CC Docket no. 02-6 August 6, 2018

This waiver request is a supplement to our previous waiver request filed on July 26, 2018. I made a clerical error when filing our Form 471 for the funding year 2018 by filing too early in December 2017, and I used the date 2017 instead of 2018. Our previous long term library director has passed away in the fall of 2016, and I took this position over from someone who had only been here for a month so I was doing my best with very little knowledge. I didn’t discover my error until trying to file Form 486 for 2018, and after speaking to our district consultant. This was obviously way past the window for filing and the timeframe for waivers.

In April of 2018, I did contact USAC via their website. I was growing concerned that something was wrong because I kept receiving emails instructing to me to File Form 471. In this contact form I did ask USAC if I had made an error on my Form 471 but I just received an automated reply telling me to delete any Form 471 left open if I didn’t need them. They then closed the case so obviously no one at USAC had actually looked at my Form 471.

After discovering my error, I contacted USAC on July 26, 2018 by telephone requesting advice on how to remedy my clerical error in filing too soon and using the wrong year. I was instructed by USAC to delete the original Form 471 (application number – 171049905), complete a new Form 471 (application number – 181043141), and then file a waiver with the FCC. I followed these instructions as was given to me by USAC, however, it was later brought to my attention that I should have not have deleted the original Form 471 (application number – 171049905) since it was my only proof that I had in fact filed Form 471 for the funding year of 2018 in good faith. However, I did print out a copy before deleting the original Form 471, and I am attaching a scanned copy of that deleted Form 471 to this waiver.

We are not seeking a waiver of the deadline since that has long passed but we are hoping that this can be viewed a clerical error. I know this request isn’t usual for the FCC but I am truly hoping that this situation can be resolved. I did try to do the right thing but just at the wrong time.

Thank you for your time and consideration,

Sincerely,

Loretta Lee

Library Manager at the Tri-Valley Free Public Library

\*Original and now deleted Form 471 for 2018 application number - 171049905

New Form 471 application number for 2018 - 181043141