Michela Lowry

Director of Operations

HWC Consultants, LLC

739 Shrader St., San Francisco, CA 94117

646.342.4952 (c)

[michela@hwc-consultants.com](mailto:michela@hwc-consultants.com)

Consultant Registration Number: 17018905

TO:

Federal Communications Commission  
445 12th Street SW, Washington, DC 20554

RE:

FCC Filing – Appeal

FY2019-2020

Ministerial & Clerical Errors

E-rate Program: CC Docket No. 02-6

To whom it may concern:

This letter is to support an appeal that we, HWC Consultants, LLC, are making on behalf of our client, Pleasant Ridge School District (BEN 144650).

**Issue:** During the FY2019 Form 471 process for Category One, we inaccurately calculated the Monthly Recurring Unit Eligible Costs for Line Item # 1899005847.001 on page 4 as $925.00 (for a Total Monthly Eligible Recurring Costs of $3,700.00, given that there were four units requested) (see highlighted text in attachment titled “Form 471 CAT1 181004019 Pleasant Ridge FY2018 Certified”). However, the correct Total Monthly Eligible Recurring Cost as $1044.24, with a total Monthly Recurring Unit Eligible Costs of $4,176.96 for four units, when including service taxes and surcharges (see highlighted text in invoice attachment titled “ATT ASE 2019-07-01”).

As a result, Pleasant Ridge School District did not receive the full reimbursement amount that they are eligible for for this Line Item. We received the Funding Commitment Decision Letter on April 27, 2019 (see attachment titled “FCDL CAT1 191001733 PRUSD FY2019”), but did not realize that this mistake had been made until after the 60-day window had passed to file an appeal to USAC. We had thought this was a lost cause, but during the E-Rate Applicant and Service Provider Training held in San Marcos, CA on October 31-November 1, 2019, USAC staff suggested that we submit an appeal to the FCC.

**Relief Sought Through Appeal:** A waiver for USAC’s 60-day review deadline so that we can correct Pleasant Ridge School District’s FY2019 reimbursement amount for Line Item # 1899005847.001 and they can receive the correct reimbursement amount.

**Supporting Documents Attached:**

* Form 471 CAT1 181004019 Pleasant Ridge FY2018 Certified
* ATT ASE 2019-07-01
* FCDL CAT1 191001733 PRUSD FY2019

***Important Note:*** HWC Consultants, LLC was doing business last year as Schooley Mitchell. This year we officially began operating as HWC Consultants, LLC. All filings for FY2019-2020 for Pleasant Ridge School District’s, and therefore all supporting documentation attached, were formerly attached to:

Schooley Mitchell

CRN: 16062646

Please direct all communication regarding this appeal to the contact information stated below for Michela Lowry.

Thank you in advance,

Michela Lowry

Director of Operations

HWC Consultants, LLC

739 Shrader St., San Francisco, CA 94117

646.342.4952 (c)

[michela@hwc-consultants.com](mailto:michela@hwc-consultants.com)

Consultant Registration Number: 17018905