November 11, 2017

**Letter of Appeal – Request for Waiver**

To Whom It May Concern:

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| --- | --- |
| Entity & BEN | Winton Woods City Schools - 129887 |
| Contact Person | Rhonda Hobbs |
| **Contact Information** |  |
| Mailing Address - | 8 Enfield Street, Cincinnati, OH 45218 |
| Phone Number - | 5136192351 (Office) / 5133835284 (Mobile) |
| Email Address - | [Hobbs.rhonda@wintonwoods.org](mailto:Hobbs.rhonda@wintonwoods.org) |
| Funding Year | FY16-17 |
| Application Type & Application Number | Form BEAR Invoice Application Number [**2639622**](https://www2.sl.universalservice.org/bear/bear.aspx?ViewType=view&id=2639622) &  Form BEAR Invoice Application Number [**2639619**](https://www2.sl.universalservice.org/bear/bear.aspx?ViewType=view&id=2639619) |
| FRN | Top of Form  EEnter FRN/s **1699129802** , **1699129285** - |
| Appeal Reason | Extension of Invoice Date |
| Proceeding No. | 02-6 |

**Appeal Explanation:**

At a recent erate training (11/8/17) I was exposed to erate-central and saw that we did not receive reimbursement for some erate services from FY16-17. Upon further research, I see that I did file invoices (2639622 & 2639619) on July 24, 2017. The status of these BEAR forms indicate “awaiting certification.” I am trying to determine why they are not certified, I submitted another BEAR form at the same time and it went through. I wonder and believe I the only explanation might have been a browser / software glitch with the submission process. I am respectfully requesting an extension for these invoices.

Sincerely,

Rhonda Hobbs  
Winton Woods City Schools