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For your action
Annual use certification due 10/1/16

September 7, 2016

TO: General and pool contacts at NECA CL pool members

Section 54.314 of Commission rules requires all carriers receiving high cost and CAF support to file annual use certifications with the FCC and USAC. These certifications confirm that all federal high cost and CAF support was used in the preceding calendar year and will be used in the new calendar year only for the provision, maintenance and upgrading of facilities and services for which support is intended, regardless of the rule under which support is provided. This year's certification is due on or before **October 1, 2016**.

States must file this certification on behalf of study areas under their jurisdiction. Carriers not under state jurisdiction must file this certification independently.

Certifications should be submitted to USAC online using USAC's [E-File system](#). Submissions through USAC's E-File system are a submission to USAC only. E-Filers may print the certification PDF created from USAC's E-File system to submit via mail to the FCC.

Certifications may also be submitted to USAC [via email](#) or by US mail. To submit via email or US mail, the sample certification letters available on [USAC's website](#) should be used as a template. The self-use certification sample letter is for carriers not under state jurisdiction.

Please be aware that missing this deadline can affect your high cost and CAF support payments. *We encourage certifications be filed with USAC and the FCC well in advance of the due date. We also suggest use of a service with delivery confirmation for certifications submitted by mail.*

If you are under state jurisdiction, you may want to contact your state commission to ensure the state will be filing the certification on your behalf. In addition, you should check the USAC website to determine whether your state has submitted its certification.

Questions?

If you have questions, please contact your member service manager.

Sincerely,

Carol A. Brennan

cc: Authorized consultants