September 26, 2018

FRN Number 1799049319

FCC Form 471 #171022433

BEN 17010483

RE: Waiver

To Whom it May Concern:

I am requesting that your 60-day rule be waived so USAC will be able to review our appeal to apply the 90% discount retroactively, back to November 2017.

It was brought to my attention back in January 2018 that a former employee had submitted an application for E-rate funding for one of our buildings. I knew nothing about this until I received the first bill and contacted Comcast. I have been working closely with USAC and Comcast ever since January 2018 to:

1. confirm what our discount is (originally 20%)
2. appeal the 20% because the application was not correct (it was increased to 90% after I submitted correct numbers)

I submitted a second appeal to USAC because we needed the 90% to be applied retroactively back to November 2017.

The Funding Commitment Decision Letter that I received from USAC states that they cannot consider our appeal because:

“Our records show that your appeal was filed more than 60 days after the date your decision letter was issued. Your appeal was filed on 8/22/2018. The Funding Commitment Letter was issued on 10/22/17. FCC rules require appeals to be filed within 60 days of the date on the decision letter being appealed. FCC rules do not permit USAC to consider your appeal.”

1. I have never seen the decision letter that was dated 10/22/17. The employee that filed the original application left and told me nothing about this before his departure.
2. I am not appealing the original letter, which I’m going to assume says that we were granted a 20% discount. It took me months to get this information.
3. My appeal pertains to the 90% discount. Which was not granted until I sent in my first appeal to USAC this summer.

I am respectfully asking the 60 days to be waived, so USAC can consider our appeal.

Thank you, in advance, for your consideration.

Sincerely,

Carolyn Prajzner

Business Manager

413-533-9500