Michela Lowry

Director of Operations

HWC Consultants, LLC

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Consultant Registration Number: 17018905

TO:

Federal Communications Commission  
445 12th Street SW, Washington, DC 20554

RE:

FCC Filing – Appeal

FY2019-2020

Ministerial & Clerical Errors

E-rate Program: CC Docket No. 02-6

To whom it may concern:

This letter is to support an appeal that we, HWC Consultants, LLC, are making on behalf of our client, Escuela Popular Center for Training and Careers (BEN 216440).

**Issue:** During the FY2019 Form 470 process, we updated the Portal Profile information with Escuela Popular’s total student count and eligible student count (see attachment titled “Escuela USAC Portal Profile\_2018-10-09”). As indicated, their student count was 1047 and their eligible student count was 945. However, when filing the Form 471, we failed to notice that the student count and eligible student count (643 and 0, respectively) were completely different than what we had entered on the Portal and were very inaccurate (see attachment titled “Form 471 CAT1 191001742 Escuela Popular FY2019 CERTIFIED”). As a result, Escuela Popular’s received only a 20% discount when in fact they are eligible for a 90% discount. We received the Funding Commitment Decision Letter on April 27, 2019 (see attachment titled “FCDL CAT1 191001742 Escuela Popular FY2019”), but did not realize that this mistake had been made until after the 60-day window had passed to file an appeal to USAC. We had thought this was a lost cause, but during the E-Rate Applicant and Service Provider Training held in San Marcos, CA on October 31-November 1, 2019, USAC staff suggested that we submit an appeal to the FCC.

**Relief Sought Through Appeal:** A waiver for USAC’s 60-day review deadline so that we can correct Escuela Popular’s FY2019 discount percentage and they can receive the correct reimbursement amount.

**Supporting Documents Attached:**

* Escuela USAC Portal Profile\_2018-10-09
* Form 471 CAT1 191001742 Escuela Popular FY2019 CERTIFIED
* FCDL CAT1 191001742 Escuela Popular FY2019

***Important Note:*** HWC Consultants, LLC was doing business last year as Schooley Mitchell. This year we officially began operating as HWC Consultants, LLC. All filings for FY2019-2020 for Escuela Popular, and therefore all supporting documentation attached, were formerly attached to:

Schooley Mitchell

CRN: 16062646

Please direct all communication regarding this appeal to the contact information stated below for Michela Lowry.

Thank you in advance,

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