

ATTACHMENT K:
EXAMPLE OF FY2015 MID-YEAR SERVICE
UPGRADE

From: [Ariel Burr](#)
To: [Jennifer Bachman](#)
Subject: FW: Funding Commitment Letter (FCL) for HCP 10975, FRN 15713661
Date: Tuesday, November 24, 2015 2:55:55 PM

From: rhc-assist@usac.org
Sent: Tuesday, November 24, 2015 10:55:33 AM (UTC-09:00) Alaska
To: Ariel Burr
Subject: Funding Commitment Letter (FCL) for HCP 10975, FRN 15713661

Date: 24-Nov-2015

Funding Year: 2015
Health Care Provider (HCP) Name: Bristol Bay Area Health Corporation dba Naknek Clinic
HCP Number: 10975
HCP Contact Name: Johanna Darrough
HCP Contact Email: [REDACTED]
HCP Contact Phone: [REDACTED]
FCC Form 465 Application Number: 43131847
Funding Request Number (FRN): 15713661

The Rural Health Care (RHC) division of the Universal Service Administrative Company (USAC) has completed the review of the *Funding Request and Certification Form (FCC Form 466)* submitted on behalf of the Health Care Provider (HCP) named above. Based on the information provided, RHC has determined that the HCP is eligible for the estimated support listed below. Additionally, if the HCP submitted a contract or service agreement with the form, the outcome of the contract review is included in this letter.

HCP Physical Location: 58.728172, -157.020356, P.O. Box 192, Naknek, AK, 99633
Service Type: MPLS
Bandwidth: 3 Mbps
Service Provider Name: GCI Communication Corp
Service Provider Identification Number (SPIN): 143001199
Billing Account Number: RH000220002

Funding Start Date	Funding End Date	Months of Support	Non-Recurring Support Amount	Monthly Recurring Support Amount	Total Support Amount	Contract Expiration Date
01-Jul-2015	30-Jun-2016	12.00000	\$0.00	\$26,911.94	\$322,943.28	30-Jun-2016

Note that the funding end date will coincide with the contract expiration date. Therefore, if the contract ends during this funding year, the HCP must participate in competitive bidding before selecting a new service provider (or continuing formerly contracted services on a month-to-month basis, or purchasing a term extension) to be eligible for funding for the entirety of the funding year.

It is the HCP's responsibility to review and verify that all information on this Funding Commitment Letter (FCL) is accurate. All account holders and the service provider listed on the form have received this FCL, and it is saved in the *My Documents* section of *My Portal*.

Contract/Service Agreement Endorsement Determination: Evergreen

Evergreen: For the life of the contract (without any optional or automatic extensions), the HCP is exempt from competitive bidding for the service(s) identified above, and therefore is not required to post a *Description of Services Requested and Certification Form* (FCC Form 465). However, the HCP must submit the FCC Form 466 and/or the FCC Form 466-A (and the FCC Form 467) to receive funding each year.¹

The Evergreen endorsement and competitive bidding exemption end when the contract expires. The HCP must participate in competitive bidding at the original expiration of the contract. This means that the HCP must post a new FCC Form 465 and wait 28 days before selecting a new service provider (or when continuing the formerly contracted service on a month-to-month basis, or when purchasing a term extension). Funding Requests (FCC Form 466 or FCC Form 466-A) must be subsequently submitted for all cases.

If, at any time, the funded services are not provided to the HCP, or the HCP is not otherwise receiving the approved funding, the HCP must notify RHC immediately.

The Billing Account Number, certifications, and all other information provided on FCC Forms 465, 466, 466-A, and 467 may be subject to audit by RHC and the FCC.² HCPs are subject to audits and other reviews that the RHC and/or the FCC may undertake to ensure that the universal service support is used in compliance with FCC program rules. If the funded service(s) are not used in compliance with program rules, program participants will be subject to enforcement activities and other means of recourse by RHC and other appropriate federal, state, and local authorities.

Next Steps:

Submit an FCC Form 467 (*Connection Certification*), which confirms receipt of the services for which funding has been approved, and the date on which the service provider began providing those services. Funding cannot be issued until this form is processed. To submit the FCC Form 467, go to the *My Forms* tab of *My Portal* and find the applicable Form 466 or Form 466-A and click on the "Create 467" button. Once the Form 467 is approved, the HCP and the service provider will receive a copy of the HCP Support Schedule (HSS). Receipt of the HSS means that the service provider must begin crediting the HCP for the funding amount (if it has not yet done so) and may begin to invoice USAC.

Appeals:

If you wish to appeal this decision, you may file an appeal with USAC. The appeal must be submitted to USAC within 60 days of the date of this letter. Detailed instructions for filing appeals are available at: <http://www.usac.org/rhc/about/program-integrity/appeals.aspx>. Parties seeking waivers of FCC rules can appeal directly to the FCC. See 47 CFR Sections 54.719 and 720.

Details about and definitions of all terms used in this FCL are provided on the RHC website (<http://www.usac.org/rhc>).

For questions assistance, contact the RHC Help Desk at 1-800-453-1546, or rhc-assist@usac.org.

¹ 47 C.F.R. 54.623(d).

² 47 C.F.R. 54.619(c).

From: [Ariel Burr](#)
To: [Jennifer Bachman](#)
Subject: FW: RHC Telecommunications Program - Funding Commitment Letter (FCL) - HCP # 10975 - FRN 15792631
Date: Wednesday, May 11, 2016 11:23:56 AM

From: rhc-assist@usac.org
Sent: Wednesday, May 11, 2016 7:22:32 AM (UTC-09:00) Alaska
To: Ariel Burr
Subject: RHC Telecommunications Program - Funding Commitment Letter (FCL) - HCP # 10975 - FRN 15792631

[External Email]

Date: 11-May-2016
Program: Telecommunications Program
Funding Year: 2015
Health Care Provider (HCP) Name: Bristol Bay Area Health Corporation dba Naknek Clinic
HCP Number: 10975
HCP Contact Name: Johanna Darrough
HCP Contact Email: [REDACTED]
HCP Contact Phone: [REDACTED]
FCC Form 465 Application Number: 43131847
Funding Request Number (FRN): 15792631

The Universal Service Administrative Company (USAC)'s Rural Health Care Program completed the review of the Funding Request and Certification Form (FCC Form 466) submitted on behalf of the HCP referenced above. Based on the information provided, USAC determined that the HCP is eligible for the funding shown below. Additionally, if the HCP submitted a contract or service agreement with the form, the outcome of the contract review is included in this letter.

HCP Physical Location: 58.728172, -157.020356, P.O. Box 192, Naknek, AK, 99633
Service Type: MPLS
Bandwidth: 5 Mbps
Service Provider Name: GCI Communication Corp
SPIN/498 Filer ID: 143001199
Billing Account Number: RH000220002
Contract ID: 11357
Contract Friendly Name: Contract

Funding Start Date	Funding End Date	Months of Support	Non-Recurring Support Amount	Monthly Recurring Support Amount	Total Support Amount	Contract Expiration Date
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26-Jan-2016	30-Jun-2016	5.19355	\$0.00	\$45,363.88	\$235,599.58	30-Jun-2016
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Note that the funding end date will coincide with the contract expiration date. Therefore, if the contract ends during this funding year, the HCP must participate in competitive bidding before selecting a new service provider (or continuing formerly contracted services on a month-to-month basis) to be eligible for funding for the entirety of the funding year.

It is the HCP's responsibility to review and verify that all information on this FCL is accurate. All account holders and the service provider listed on the form have received this FCL, and it is saved in the *My Documents* section of *My Portal*.

Contract/Service Agreement Endorsement Determination: Evergreen

Evergreen: For the life of the contract, the HCP is exempt from competitive bidding for the service(s) identified above, and therefore is not required to post a FCC Form 465 (Description of Services Requested and Certification Form). However, the HCP must submit the FCC Form 466 (and the FCC Form 467) to receive funding each year.¹

The Evergreen endorsement and competitive bidding exemption end when the contract expires. The HCP must participate in competitive bidding at the expiration of the contract. This means that the HCP must post a new FCC Form 465 and wait 28 days before selecting a new service provider (or when continuing the formerly contracted service on a month-to-month basis). Funding Requests (FCC Form 466) must be subsequently submitted in all cases.

If, at any time, the funded services are not provided to the HCP, or the HCP is not otherwise receiving the approved funding, the HCP must notify USAC immediately.

The HCP entered Billing Account Number, certifications, and all other information provided on FCC Forms 465, 466, and 467 may be subject to audit by USAC and the FCC.² HCPs are subject to audits and other reviews that USAC and/or the FCC may undertake to ensure that the universal service support is used in compliance with FCC program rules. If the funded service(s) is not used in compliance with program rules, program participants will be subject to enforcement activities and other means of recourse by USAC and other appropriate federal, state, and local authorities.

Next Steps

Submit an FCC Form 467 (*Connection Certification Form*), which confirms receipt of the services for which funding has been approved, and the date on which the service provider began providing those services (and when those services ended, if prior to the end of the funding year). To submit the FCC Form 467, go to the *My Forms* tab of *My Portal* and find the applicable Form 466 or FRN, and click on the "Create 467" button. Once the Form 467 is approved, the HCP and the service provider will receive a copy of the HCP Support Schedule (HSS). Receipt of the HSS means that the service provider must begin crediting the HCP for the funding amount (if it has not yet done so) and may begin to invoice USAC.

Errors and Corrections:

If the funding amount, funding dates, or contract information is incorrect or missing, please contact the Rural Health Care Program Help Desk immediately by phone at (800) 453-1546 or by email at rhc-assist@usac.org.

Appeals:

Before appealing a funding decision, contact the RHC Helpdesk. To appeal this funding decision, deliver a letter of appeal to USAC within 60 days of the date of this letter. Detailed instructions for filing appeals are available at: <http://www.usac.org/about/about/program-integrity/appeals.aspx>.

Details about and definitions of all terms used in this FCL are provided on the USAC website (www.usac.org/rhc).

For More Information

Please do not reply directly to this email, as emails to this account will not be delivered to the RHC Program team. For questions or assistance, contact the Rural Health Care Program Help Desk at (800) 453-1546 or by email at rhc-assist@usac.org.

For more information about the Telecommunications Program application process, refer to the Telecom Program Getting Started web page on the USAC web site at <http://www.usac.org/rhc/telecommunications/getting-started/>.

For more information about the FCC Form 467, visit the Telecommunications Program Forms web page at <http://www.usac.org/rhc/telecommunications/tools/forms/>.

The primary account holder will be copied on this and all correspondence from USAC related to this HCP.

¹ 47 C.F.R. 54.623(d).

² 47 C.F.R. 54.619(c).

From: [Ariel Burr](#)
To: [Jennifer Bachman](#)
Subject: FW: RHC Telecommunications Program - HCP Support Schedule - HCP # 10975 - FRN 15713661
Date: Thursday, February 25, 2016 8:40:10 PM

From: rhc-assist@usac.org
Sent: Thursday, February 25, 2016 4:40:02 PM (UTC-09:00) Alaska
To: Ariel Burr
Subject: RHC Telecommunications Program - HCP Support Schedule - HCP # 10975 - FRN 15713661

Date: 25-Feb-2016
Program: Telecommunications Program
Funding Year: 2015
Health Care Provider (HCP) Name: Bristol Bay Area Health Corporation dba Naknek Clinic
HCP Number: 10975
Funding Request Number (FRN): 15713661
FCC Form 465 Application Number: 43131847

The Universal Service Administrative Company (USAC)'s Rural Health Care (RHC) Program received the FCC Form 467 (Connection Certification Form) submitted for the above-referenced FRN. Based on the information provided on the form, a Health Care Provider Support Schedule (HSS) is attached.

This HSS has been sent to all account holders and the service provider listed on the FCC Form 498:

Service Provider Name: GCI Communication Corp
SPIN/498 ID: 143001199
HCP Entered Billing Account Number: RH000220002
Service Type: MPLS
Bandwidth: 3 Mbps

Funding Start Date:	01-Jul-2015
Funding End Date:	30-Jun-2016
Non-Recurring Support:	\$0.00
Monthly Recurring Support:	\$26,911.94

The first and last month's monthly recurring funding may be prorated depending on the number of days the service was in place for those months. Approved non-recurring funding will be included in the first month's funding

Approved Funding Details

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Date	Support Amount
Jul 2015	\$26,911.94
Aug 2015	\$26,911.94
Sep 2015	\$26,911.94
Oct 2015	\$26,911.94
Nov 2015	\$26,911.94
Dec 2015	\$26,911.94
Jan 2016	\$26,911.94
Feb 2016	\$26,911.94
Mar 2016	\$26,911.94
Apr 2016	\$26,911.94
May 2016	\$26,911.94
Jun 2016	\$26,911.94
Total	\$322,943.28

It is the HCP's responsibility to review the information in this HSS. Contact the RHC Program Help Desk at rhc-assist@usac.org immediately if, at any time, the supported services are not being provided to the HCP or the HCP is not otherwise receiving the approved support.

The HCP entered Billing Account Number, certifications, and all other information provided on FCC Forms 465, 466, and 467 may be subject to audit by USAC and the FCC.¹ HCPs are subject to audits and other reviews that USAC and/or the FCC may undertake to ensure that the universal service support is used in compliance with FCC program rules. If the funded service(s) is not used in compliance with program rules, program participants will be subject to enforcement activities and other means of recourse by USAC and other appropriate federal, state, and local authorities.

Next Steps

Receipt of this HSS indicates that the service provider should begin crediting the HCP for the support amount (if it has not yet done so), and that it may then begin to invoice USAC.

Service providers will find the OMB-approved invoice and instructions at:

<http://www.usac.org/rhc/telecommunications/service-providers/step06/default.aspx>

For More Information

Please do not reply directly to this email, as emails to this account will not be delivered to the RHC Program team. For questions or assistance, contact the Rural Health Care Program Help Desk at (800) 453-1546 or by email at rhc-assist@usac.org.

For more information about the Telecommunications Program application process, refer to the Telecom Program Getting Started web page on the USAC web site at

<http://www.usac.org/rhc/telecommunications/getting-started/>.

For more information about the HCP Support Schedule, visit

<http://www.usac.org/rhc/telecommunications/service-providers/step05>.

The primary account holder will be copied on this and all correspondence from USAC related

to this HCP.

¹47 C.F.R. 54.619(d).

From: [Ariel Burr](#)
To: [Jennifer Bachman](#)
Subject: FW: RHC Telecommunications Program - HCP Support Schedule - HCP # 10975 - FRN 15713661
Date: Friday, May 13, 2016 8:30:18 AM

From: rhc-assist@usac.org
Sent: Friday, May 13, 2016 4:30:02 AM (UTC-09:00) Alaska
To: Ariel Burr
Subject: RHC Telecommunications Program - HCP Support Schedule - HCP # 10975 - FRN 15713661

[External Email]

Date: 13-May-2016
Program: Telecommunications Program
Funding Year: 2015
Health Care Provider (HCP) Name: Bristol Bay Area Health Corporation dba Naknek Clinic
HCP Number: 10975
Funding Request Number (FRN): 15713661
FCC Form 465 Application Number: 43131847

The Universal Service Administrative Company (USAC)'s Rural Health Care (RHC) Program received the FCC Form 467 (Connection Certification Form) submitted for the above-referenced FRN. Based on the information provided on the form, a Health Care Provider Support Schedule (HSS) is attached.

This HSS has been sent to all account holders and the service provider listed on the FCC Form 498:

Service Provider Name: GCI Communication Corp
SPIN/498 ID: 143001199
HCP Entered Billing Account Number: RH000220002
Service Type: MPLS
Bandwidth: 3 Mbps

Funding Start Date:	01-Jul-2015
Funding End Date:	31-Jan-2016
Non-Recurring Support:	\$0.00
Monthly Recurring Support:	\$26,911.94

The first and last month's monthly recurring funding may be prorated depending on the number of days the service was in place for those months. Approved non-recurring funding will be included in the first month's funding

Approved Funding Details

Date	Support Amount
Jul 2015	\$26,911.94
Aug 2015	\$26,911.94
Sep 2015	\$26,911.94
Oct 2015	\$26,911.94
Nov 2015	\$26,911.94
Dec 2015	\$26,911.94
Jan 2016	\$26,911.94
Total	\$188,383.58

It is the HCP's responsibility to review the information in this HSS. Contact the RHC Program Help Desk at rhc-assist@usac.org immediately if, at any time, the supported services are not being provided to the HCP or the HCP is not otherwise receiving the approved support.

The HCP entered Billing Account Number, certifications, and all other information provided on FCC Forms 465, 466, and 467 may be subject to audit by USAC and the FCC.¹ HCPs are subject to audits and other reviews that USAC and/or the FCC may undertake to ensure that the universal service support is used in compliance with FCC program rules. If the funded service(s) is not used in compliance with program rules, program participants will be subject to enforcement activities and other means of recourse by USAC and other appropriate federal, state, and local authorities.

Next Steps

Receipt of this HSS indicates that the service provider should begin crediting the HCP for the support amount (if it has not yet done so), and that it may then begin to invoice USAC.

Service providers will find the OMB-approved invoice and instructions at:

<http://www.usac.org/rhc/telecommunications/service-providers/step06/default.aspx>

For More Information

Please do not reply directly to this email, as emails to this account will not be delivered to the RHC Program team. For questions or assistance, contact the Rural Health Care Program Help Desk at (800) 453-1546 or by email at rhc-assist@usac.org.

For more information about the Telecommunications Program application process, refer to the Telecom Program Getting Started web page on the USAC web site at

<http://www.usac.org/rhc/telecommunications/getting-started/>.

For more information about the HCP Support Schedule, visit

<http://www.usac.org/rhc/telecommunications/service-providers/step05>.

The primary account holder will be copied on this and all correspondence from USAC related to this HCP.

¹47 C.F.R. 54.619(d).