

November 20, 2017

## Letter of Appeal – Request for Waiver

To Whom It May Concern:

Entity & BEN	Greenville City Schools 129923
Contact Person	Jeffrey S. Cassell
<b>Contact Information</b>	
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Funding Year	FY2016
Application Type & Application Number	Form 471 Application Number 161049291
FRN	1699112689 1699112412 1699112443 1699112665
Appeal Reason	Missed deadline because of new Treasurer and Administrator
Proceeding No.	02-6

### Appeal Explanation:

I am requesting a waiver of rules to allow for an invoice extension. The Treasurer and Director of Administrative Services both left the district and I was unaware of the process to file for reimbursement until I attended training on Wednesday, November 15, 2017 with Ohio State E-Rate Coordinator Lorrie Germann.

Sincerely,



Jeffrey S. Cassell  
Director of Administrative Services

