



Schools & Libraries Division

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**Administrator's Referral of Appeal to the FCC**

**VIA ELECTRONIC FILING**

July 18, 2018

Ms. Marlene H. Dortch  
Federal Communications Commission  
Office of the Secretary  
445 12<sup>th</sup> Street, SW  
Washington, DC 20554

RE: In the Matter of Request for Review of the Universal Service Administrator, Schools  
and Libraries Universal Service Support Mechanism  
CC Docket No. 02-6;

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Administrator's Transmittal of Appeal to the Federal Communications Commission for  
Consideration

In re: Poly Tech School District, Woodside, Kent, DE  
Billed Entity Number: 126331  
Appellant: Timothy Atwood  
Fund Year: 2017 FCC Form 471: 171005432  
Fund Year: 2017 FCC Form 486: -  
Decision Letter Date: May 1, 2018  
Appeal Postmark Date: May 3, 2018

Dear Ms. Dortch:

The Universal Service Administrative Company (USAC) has received an appeal submitted by the appellant indicated above. Because the issue raised on appeal relates to denial of funding for which USAC has already issued its decision, the appellant should have appealed to the Federal Communications Commission (FCC) rather than to USAC pursuant to 47 C.F.R. § 54.719(b). FCC staff has requested that when USAC receives an appeal under these circumstances, USAC should transmit the appeal directly to the FCC for consideration rather than returning the appeal to the appellant. USAC has determined the appeal was filed within the 60 day appeal window set forth in 47 C.F.R. § 54.720(a).



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USAC is hereby transmitting to the FCC a copy of the appeal filed by the appellant, which is attached to this letter.

Sincerely,

/s/ Universal Service Administrative Company

Enclosure: Letter of Appeal

CC: Timothy Atwood, Poly Tech School District