12/19/17

To whom it may concern:

I have recently taken over for a former employee who previously filed the E-Rate docs for St. Joseph Grade School. I just received my pin number to file the BEAR form for the 2017 year and see that there are 2 forms marked incomplete from previous years. I was wondering if there was any way to get a waiver from the deadline so that I may complete the filing and submit the BEAR forms previously started.

Thank you for your consideration in this matter.

Danielle Boyd

SIS Coordinator

St. Joseph Grade School