8100.

Schools and Libraries Division
Universal Service Administrative Company

CC: MELLE SCHOOL DISTRICT

BEAR NOTIFICATION LETTER APPLICANT REIMBURSEMENT REPORT

Form 471 Application Number: 171029121
Funding Request Number: 1799062446
Funding Year 2017: 07/01/2017 - 06/30/2018
Contract Number: 00016637
Funding Commitment Decision: \$1800.00
Reimbursement Amount for this FRN: \$0.00
Reimbursement Request Decision Explanation:
 No response from applicant;

Appeal

Records / Appeals

Mellen FW Lic - #123873

Appeal 446
BM → IC[Summary](#) [Associated FRNs](#) [Review Inquiries](#) [News](#) [Related Actions](#)

In-Review

Outreach

Wave Ready

Committed

Appeal Information

[View Status \(+\)](#)

Funding Year 2017

Submitting Organization MELLEN SCHOOL DISTRICT (BEN: 133278)

Created By Mary Maderich

Created On 9/25/2018 3:00 PM EDT

Main Contact

Name Mary Maderich

Email marym@cesa12.org

Phone Number 715-682-2363

Narrative

An error in the filing for this service has occurred. FRN 1799062446. The service is for a firewall UTM license band D 3 year for a Smoothwall appliance. It was filed as Basic Maintenance and we would like to change it to an Internal Connection. We will then file our BEAR form with the correct category.

Appeal Details

Decision appealed by applicant Revised Funding Commitment Decision Letter

If you wish to modify or cancel your appeal, or, if you have any questions about your appeal, please contact the E-rate Program's Client Service Bureau (CSB) at (888) 203-8100.

[View Supporting Documentation \(+\)](#)4/30/19 BEN 133278
FRN 1799 062 446

BM → IC

New Case

263540

Danielle- Escallate case

RFCLDL- 7/9/19



Universal Service
Administrative Co.

Appeal Denied

Mellen 2017

July 9, 2019

Revised Funding Commitment Decision Letter

Funding Year 2017

Appeal Denied

Contact Information:

Mary Maderich
MELLEN SCHOOL DISTRICT
420 S MAIN ST
MELLEN, WI 54546
marym@cesa12.org

BEN: 133278

Post Commitment Wave: 64

FRN 1799 062 446

Totals

Original Commitment Amount	\$1,800.00
Revised Commitment Amount	\$1,800.00

What is in this letter?

Thank you for submitting your post-commitment request for Funding Year 2017 Schools and Libraries Program (E-rate) funding. Attached to this letter, you will find the revised funding statuses and/or post commitment changes to the original Funding Commitment Decision Letter (FCDL) you received. Below are the changes that were made:

- Appeals

The Universal Service Administrative Company (USAC) is providing this information to both the applicant(s) and the service provider(s) so that all parties are aware of the post-commitment changes related to their funding requests and can work together to complete the funding process for these requests.

Next Steps

1. **File the FCC Form 486**, Service Confirmation and Children's Internet Protection Act (CIPA) Certification Form, for any FRNs included in this RFCDL, if you have not already done so. Please review the CIPA requirements and file the form(s).



BEN Name: MELLEN SCHOOL DISTRICT
BEN: 133278
Post Commitment Wave: 64

- o **If USAC approved funding on an FRN in your original FCDL**, the deadline to submit the FCC Form 486 is 120 days from the date of the original FCDL or from the service start date (whichever is later).
 - o **If a new FRN was created for this RFCDL or funding was not approved on an FRN in your original FCDL but is approved in this RFCDL**, the deadline to submit the FCC Form 486 is 120 days from the date of this RFCDL or from the service start date (whichever is later).
2. **Invoice USAC**, if you or your service provider have not already done so. Work with your service provider(s) to determine if your bills will be discounted or if you will request reimbursement from USAC after paying your bills in full.
- **If you (the applicant) are invoicing USAC:** You must pay your service provider(s) the full cost for the services you receive and file the FCC Form 472, the Billed Entity Applicant Reimbursement (BEAR) Form, to invoice USAC for reimbursement of the discounted amount.
 - **If your service provider(s) is invoicing USAC:** The service provider(s) must provide services, bill the applicant for the non-discounted share, and file the FCC Form 474, the Service Provider Invoice (SPI) form, to invoice USAC for reimbursement for the discounted portion of costs. Every funding year, service providers must file an FCC Form 473, the Service Provider Annual Certification Form, to be able to submit invoices and to receive disbursements.
 - **To receive an invoice deadline extension**, the applicant or service provider must request an extension on or before the last date to invoice. **If you anticipate, for any reason, that invoices cannot be filed on time**, USAC will grant a one-time, 120-day invoice deadline extension if timely requested.

How to Appeal or Request a Waiver of a Decision

You can appeal or request a waiver of a decision in this letter **within 60 calendar days** of the date of this letter. Failure to meet this deadline will result in an automatic dismissal of your appeal or waiver request.

Note: The Federal Communications Commission (FCC) will not accept appeals of USAC decisions that have not first been appealed to USAC. However, if you are seeking a waiver of E-rate program rules, you must submit your request to the FCC and not to USAC. USAC is not able to waive the E-rate program rules.

- **To submit your appeal to USAC**, visit the Appeals section in the E-rate Productivity Center (EPC) and provide the required information. USAC will reply to your appeal submissions to confirm receipt. Visit USAC's website for additional information on submitting an appeal to USAC, including step-by-step instructions.
- **To request a waiver of the FCC's rules or appeal USAC's appeal decision**, please submit it to the FCC in proceeding number CC Docket No. 02-6 using the Electronic Comment Filing System (ECFS). Include your contact information, a statement that your filing is a waiver request,



BEN Name: MELLEN SCHOOL DISTRICT

BEN: 133278

Post Commitment Wave: 64

identifying information, the FCC rule(s) for which you are seeking a waiver, a full description of the relevant facts that you believe support your waiver request and any related relief, and any supporting documentation.

For appeals to USAC or to the FCC, be sure to keep a copy of your entire appeal, including any correspondence and documentation, and provide a copy to the affected service provider(s).

Obligation to Pay Non-Discount Portion

Applicants are required to pay the non-discount portion of the cost of the eligible products and/or services to their service providers. Service providers are required to bill applicants for the non-discount portion of costs for the eligible products and/or services. The FCC stated that requiring applicants to pay the non-discounted share of costs ensures efficiency and accountability in the program. If using the BEAR invoicing method, the applicant must pay the service provider in full (the non-discount plus discount portion) **before** seeking reimbursement from USAC. If using the SPI invoicing method, the service provider must first bill the applicant **before** invoicing USAC.

Notice on Rules and Funds Availability

The applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Program and the FCC's rules. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with such requirements. USAC may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by USAC, the applicant, or the service provider. USAC, and other appropriate authorities (including but not limited to the FCC), may pursue enforcement actions and other means of recourse to collect improperly disbursed funds.



BEN Name: MELLEN SCHOOL DISTRICT

BEN: 133278

Post Commitment Wave: 64

Revised Funding Commitment Decision Overview

Funding Year 2017

Funding Request Number (FRN)	Service Provider Name	Request Type	Revised Committed	Review Status
1799062446	SmoothWall, Inc.	Appeals	\$1,800.00	Denied



BEN Name: MELLEN SCHOOL DISTRICT

BEN: 133278

Post Commitment Wave: 64

Post Commitment Request Number: 123873	Post Commitment Request Type: Appeals	Post Commitment Decision: Denied
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FRN: 1799062446	Service Type: Basic Maintenance of Internal Connections	Original Status: Funded	Revised Status: Funded
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FCC Form 471: 171029121

Dollars Committed			
Monthly Cost		One-Time Cost	
Months of Service	12		
Total Eligible Recurring Charges	\$0.00	Total Eligible One Time Charges	\$2,250.00
Total Pre-Discount Charges		\$2,250.00	
Discount Rate		80.00%	
Revised Committed Amount		\$1,800.00	

Dates		Service Provider and Contract Information	
Service Start Date	7/1/2017	Service Provider	SmoothWall, Inc.
Contract Expiration Date	6/30/2018	SPIN (498ID)	143033475
Contract Award Date	5/1/2017	Contract Number	00016637
Service Delivery Deadline	9/30/2018	Account Number	
Expiration Date (All Extensions)		Establishing FCC Form 470	170077427

Consultant Information	
Consultant Name	Mary Maderich
Consultant's Employer	Cooperative Educational Service Agency 12
CRN	16062644

Revised Funding Commitment Decision Comments:

Post Commitment Rationale:

Our records show that your appeal was filed more than 60 days after the date your decision letter was issued. Your appeal was filed on 9-25-2018. The Funding Commitment Decision Letter was issued on 07/21/2017. Federal Communications Commission (FCC) rules require appeals to be filed within 60 days of the date on the decision letter being appealed. FCC rules do not permit the Universal Service Administrative Company (USAC) to consider your appeal.