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# FCC Form 470

## Universal Service Program Description of Services Requested and Certification Form



Approval by OMB  
3060-0806

**Entity Number: 3264**

**Applicant's Form Identifier: 15\_3264**

**Contact Person: Aaron Fitzgibbons**

**Phone Number: (603) 966-4326**

**470**

### Schools and Libraries Universal Service Program Description of Services Requested and Certification Form

PLEASE COPY THESE INSTRUCTIONS

**FCC Form 470 Application Number: 108050001292436**

**16.** I certify that the applicant includes: (Check one or both.)

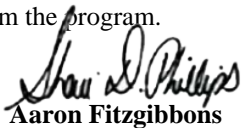
- a.** ☒ schools under the statutory definitions of elementary and secondary schools found in the **No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801 (18) and (38)**, that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b.** ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).

**17. [Reserved]**

**18.** ☒ I certify that I will post my FCC Form 470 and (if applicable) make any applicable RFP available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

**19.** ☒ I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

**20.** ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

21. ☒ I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs.
22. ☒ I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.
23. ☒ I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.
24. ☒ I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.
25. Signature of authorized person  26. Date 1/23/15
- 27a. Printed name of authorized person **Aaron Fitzgibbons**
- 27b. Title or position of authorized person **Director of Technology**
- ☐ Check here if the consultant in Item 7 is the Authorized Person.
- 27c. Street Address, P.O. Box, Route Number, City, State, Zip Code  
**194 Lund Road  
Nashua, NH 03060**
- 27d. Telephone Number of Authorized Person **(603) 966-4326**
- 27e. Fax Number of Authorized Person
- 27f. E-mail Address of Authorized Person **fitzgibbons@bghs.org**
- 27g. Name of Authorized Person's Employer **Bishop Guertin High School**

**FCC Form 470 Application Number: 108050001292436**  
**BISHOP GUERTIN HIGH SCHOOL**  
**194 LUND RD**  
**NASHUA, NH 03060-4343**

**Service provider involvement with preparation or certification of an FCC Form 470 can taint the competitive bidding process and result in the denial of funding requests. For more information, refer to the Schools and Libraries area of the USAC web site at [www.usac.org/sl](http://www.usac.org/sl) or call the SLD Client Service Bureau at 1-888-203-8100.**

**NOTICE:** In accordance with Section 54.503 of the Federal Communications Commission's rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503(c). The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form or in response to subsequent inquiries may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your form without action.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, *et seq.*

Public reporting burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 470  
P.O. Box 7026  
Lawrence, KS 66044-7026  
1-888-203-8100**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD Forms  
ATTN: SLD Form 470  
3833 Greenway Drive  
Lawrence, KS 66046  
1-888-203-8100**

FCC Form 470  
October 2014

Done

FCC Form 470

Approval by OMB  
3060-0806

## Schools and Libraries Universal Service Description of Services Requested and Certification Form 470

**Estimated Average Burden Hours per Response: 3 hours**

This form is designed to help you describe the eligible services you seek so that this data can be posted on the Fund Administrator Internet Site and interested service providers can identify you as a potential customer and compete to serve you.

**Please read instructions before beginning this form.**

Form 470 Application Number: 108050001292436	Applicant's Form Identifier: 15_3264
Application Status: INCOMPLETE	Posting Date:
Allowable Contract Date:	Certification Received Date:

**Block 1: Applicant Address and Information**

**1** Name of Applicant:  
BISHOP GUERTIN HIGH SCHOOL

**2** Funding Year: 2015 (Funding years run from July 1 through the following June 30)

**3** Entity Number: 3264

**4a** Street Address, P.O.Box, or Route Number:  
194 LUND RD

City: NASHUA State: NH Zip Code: 03060 -4343

**4b** Telephone Number: (603) 889 -4107

**4c** Fax Number: (603) 889 -0701

**5a** Eligible Entities That Will Receive Services:  
Check the ONE choice in **5a** that best describes the eligible entities that will receive the services described in this form. You will then list in Item **15** the entity/entities that will pay the bills for these services.

☒ Individual School (individual public or non-public school)

☐ School District (LEA; public or non-public [e.g., diocesan] local district representing multiple schools)

☐ Library (including library system, library outlet/branch or library consortium as defined under LSTA)

☐ Consortium (intermediate service agencies, states, state networks, consortia of schools and/or libraries)

☐ Statewide application for (enter 2-letter state code)

representing (check all that apply)

☐ All public schools/districts in the state

☐ All non-public schools in the state

☐ All libraries in the state

**5b** Recipient(s) of Services - Check all that apply:

☒ Private ☐ Public ☐ Charter

☐ Tribal ☐ Head Start ☐ State Agency

**5c** Number of eligible entities for which services are sought: 1

**Block 1: Applicant Address and Information (continued)**

**6a** Contact Person's Name:  
Aaron Fitzgibbons

If the Contact Person's Street Address is the same as **Item 4a** above, check here. ☐ If not, complete Item 6b.

**6b** Street Address, P.O.Box, or Route Number:  
NOTE: USAC will use this address to mail correspondence  
194 Lund Road

City: Nashua State: NH Zip Code: 03060

Check the box next to your preferred mode of contact and provide your contact information. One box **MUST** be checked and an entry provided.

☐ **6c** Telephone Number: (603) 966 -4326

☐ **6d** Fax Number:

☒ **6e** E-Mail Address: fitzgibbons@bghs.org  
Re-enter E-mail Address: fitzgibbons@bghs.org

**If a consultant is assisting you with your application process, please complete Item 7 below:**

**7** Consultant Name: Sean Cuskey

Name of Consultant's Employer: Erate Exchange LLC

Consultant's Street Address: PO Box 451

City: Syracuse State: NY Zip Code: 13206

Consultant's Telephone Number: (315) 422-7608 Ext.

Consultant's Fax Number: (866) 283-9332

Consultant's E-mail Address: stc@erateexchange.com

Re-enter E-mail Address: stc@erateexchange.com

Consultant Registration Number: 16043595

<b>Entity Number: 3264</b>	<b>Applicant's Form Identifier: 15_3264</b>																				
<b>Contact Person: Aaron Fitzgibbons</b>	<b>Phone Number: (603) 966-4326</b>																				
<b>Block 2: Summary Description of Needs or Services Requested</b>																					
<b>8 Category One: Internet Access and/or Telecommunications</b>																					
<i>If you check YES to indicate you have a Request for Proposals (RFP) that specifies the services you are seeking, your RFP must be available to all interested bidders for at least 28 days. If your RFP is not available to all interested bidders, or if you check NO and you have or intend to have an RFP, you risk denial of your funding requests.</i>																					
<b>a</b> <input type="checkbox"/> YES, I have released or intend to release an RFP for one or more of these services. It is available or will become available on the Internet at: or via (check one) <input type="checkbox"/> the contact person in Item 6 or <input type="checkbox"/> the contact person listed in Item 12  Your RFP Identifier:																					
<b>b</b> <input checked="" type="checkbox"/> NO, I have not released and do not intend to release an RFP for any of these services.																					
Whether you check YES or NO, you must list below the Internet access and/or telecommunications you seek. Specify each service (e.g., voice service, monthly Internet access service, etc) and quantity and/or capacity (e.g., for voice service, 20 existing lines plus 10 new ones, or for monthly Internet access service, for 500 users).																					
<table border="1"><thead><tr><th>Service</th><th>Quantity and/or Capacity</th></tr></thead><tbody><tr><td>Local and long distance</td><td>Up 40 or more (1 Building)</td></tr><tr><td>VOIP</td><td>Up 40 or more (1 Building)</td></tr><tr><td>Digital transmission services</td><td>Up 40 or more (1 Building)</td></tr><tr><td>Cellular Voice</td><td>Up 16 or more (1 Building)</td></tr><tr><td>Dedicated Wireless internet &amp; mobile hotspot service</td><td>up to 16 or more (1 Building)</td></tr><tr><td>Dedicated Internet access with firewall services</td><td>up to 20 mbps or more</td></tr><tr><td>Cellular Internet</td><td>up to 16 or more new and existing lines</td></tr><tr><td>Other eligible telecom &amp; internet services</td><td>As needed</td></tr><tr><td>Digital Transmission services</td><td>up to 100 gigs or more</td></tr></tbody></table>	Service	Quantity and/or Capacity	Local and long distance	Up 40 or more (1 Building)	VOIP	Up 40 or more (1 Building)	Digital transmission services	Up 40 or more (1 Building)	Cellular Voice	Up 16 or more (1 Building)	Dedicated Wireless internet & mobile hotspot service	up to 16 or more (1 Building)	Dedicated Internet access with firewall services	up to 20 mbps or more	Cellular Internet	up to 16 or more new and existing lines	Other eligible telecom & internet services	As needed	Digital Transmission services	up to 100 gigs or more	
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<b>9</b> [Reserved]																					

<b>Entity Number: 3264</b>	<b>Applicant's Form Identifier: 15_3264</b>
<b>Contact Person: Aaron Fitzgibbons</b>	<b>Phone Number: (603) 966-4326</b>

**10 Category Two: Internal Connections and Managed Internal Broadband Services**

*If you check YES to indicate you have a Request for Proposals (RFP) that specifies the services you are seeking, your RFP must be available to all interested bidders for at least 28 days. If your RFP is not available to all interested bidders, or if you check NO and you have or intend to have an RFP, you risk denial of your funding requests.*

**a** ☐ YES, I have released or intend to release an RFP for one or more of these services. It is available or will become available on the Internet at:  
or via (check one) ☐ the contact person in Item 6 or ☐ the contact person listed in Item 12  
Your RFP Identifier:

**b** ☒ NO, I have not released and do not intend to release an RFP for any of these services.

Whether you check YES or NO, you must list below the Internal Connections and Managed Internal Broadband Services you seek. Specify each service (e.g., a router, hub and cabling) and quantity and/or capacity (e.g., connecting 1 classroom of 30 students).

Service	Quantity and/or Capacity
Network switches / hubs / routers	Up 2 or more (1 Building)
Software to support all components listed above including licenses	District Wide as needed (1 Building)
Third Party Management / Monitoring services of eligible broadband components	District wide as needed (1 Building)
Installation and configuration for components	District wide as needed (1 Building)
Improvements and upgrades to eligible components	District wide as needed (1 Building)

**11 Category Two: Basic Maintenance of Internal Connections**

*If you check YES to indicate you have a Request for Proposals (RFP) that specifies the services you are seeking, your RFP must be available to all interested bidders for at least 28 days. If your RFP is not available to all interested bidders, or if you check NO and you have or intend to have an RFP, you risk denial of your funding requests.*

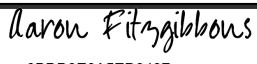
**a** ☐ YES, I have released or intend to release an RFP for these services. It is available or will become available on the Internet at:  
or via (check one) ☐ the contact person in Item 6 or ☐ the contact person listed in Item 12  
Your RFP Identifier:

**b** ☒ NO, I have not released and do not intend to release an RFP for these services.

Whether you check YES or NO, you must list below the Basic Maintenance services you seek. Specify each service (e.g., basic maintenance of routers) and quantity and/or capacity (e.g., for 10 routers).

Service	Quantity and/or Capacity
Basic Maintenance of all eligible Category 2 components	District Wide (1 Building)

<b>Entity Number: 3264</b>	<b>Applicant's Form Identifier: 15_3264</b>				
<b>Contact Person: Aaron Fitzgibbons</b>	<b>Phone Number: (603) 966-4326</b>				
<p><b>12</b> (Optional) Please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking. This person does not need to be the contact person(s) listed in Item 6 nor the Authorized Person who signs this form.</p> <p>Name:</p> <p>Title:</p> <p>Telephone Number:</p> <p>Fax Number:</p> <p>Email Address:</p> <p>Re-enter E-mail Address:</p>					
<p><b>13</b> <input checked="" type="checkbox"/> Check this box if there are any restrictions imposed by state or local laws or regulations on how or when service providers may contact you or on other bidding procedures. Please describe below any such restrictions or procedures and/or provide an Internet address where they are posted and a contact name and telephone number.</p> <p><input type="checkbox"/> Check this box if no state and local procurement/competitive bidding requirements apply to the procurement of services sought on this FCC Form 470.</p> <p>If you are requesting services for a funding year for which an FCC Form 470 cannot yet be filed online, include that information here.</p> <p>Must comply with NH state bidding laws. ATTENTION BIDDERS - SUPPORTING DOCUMENTATION REQUIRED OF ALL BIDS. PLEASE SUBMIT ALL BIDS WITH THE CORRESPONDING FORMS AT: <a href="http://erateconsultingservice.com/e-rate-program-help-resources-assistance/useful-applicant-forms/form-470-bid-templates/">http://erateconsultingservice.com/e-rate-program-help-resources-assistance/useful-applicant-forms/form-470-bid-templates/</a> Please be sure to submit all of your bids to the designated contact person on the Form 470 in Block 1, Item 6a. The Consultant in Block 1, Item 7 on the Form 470 is not responsible for collecting or evaluating bids. The consultant should be copied at <a href="mailto:bids@erateexchange.com">bids@erateexchange.com</a> for record-keeping purposes but will not be involved in the bid distribution to applicants, evaluating bids, or making decisions about services sought for compliance purposes.</p>					
<b>Block 3:</b>					
<b>14. [Reserved]</b>					
<b>Entity Number: 3264</b>	<b>Applicant's Form Identifier: 15_3264</b>				
<b>Contact Person: Aaron Fitzgibbons</b>	<b>Contact Phone Number: (603) 966-4326</b>				
<b>Block 4: Recipients of Service</b>					
<p><b>15 Billed Entities</b></p> <p>List the entity/entities that will be paying the bills directly to the provider for the services requested in this form. These are known as Billed Entities. At least one line of this item must be completed. If a Billed Entity cited on your FCC Form 471 is not listed below, funding may be denied for the funding requests associated with this FCC Form 470. Attach additional pages if needed.</p> <table><thead><tr><th>Entity Number</th><th>Entity Name</th></tr></thead><tbody><tr><td>3264</td><td>BISHOP GUERTIN HIGH SCHOOL</td></tr></tbody></table>		Entity Number	Entity Name	3264	BISHOP GUERTIN HIGH SCHOOL
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<b>Contact Person: Aaron Fitzgibbons</b>		<b>Contact Phone Number: (603) 966-4326</b>	
<b>Block 5: Certifications and Signature</b>			
16	I certify that the applicant includes: (Check one or both.)		
a	<input checked="" type="checkbox"/>	schools under the statutory definitions of elementary and secondary schools found in the <b>No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801 (18) and (38)</b> , that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or	
b	<input type="checkbox"/>	libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).	
17	[Reserved]		
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21	<input checked="" type="checkbox"/>	I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs.	
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<b>Contact Person: Aaron Fitzgibbons</b>		<b>Contact Phone Number: (603) 966-4326</b>	
25	Signature of authorized person: <input type="checkbox"/>	DocuSigned by:  3BDD956A5ED049Z	
26	Date:	January 23, 2015	
27a	Printed name of authorized person: Aaron Fitzgibbons		
27b	Title or position of authorized person: Director of Technology  <input type="checkbox"/> Check here if the consultant in Item 7 is the Authorized Person.		
27c	Street Address, P.O. Box, Route Number, City, State, Zip Code: 194 Lund Road  City: Nashua State: NH Zip Code: 03060		
27d	Telephone Number of Authorized Person: (603) 966-4326		
27e	Fax Number of Authorized Person:		
27f	E-mail Address of Authorized Person: fitzgibbons@bghs.org  Re-enter E-mail Address: fitzgibbons@bghs.org		
27g	Name of Authorized Person's Employer: Bishop Guertin High School		
Service provider involvement with preparation or certification of an FCC Form 470 can taint the competitive bidding process and result in the denial of funding requests. For more information, refer to the Schools and Libraries area of the USAC web site at <a href="http://www.usac.org/sl">www.usac.org/sl</a> or call the SLD Client Service Bureau at 1-888-203-8100.			



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The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form or in response to subsequent inquiries may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

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FCC Form 470  
October 2014