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TO:

Federal Communications Commission  
445 12th Street SW, Washington, DC 20554

RE:

SUPPLEMENT #2 to FCC Filing – Appeal

FY2019-2020

Ministerial & Clerical Errors

E-rate Program: CC Docket No. 02-6

To whom it may concern:

This is the second supplement to FCC Filing201911081443118639on November 7, 2019, regarding Escuela Popular Center for Training and Careers (BEN 216440).

We are following up with the requested explanation of the situation cited in the previous supplement filed 11/22/19 (see attachment titled “Escuela Error Discovery Email 9/13/19”):

On **September 13, 2019** HWC Consultants was having an internal team meeting over the phone to review all of the FY2019 FCDLs. During this review of Escuela Popular’s FCDL, the team discovered for the first time the error, **which was that Escuela Popular was not receiving the correct discount percentage (20% instead of 90%, as outlined in the original Filing).**

As outlined in the original Filing, this was confusing to us because our colleague Aggie Deal had updated the Portal Profile with the correct student count and eligible student count, but (again, as outlined in the original Filing), this data was somehow not transferred to the Form 471 and we didn’t catch it before submitting.

After the meeting, Aggie went through our files and found a copy of the Portal Profile that she saved after entering in the correct data **(this attachment was filed with the original Filing, titled “Escuela USAC Portal Profile\_2018-10-09”, and reattached here),** which we do as matter of course when updating the Portal Profiles for our clients.

Because the discovery of the error originally happened over the phone during the team meeting, **the only documentation we have of the date of the discovery of the error** is an email from Aggie to the rest of the team, **also dated September 13** **and filed with the Supplement dated 11/22/19**. In this email, Aggie attached the copy of the Portal Profile that she had saved to show the team that she had indeed updated it with the correct data.

We hope that because the waiver request to the FCC was originally filed 11/7/2019, and the date of the discovery of the email was 9/13/19, that this email will suffice as proof of the date of the discovery and that it was filed within the 60 day window.

Thank you in advance,

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