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**Building The  
Wireless Future™**

August 19, 1997

**CTIA**

Cellular  
Telecommunications  
Industry Association  
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**RECEIVED**

AUG 19 1997

FEDERAL COMMUNICATIONS COMMISSION  
OFFICE OF THE SECRETARY

Mr. William F. Caton  
Secretary  
Federal Communications Commission  
1919 M Street, NW, Room 222  
Washington, DC 20554

**Re: Changes to the Board of Directors of the  
National Exchange Carrier Association  
(CC Docket No. 97-21) and**

**Federal-State Joint Board on  
Universal Service (CC Docket No. 96-45)**

Dear Mr. Caton:

On August 18, 1997, the wireless telecommunications industry, represented by Kathleen Abernathy of Airtouch Communications, Carol Bjelland of GTE Service Corporation, Jonathan Chambers of Sprint PCS, Jean Kiddoo on behalf of SNET, Fran Malnati of Bell Atlantic Mobile, Glenn Rabin of ALLTEL, Jeffrey Smith of Comcast Cellular Communications, Chris Tiensch of Southwestern Bell Wireless and the undersigned on behalf of the Cellular Telecommunications Industry Association (CTIA) met with Jeanine Poltronieri and David Krech of the Wireless Telecommunications Bureau and Diane Law and Tejal Mehta of the Common Carrier Bureau. The discussion focused on the additional time and clarification required by wireless carriers to submit the information required by the Commission's Universal Service Worksheet.

Pursuant to Section 1.1206 of the Commission's Rules, an original and one copy of this letter are being filed with your office. If you have any questions concerning this submission, please contact the undersigned.

Sincerely,

Randall S. Coleman

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