**Meeting Minutes**

Meeting: IWG-4

Date/Time: September 4, 2018 at 1 pm EST

Location: Conference call only

Committee Members & Observers Present: See Participants’ List (attached)

FCC Employees Present: Michael Mullinix, Larry Olson

Minutes prepared by: Jennifer Manner

Meeting Summary:

1. Opening Remarks and Introductions. The meeting was called to order at 1:00 pm ET, and all participants introduced themselves.

The agenda of the meeting (Document IWG-4/039 (4 September, 2018) was approved without changes.

1. Appointment of Minutes Taker. Jennifer Manner of EchoStar volunteered to prepare the minutes for this meeting.
2. Approval of Minutes. The draft minutes of IWG-4, as contained in Document IWG-4/038 were approved.
3. Proposals. The meeting considered the following NTIA proposal: Updated Agenda Item 7 (Issue C5) – Bureau reminder to notifying administrations per **footnote 11.46.** The meeting supports this document being finalized as a US proposal.
4. Agenda Items for Discussion. No Agenda Items were discussed.
5. Updates on Relevant International Meetings No comments were raised.
6. Next Meeting

The next meeting of IWG-4 is scheduled for Sept. 19, 2018 at 1 pm. It was noted the next WAC meeting is on October 1, 2018.

1. Other Issues

The meeting adjourned at 1:12 pm EDT.

Documents Distributed:

* Agenda for the ninth IWG-4 meeting (Document IWG-4/039)
* Draft minutes from last meeting (Document IWG-4/038)

Public Participation Statement:

This meeting was open to the public.

Author: Jennifer A. Manner (EchoStar)

**IWG-4 Meeting Participants List**

**September 4, 2017**

**Name**

**Members**

Don Jansky, Jansky-Barmat Telecommunications, Inc.

Jennifer A. Manner, EchoStar Corporation

Stephen Baruch, New Wave Spectrum Partners LLC

Audrey Allison, Boeing

Alexander Epshteyn, Boeing

George John, Spire

Scott Kotler, Lockheed Martin

Veena Rawat, GSMA

Giselle Creeser, Inmarsat

Robert Briskman, XM/Sirius

**Observers**

Larry Reed, ASRC for NASA

Tom Hayden, TLH Consulting

Amy Saunders, NTIA

Brandon Mitchell, NTIA

Kellen Gibson, NTIA

Cliff Gonsalves, Thales

**FCC Representativas**

Michael Mullinix

Larry Olson