

August 8, 2019

To Whom It May Concern;

On March 12, I (the Executive Director) was told by doctors I needed immediate brain surgery. I then took an immediate leave of absence and left for New York on March 17 and had surgery on March 19. I was out of the building/district until May 6 following the procedure.

Two eRate consultants were contacted, but both informed the school that they were unable to assist in the filing in a timely manner. There was no reasonable time to train an additional staff member on the eRate process and filing.

If you require any other information, please contact me at any time.

Thank you!

Kirsten Lipari-Braman

Chief Operations Officer

Gordon Parks Elementary School