



PUTNAM COUNTY DISTRICT LIBRARY

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DIRECTOR, KELLY WARD

FISCAL OFFICER, NANCY STAUFFER

December 20, 2018

RE: Letter of Appeal - Request for Waiver

To Whom It May Concern,

I was unable to file the Putnam County District Library System's BEAR forms within the 120 days after the end of service. I would like to request a waiver of the October 29th deadline.

Below is the necessary information.

Sincerely,

Kelly Ward
Director

Entity & BEN	Putnam County District Library (BEN 130149)
Contact Person	Kelly Ward
Contact Information	
Mailing Address -	136 Putnam Parkway Ottawa, OH 45875
Phone Number -	419-523-3747 x10
Email Address -	kward@seolibraries.org
Funding Year	FY 2017-2018
Application Type & Application Number	Form 471 Application Number 171041287
FRN	1799093925 1799094076 1799094141 1799094202 1799094253 1799094286 1799094331
Appeal Reason	Due multiple work issues, I was unable to file the Putnam County District Library's BEAR forms for the 7 library locations within 120 days.
Proceeding No.	02-6

COLUMBUS GROVE LOCATION 419-659-2355

317 North Main Street, Columbus Grove, Ohio 45830

CONTINENTAL LOCATION 419-596-3727

301 South 6th Street, Continental, Ohio 45831

FORT JENNINGS LOCATION 419-286-2351

655 North Water Street, Fort Jennings, Ohio 45844

KALIDA-UNION TOWNSHIP LOCATION 419-532-2129

301 North 3rd Street, Kalida, Ohio 45853

LEIPSI EDWARDS-GAMPER MEMORIAL LOCATION 419-943-2604

305 West Main Street, Leipsic, Ohio 45856

OTTAWA LOCATION 419-523-3747

136 Putnam Parkway, Ottawa, Ohio 45875

OTTOVILLE-MONTEREY TOWNSHIP LOCATION 419-453-2111

349 Wayne Street, Ottoville, Ohio 45876

PANDORA-RILEY LOCATION 419-384-3232

118 East Main Street, Pandora, Ohio 45877