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JM DrReturntowork.pdf

JM dist returntowork.pdf

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FDL-USAC APPEAL DEC.pdf

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Abbotsford School District File Nos. SLD-875372 et al.pdf

Appeal/Waiver Request

CC Docket # 02-6 Applicant Name: **Prairie-Hills Elementary School District 144**
Entity Number: **135540** Funding Year: 2014-2015

CONTACT INFORMATION

Contact Person: Juanita McWilliams
Contact Information:
email: jmwilliams@phsd144.net
Phone: 708-331-4453
Fax: 708-210-9243
Address: 3015 West 163 Street
Markham, IL 60430

APPLICANT INFORMATION

Appellant Name: Juanita McWilliams
Applicant Name: Prairie-Hills Elementary School District 14
BEN: 135540
470 Application #: 808460001211392
471 Application #: 982526
FRN# 2678784

"Funding Year 2014 Missed Appeal Deadline"

This is a request for a Waiver/Appeal of the missed appeal deadline for Prairie-Hills Elementary School District 144

Waiver/Appeal Request:

Funding Year 2014: Appeal Postmarked after 60 day of decision

Form 471 Information: 982526

Funding Request Number(s): 2678784

TOTAL Dollar Amount Requested: \$\$67,030.92

FDDL: July 16, 2014

Cert. Postmark Date: 09/16/2014

Service Provider Name: Illinois Bell Telephone Company

Identification Number: 143001912

Reason for Denial: appeal postmarked more than 60 days after the date the funding commitment letter was issued.

Rationale for Request:

Funding request #2678784 was submitted for internet service throughout the district. On July 16, 2014, a funding decision letter was issued with an approved amount of \$42,656.04, a reduction from \$109,696.96, which is approximately 35% of the requested amount. No reference was made in this letter to the original amount requested, or that the amount was reduced due to what was considered inadequate documentation to support the 90% discount request. This information was only communicated in email by the PIA Reviewer upon my asking questions.

The reduction in funding made it necessary to file an appeal to have additional documentation considered. However, due to a serious viral illness of the individual whose job it is to handle all e-rate matters, the appeal request was not received by the SLD until September 16, 2014 (one day late of the 60 day deadline).

History: Prairie Hills School District 144 has been at a 90% discount level for a minimum of 8 years. When funding request were made for FY 14, the discount level requested was 90%. There were a total of 8 funding request for priority one services for FY 14, and of the eight request, FRN 2678784, was the only request in which additional documentation to support the 90% discount was requested.

On June 13, 2014, Ms. McWilliams received a letter by email from the PIA Reviewer with questions regarding free/reduced enrollments. Ms. McWilliams was out on vacation for several days during this time. On June 20, before Ms. McWilliams responded that the Business Manager was out until Monday, and that she would provide the free/reduced information at that time. On June, 23 Ms. McWilliams provided the reviewer a claims form that was processed by the NSLP. On June 24, Ms. McWilliams provided a signed copy of the claim that was submitted on June 23, and a letter signed by the School Chief Business Officer, listing the enrollment and free/reduced numbers by entity. On July 2, 2014, Ms. McWilliams received a letter by email from the PIA Reviewer which indicated the following:

We have determined that the documentation you provided does not support your requested discount of 90% for PRAIRIE HILLS JR HIGH SCHOOL (#69335), CHATEAUX ELEMENTARY SCHOOL (#69344), FIELDCREST ELEMENTARY SCHOOL (#69532),

NOB HILL ELEMENTARY SCHOOL (#69687), and MAE JEMISON SCHOOL (#230444). Therefore your discount percentage will be reduced to 20%, which is the percentage supported by third party documentation

Ms. McWilliams replied to this email indicating that she was waiting on additional information based on the PIA Reviewers recommendation that we ask for something from our state board of education, with this enrollment and free/reduced numbers. Every effort was made to answer all questions, and provide documentation as requested by the PIA Reviewer. The following documentation was provided to the Reviewer by email:

- 1) A signed letter from the School Chief Business Officer with enrollment numbers and number of eligible students per entity in the district.
- 2) NSLP Site Claim for all entities, signed and dated by the School Chief Business Officer.

Upon review of the documentation the PIA reviewer indicated that these documents were not sufficient to support the request, and suggested we provide documentation from our State Board of Education. Based on the recommendation the Chief Business Officer contacted the Illinois Board of Education, and after speaking with individuals about the situation was eventually provided a copy of a letter to use to support the documentation already provided, from Mel Blackwell, Vice President, Schools and Libraries Division, dated July 31, 2012, for the purpose of guidance on the National School Lunch Program reimbursement mechanism, known as the Eligibility Option (CBO), on the universal service E-rate program. Blackwell states in the letter that pending further guidance, schools could use the NSLP eligibility data to determine their level of poverty when calculating discounts on services under the E-rate program (Letter enclosed).

However, we did not have the opportunity to submit the letter to the PIA reviewer, because she had already made a decision, by the time we received the letter. This lead in an unfavorable decision in the reduction of the discount only the FRN 2678784.

Circumstances that lead to the appeal being postmarked past the 60 day deadline

Ms. McWilliams, the Manager of Technology, and the individual in the district charged with managing all e-rate related matters prepared the appeal letter to USAC on August 28, 2014, after returning from vacation, and taking care of immediate task to open the school year. She expected to have it mailed out upon her return after the Labor Day Holiday, on or about September 4, 2014. Unfortunately, Ms. Ms. Williams fell ill over the Holiday break, and did not return to work until September 15, 2014. Ms. McWilliams, did speak with her assistant the week of September 10, 2014, to have her try to take care of some things that were time sensitive, one of which was the appeal being mailed out. Unfortunately, upon her return Ms. McWilliams realized the letter had not been mailed, and that her assistant misunderstood the directive, indicating her understanding was that the document needed to be sent out on September 15, not received by USAC before September 15. Subsequently, the letter was prepared and sent out with the District Mail Coordinator, for overnight delivery.

Circumstances to Consider

The 470, and 471 were submitted in a timely manner. There were not any documented problems with the funding request itself. The appeal deadline was missed due to a set of unforeseen and uncontrollable circumstances. The appeal was postmarked to USAC within 1 day of the appeal deadline. The error does not constitute waste, fraud, or abuse, and the requested services are for a necessary service, which is to provide internet access for students throughout the district. Waivers of missed deadlines have been supported in previous rulings for unforeseen emergencies, and/or illness of e-rate coordinators.

Past FCC Ruling supporting our request for waiver of appeal deadline

December 12, 2012

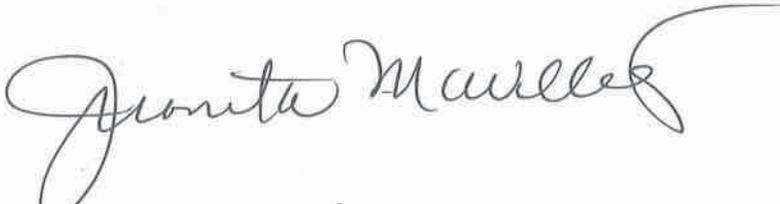
Request and Waivers were granted based on precedent for two applicants, and also section 54.720(a) of the Commission's rules, were waived which requires applicants to seek review of a USAC decision within 60 days for these applicants. One applicant,

High School for Recording Arts, submitted its appeals to the Commission within a reasonable period of time after receiving actual notice of USAC's adverse decision. The other applicant, Office of Enterprise Technology, did not miss the initial filing deadline with USAC, and therefore it is in the public interest to waive the deadline for its late-filed appeal to the Commission.

Requests for Waiver and Review of Decisions of the Universal Service Administrator by Abbotsford School District File Nos. SLD-875372, et al. Abbotsford, Wisconsin, et al. Schools and Libraries Universal Service. CC Docket No. 02-6.

This request is made on behalf of the Prairie-Hills Elementary School District 144 (135540) for a Waiver/appeal to be granted. By granting this Waiver/Appeal, USAC could be directed to review the additional documentation to support the discount of 90% for the application for funding during the Funding Year 2014.

Your favorable consideration in this matter is greatly appreciated.


11-19-2014

Return to Work/School

Hazel Crest Immediate care on
Advocate South Suburban Campus, 17850 S.
Kedzie Ave Suite 1150, Hazel Crest, IL 60429
Office: 708-335-5200 Fax: 708-206-2347

To Whom it May Concern:

Justina McWilliams was seen at

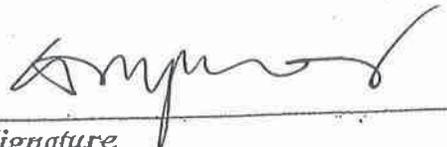
C.H.C. Health Center on 9/11/14 He/She

was ill 9/2/14 to 9/12/14 He/She

may return to work/school on 9/15/14

with the following restrictions _____

Comments:


Physician Signature

9/11/14
Date

Aunt Martha's Health Care
Hazel Crest CHC
17850 S. Kedzie Avenue
Hazel Crest, IL 60429
Phone: 708-335-5215
Fax: 708-206-2347



Date: September 15, 2014

Return to Work Authorization

Name: Juanita WcWilliams

Location: Annex

Leave Dates: 9/2/14 thru 9/12/14

Leave Due to: Extended illness

The above named employee has met with the Human Resources staff and has fulfilled the requirements to return to their position as Tech Manager at Prairie-Hills School District 144.

With Without restrictions

Juanita WcWilliams 9/15/14
Employee Signature Date

[Signature] 9/15/14
Human Resources Signature Date

CC: Principal
Employee File

**PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT
ABSENCE REPORT**

EMPLOYEE Juanita Mawillans 9-16-2014
Name (Print) Date
CO-Technology Manager, IS
Building/Department Position

DATE(S) ABSENT 9-2 thru 9-12, 2014 Full-Day
 Half-Day AM
 Half-Day PM

REASON FOR ABSENCE (Please check ONE)

- Illness: Personal Immediate Family (See Policies 4690 & 4220/4620)
- Vacation (See Policy 4250 & Administrative Rule 4588)
- Emergency Leave (See Policies 4690 & 4220/4620)
- Funeral Leave (See Policies 2040/4700 & Administrative Rules 2041/4701)
 - Relationship: _____ (please attach funeral card)
- Personal Leave (Chargeable to Sick Leave)
- Family Medical Leave
- Professional Assignment (Attach Conference Report)
- Jury Duty (Attach Summons and Check Stub)
- Unexcused Absence (Letter of Explanation must be attached)
- Other (Please specify) _____

9-16-2014 Juanita Mawillans
Date Employee's Signature

Substituted for the employee

The above-named employee was, to the best of my knowledge, absent on the above date(s) for the reason stated, or expect as noted:

9/18/14 [Signature]
Date Signature of Principal/Central Office Administrator

The absence(s) as reported above is/are _____ Approved _____ Denied

Reason for Denial _____

Superintendent or Designee's Signature

PAYROLL USE ONLY Received Date _____
In Aesop Y / N _____ Allowed - _____ Current Request = _____ Unused Balance
_____ Update in Ivisions _____ Initials
Date _____

Upon completion, copies will be distributed as follows:

WHITE - Central Office YELLOW - Building Copy PINK - Employee



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2014-2015

September 22, 2014

Juanita McWilliams
Prairie-Hills School Dist 144
3015 W 163rd St
Markham, IL 60430

Re: Applicant Name:	PRAIRIE-HILLS SCHOOL DIST 144
Billed Entity Number:	135540
Form 471 Application Number:	982526
Funding Request Number(s):	2678784
Decision Letter Date:	July 16, 2014
Date Appeal Postmarked:	September 16, 2014
Your Correspondence Dated:	August 28, 2014

Our records show that your appeal was postmarked more than 60 days after the date your Funding Commitment Decision Letter was issued, as shown above. Federal Communications Commission (FCC) rules require applicants to postmark appeals within 60 days of the date on the decision letter being appealed. FCC rules do not permit the Universal Service Administrative Company (USAC) to consider your appeal.

If you believe there is a basis for further examination of your application, you may file an appeal with the FCC. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found under the Reference Area/"Appeals" of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

Schools and Libraries Division
Universal Service Administrative Company



Universal Service Administrative Company

Schools and Libraries Division



FUNDING COMMITMENT DECISION LETTER
(Funding Year 2014: 07/01/2014 - 06/30/2015)

July 16, 2014

Juanita McWilliams
PRAIRIE-HILLS SCHOOL DIST 144
3015 W 163RD ST
MARKHAM, IL 60426-0000

Re: FCC Form 471 Application Number: 982526
Billed Entity Number (BEN): 135540
Billed Entity FCC Registration Number (FCC RN): 0015248784
Applicant's Form Identifier: INTACCATT2014

Thank you for your Funding Year 2014 application for Universal Service Support and for any assistance you provided throughout our review. The current status of the funding request(s) in the FCC Form 471 application cited above and featured in the Funding Commitment Report(s) (Report) at the end of this letter is as follows.

- The amount, \$42,656.04 is "Approved."

Please refer to the Report following this letter for specific funding request decisions and explanations. The Universal Service Administrative Company (USAC) is also sending this information to your service provider(s) so preparations can begin for implementing your approved discount(s) after you file FCC Form 486, Receipt of Service Confirmation Form. A guide that provides a definition for each line of the Report is available in the Guide to USAC Letter Reports in the Reference Area of our website.

NEXT STEPS

- Work with your service provider to determine if you will receive discounted bills or if you will request reimbursement from USAC after paying your bills in full.
- Review technology planning approval requirements.
- Review Children's Internet Protection Act (CIPA) requirements.
- File FCC Form 486.
- Invoice USAC using the FCC Form 474, Service Provider Invoice (SPI) Form, or FCC Form 472, Billed Entity Applicant Reimbursement (BEAR) Form, - as products and services are being delivered and billed.

TO APPEAL THIS DECISION:

You have the option of filing an appeal with USAC or directly with the Federal Communications Commission (FCC).

If you wish to appeal a decision in this letter to USAC, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and email address for the person who can most readily discuss this appeal with us.

Schools and Libraries Division - Correspondence Unit
30 Lanidex Plaza West, PO Box 685, Parsippany, NJ 07054-0685
Visit us online at: www.usac.org/sl



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2014-2015

September 22, 2014

Juanita McWilliams
Prairie-Hills School Dist 144
3015 W 163rd St
Markham, IL 60430

Re: Applicant Name: PRAIRIE-HILLS SCHOOL DIST 144
Billed Entity Number: 135540
Form 471 Application Number: 982526
Funding Request Number(s): 2678784
Decision Letter Date: July 16, 2014
Date Appeal Postmarked: September 16, 2014
Your Correspondence Dated: August 28, 2014

Our records show that your appeal was postmarked more than 60 days after the date your Funding Commitment Decision Letter was issued, as shown above. Federal Communications Commission (FCC) rules require applicants to postmark appeals within 60 days of the date on the decision letter being appealed. FCC rules do not permit the Universal Service Administrative Company (USAC) to consider your appeal.

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Schools and Libraries Division
Universal Service Administrative Company

Organization: Prairie-Hills ESD 144
 RCDT: 07-016-1440-02
 Program Year: 2014

Type: Claim
 Status: Sent to FRIS
 Program: NSLP

NSLP Sponsor Claim

Quick Links Version

[Site Claims](#) 31: May 2014 Claim - Sent to FRIS - 06/03/2014
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2014	2,689.80	23,432.70	20,742.90	2,689.80
National Breakfast	29,700.37	227,947.16	198,246.79	29,700.37
National Lunch	116,005.35	830,951.32	714,945.97	116,005.35
National Snack	0.00	21,716.80	21,716.80	0.00

Entity Information

Prairie-Hills ESD 144

Claim Data

Claim Month	May 2014	Status	Approved-Sent to FRIS
Days of Operation	05/01/2014 - 05/30/2014	Type	Claim
Days Claimed	20	Date Received	06/02/2014
Claim Source	Sponsor	Date Approved	06/02/2014

Updated: suheffron

Sponsor Notes

7 site(s) included out of 7 sites approved
 After School Snack - 1 site(s)
 Illinois Free Breakfast - 7 site(s)
 School Breakfast - 7 site(s)
 National School Lunch - 7 site(s)
 Illinois Free Lunch - 7 site(s)

Meals

Illinois Free Breakfast- Breakfast

Illinois Free Breakfast

Free 15561

School Breakfast- Breakfast

Severe Need

Free 15561
 Paid 1036

Illinois Free Lunch- Lunch

Illinois Free Lunch

Free 38235

National School Lunch- Lunch

60% or more Eligible

Free 38235
 Paid 2550

After School Snack- P.M. Snack

Area Eligible Snack

Free 0

Info

Statistics

School Breakfast

Days Claimed	20
Enrollment	2595
ADA	2410

National School Lunch

Days Claimed	20
Enrollment	2595
ADA	2410

After School Snack

Days Claimed	20
Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	2433
Paid	162

National School Lunch

Free	2433
Paid	162

After School Snack

Free	0
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.....

Ms. McWilliams

From: Rivera, Nancy <Nancy.Rivera@sl.universalservice.org>
Sent: Tuesday, June 24, 2014 12:16 PM
To: Ms. McWilliams
Cc: 'Juanita McWilliams@1-708-2109243'
Subject: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144
Attachments: FY2014 Erate Letter for App 982526.docx

Juanita McWilliams,

Please address the questions listed in the attached letter regarding FY2014 E-rate Application # 982526. Your responses dated 6/20/2014, 6/23/2014, and 6/24/2014 were incomplete for the following items:

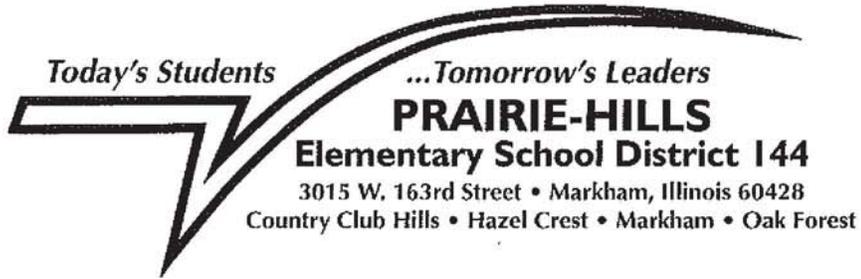
Section in PIA Letter	Issue Number	Question #
Requested Discount	Issue I	Option 1: You provided an aggregate claim form to validate the requested discount for the entities in your district. Please provide a signed letter on school letterhead from a school official (preferably the Superintendent or other chief school official) that lists the enrollment and Free/Reduced information for each school in the district. The enrollment and Free/Reduced information provided in your letter should match the information that appears on the claim form. We need the actual enrollment and Free/Reduced numbers, not just the percentages.

Your completed response is due 6/25/2014. If you should have any questions, please don't hesitate to contact me at your earliest convenience.

Sincerely,

Nancy Rivera
PIA Reviewer
Program Integrity Assurance
USAC, Schools and Libraries Division
Phone: 973-581-5055
Fax: 973-599-6522
E-mail: nancy.rivera@sl.universalservice.org

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June 24, 2014

To Whom It May Concern,

Based on the Illinois State Board of Education FY2014 Free and Reduced Meals Eligibility Data, the eligibility percentages by school are as follows:

Prairie-Hills Jr High School	90.08%
Fieldcrest School	76.91%
Highlands School	97.35%
Markham Park School	100.00%
Nob Hill School	91.87%
Chateaux	100.00%
Mae Jemison School	87.09%

If you have additional questions, please contact Alicia Evans at (708) 210-2894.

Sincerely,



Dr. Alicia Evans
Chief School Business Official

Organization: Prairie-Hills ESD 144
 RCDT: 07-016-1440-02
 Program Year: 2014

Type: Claim
 Status: Approved
 Program: NSLP



NSLP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

May 2014 Claim - Approved - 06/02/2014

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2014	2,689.80	23,432.70	20,742.90	2,689.80
National Breakfast	29,700.37	227,947.16	198,246.79	29,700.37
National Lunch	116,005.35	830,951.32	714,945.97	116,005.35
National Snack	0.00	21,716.80	21,716.80	0.00

Entity Information

Prairie-Hills ESD 144

Claim Data

Claim Month	May 2014	Status	Approved
Days of Operation	05/01/2014 - 05/30/2014	Type	Claim
Days Claimed	20	Date Received	06/02/2014
Claim Source	Sponsor	Date Approved	06/02/2014

Updated: suheffron

Sponsor Notes

7 site(s) included out of 7 sites approved
 After School Snack - 1 site(s)
 Illinois Free Breakfast - 7 site(s)
 School Breakfast - 7 site(s)
 National School Lunch - 7 site(s)
 Illinois Free Lunch - 7 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 15561

School Breakfast - Breakfast

Severe Need

Free 15561
 Paid 1036

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 38235

National School Lunch - Lunch

60% or more Eligible

Free 38235
 Paid 2550

After School Snack - P.M. Snack

[Info\[+\]](#)

Area Eligible Snack

Free 0

Statistics

School Breakfast

Days Claimed 20
Enrollment 2595
ADA 2410

National School Lunch

Days Claimed 20
Enrollment 2595
ADA 2410

After School Snack

Days Claimed 20
Enrollment 0
ADA 0

Eligibles

School Breakfast

Free 2433
Paid 162

National School Lunch

Free 2433
Paid 162

After School Snack

Free 0

Handwritten signature

FY 2014 E-rate Application Information Request

7/2/2014

Contact Name: Juanita McWilliams
Applicant Name: PRAIRIE-HILLS SCHOOL DIST 144
FCC Form 471 Application Number(s): 982526

Dear Applicant:

The Program Integrity Assurance (PIA) team is in the process of reviewing your Funding Year 2014 FCC Form 471 Applications for E-rate discounts to ensure that they are in compliance with the rules of the Universal Service Program.

Requested Discount

I. Issue

Based on the review of your Funding Year 2014 FCC Form 471 982526, we have determined that the documentation you provided does not support your requested discount of 90% for PRAIRIE HILLS JR HIGH SCHOOL (#69335), CHATEAUX ELEMENTARY SCHOOL (#69344), FIELDCREST ELEMENTARY SCHOOL (#69532), NOB HILL ELEMENTARY SCHOOL (#69687), and MAE JEMISON SCHOOL (#230444). Therefore your discount percentage will be reduced to 20%, which is the percentage supported by third party documentation.

For additional information on calculating your discount level, see:
<http://www.usac.org/sl/applicants/step04/discounts.aspx>.

If you do not agree with the review decision

If you disagree with the reduction of your discount percentage and you have alternative documentation supporting the discount calculation you originally requested, please submit this documentation to us.

Response Reminders

Please email or fax any information that you wish to provide to my attention. If you have any questions or you do not understand what we are requesting, please feel free to contact me.

Thank you for your cooperation and continued support of the Universal Service Program.

Sincerely,

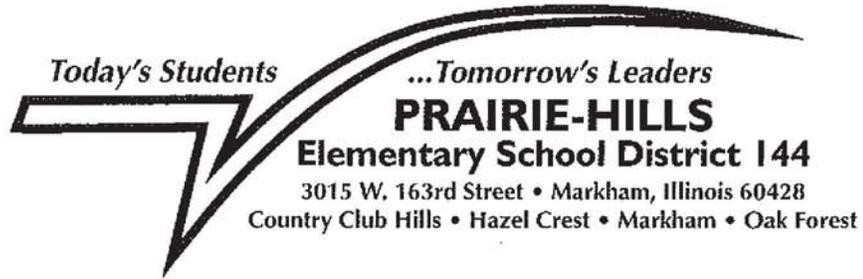
Nancy Rivera
Program Integrity Assurance
USAC, Schools and Libraries Division

PIA Information Request
Page 2 of 2

Phone: 973-581-5055

Fax: 973-599-6522

E-mail: nancy.rivera@sl.universalservice.org



July 2, 2014

To Whom It May Concern,

Based on the Illinois State Board of Education FY2014 Free and Reduced Meals Eligibility Data, the eligibility percentages by school are as follows:

<u>School</u>	<u>Enrollment</u>	<u>Students Eligible</u>
Prairie-Hills Jr High School	1004	903
Fieldcrest School	337	259
Highlands School	378	368
Markham Park School	323	323
Nob Hill School	209	195
Chateaux	360	360
Mae Jemison School	485	422

If you have additional questions, please contact Alicia Evans at (708) 210-2894.

Sincerely,



Dr. Alicia Evans
Chief School Business Official

Ms. McWilliams

From: Ms. McWilliams
Sent: Wednesday, July 2, 2014 3:49 PM
To: 'Rivera, Nancy'
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

Ms. Rivera,

My apologies, but I am still waiting on the information from the Business Office. However, can I ask what 3rd party you derived your information? We have pretty much been at 90% for as long I've been in the district, which is 10 yrs. I can't see us now being at 20%.

If you could share this third party information, I would be appreciative, and I will be forwarding the documentation as soon as I can get it from the business manager.

Thank you.

From: Rivera, Nancy [mailto:Nancy.Rivera@sl.universalservice.org]
Sent: Wednesday, July 02, 2014 2:37 PM
To: Ms. McWilliams
Cc: 'Juanita McWilliams@1-708-2109243'
Subject: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

Juanita McWilliams,

Please see the attached letter regarding FY2014 E-rate Application # 982526. If you should have any questions, please don't hesitate to contact me at your earliest convenience.

Sincerely,

Nancy Rivera
PIA Reviewer
Program Integrity Assurance
USAC, Schools and Libraries Division
Phone: 973-581-5055
Fax: 973-599-6522
E-mail: nancy.rivera@sl.universalservice.org

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Ms. McWilliams

From: Rivera, Nancy <Nancy.Rivera@sl.universalservice.org>
Sent: Monday, July 7, 2014 8:02 AM
To: Ms. McWilliams
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

The documentation you provided did not support your requested discount of 90% so your discount was reduced to the 20% minimum discount.

Nancy Rivera
Cost Effectiveness Reviewer
30 Lanidex Plaza West | Parsippany, NJ 07054
T: 973.581.5055 | F: 973.599.6522
nancy.rivera@sl.universalservice.org

From: Ms. McWilliams [mailto:jmcwilliams@phsd144.net]
Sent: Wednesday, July 02, 2014 4:49 PM
To: Rivera, Nancy
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

Ms. Rivera,

My apologies, but I am still waiting on the information from the Business Office. However, can I ask what 3rd party you derived your information? We have pretty much been at 90% for as long I've been in the district, which is 10 yrs. I can't see us now being at 20%.

If you could share this third party information, I would be appreciative, and I will be forwarding the documentation as soon as I can get it from the business manager.

Thank you.

From: Rivera, Nancy [mailto:Nancy.Rivera@sl.universalservice.org]
Sent: Wednesday, July 02, 2014 2:37 PM
To: Ms. McWilliams
Cc: 'Juanita McWilliams@1-708-2109243'
Subject: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

Juanita McWilliams,

Please see the attached letter regarding FY2014 E-rate Application # 982526. If you should have any questions, please don't hesitate to contact me at your earliest convenience.

Sincerely,

Nancy Rivera
PIA Reviewer
Program Integrity Assurance
USAC, Schools and Libraries Division

Phone: 973-581-5055

Fax: 973-599-6522

E-mail: nancy.rivera@sl.universalservice.org

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Ms. McWilliams

From: Ms. McWilliams
Sent: Monday, July 7, 2014 8:53 AM
To: 'Rivera, Nancy'
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144
Attachments: F-R Letter.pdf

From: Rivera, Nancy [mailto:Nancy.Rivera@sl.universalservice.org]
Sent: Monday, July 07, 2014 8:02 AM
To: Ms. McWilliams
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

The documentation you provided did not support your requested discount of 90% so your discount was reduced to the 20% minimum discount.

Nancy Rivera
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Sent: Wednesday, July 02, 2014 4:49 PM
To: Rivera, Nancy
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

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Sent: Wednesday, July 02, 2014 2:37 PM
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Nancy Rivera
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Ms. McWilliams

From: Rivera, Nancy <Nancy.Rivera@sl.universalservice.org>
Sent: Monday, July 7, 2014 9:06 AM
To: Ms. McWilliams
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

The documentation you provided still does not support your requested discount of 90%. You previously provided an aggregate claim form to validate the requested discount for the entities in your district. The letter you sent that lists the enrollment and Free/Reduced information for each school in the district does not match the information that appears on the claim form.

Nancy Rivera
Cost Effectiveness Reviewer
30 Lanidex Plaza West | Parsippany, NJ 07054
T: 973.581.5055 | F: 973.599.6522
nancy.rivera@sl.universalservice.org

From: Ms. McWilliams [<mailto:jmcwilliams@phsd144.net>]
Sent: Monday, July 07, 2014 9:53 AM
To: Rivera, Nancy
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

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Sent: Monday, July 07, 2014 8:02 AM
To: Ms. McWilliams
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

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Nancy Rivera
Cost Effectiveness Reviewer
30 Lanidex Plaza West | Parsippany, NJ 07054
T: 973.581.5055 | F: 973.599.6522
nancy.rivera@sl.universalservice.org

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Sent: Wednesday, July 02, 2014 4:49 PM
To: Rivera, Nancy
Subject: RE: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

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Thank you.

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Sent: Wednesday, July 02, 2014 2:37 PM

To: Ms. McWilliams

j b: 'Juanita McWilliams@1-708-2109243'

SCcubt: FY2014 Erate App #982526 - PRAIRIE-HILLS SCHOOL DIST 144

Juanita McWilliams,

Please see the attached letter regarding FY2014 E-rate Application # 982526. If you should have any questions, please don't hesitate to contact me at your earliest convenience.

Sincerely,

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Program Integrity Assurance
USAC, Schools and Libraries Division
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Fax: 973-599-6522
E-mail: nancy.rivera@sl.universalservice.org

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**Before the
Federal Communications Commission
Washington, DC 20554**

In the Matter of)	
)	
Requests for Waiver and Review of)	
Decisions of the)	
Universal Service Administrator by)	
)	
Abbotsford School District)	File Nos. SLD-875372, <i>et al.</i>
Abbotsford, Wisconsin, <i>et al.</i>)	
)	
Schools and Libraries Universal Service)	CC Docket No. 02-6
Support Mechanism)	
)	

ORDER

Adopted: December 12, 2012

Released: December 12, 2012

By the Chief, Telecommunications Access Policy Division, Wireline Competition Bureau:

1. Consistent with precedent,¹ we address 91 requests from petitioners seeking review of decisions made by the Universal Service Administrative Company (USAC) under the E-rate program (more formally known as the schools and libraries universal service support program).² The petitioners are seeking waivers of the FCC Form 471 application filing window deadline under the E-rate program.³ We grant 58 requests and deny 33 requests.⁴

¹ See *Requests for Review of the Decisions of the Universal Service Administrator by Academy of Math and Science, et al., Schools and Libraries Universal Service Support Mechanism*, File Nos. SLD-487009, *et al.*, CC Docket No. 02-6, Order, 25 FCC Rcd 9256, 9259-60, paras. 8 & 9 (2010) (*Academy of Math and Science Order*) (finding special circumstances exist to justify granting waiver requests where, for example, petitioners filed their FCC Forms 471 within 14 days after the FCC Form 471 filing window deadline; filed their Forms 471 on time, but failed to timely file their certifications; or filed within 30 days despite medical issues); *Requests for Review of the Decisions of the Universal Service Administrator by Anderson Elementary School, et al., Schools and Libraries Universal Service Support Mechanism*, File Nos. SLD-789495, *et al.*, CC Docket No. 02-6, Order, 27 FCC Rcd 5319, 5319-20, para. 2 (Wireline Comp. Bur. 2012) (treating late-filed item 21 attachments like late-filed certifications); *Requests for Waiver and Review of the Decisions of the Universal Service Administrator by Acorn Public Library, et al., Schools and Libraries Universal Service Support Mechanism*, File Nos. SLD-637819, *et al.*, CC Docket No. 02-6, Order, 23 FCC Rcd 15474, 15478, para. 7 (Wireline Comp. Bur. 2008) (finding special circumstances exist to justify granting waiver requests where petitioners filed their FCC Forms 471 late due to circumstances beyond their control).

² Section 54.719(c) of the Commission's rules provides that any person aggrieved by an action taken by a division of USAC may seek review from the Commission. 47 C.F.R. § 54.719(c).

³ The requests for waiver and review are listed in Appendices A-D. Section 54.507(c) of the Commission's rules provides for E-rate funds to be made available on a first-come-first-served basis, but requires USAC to implement an initial funding window that treats all applicants filing within that window as if their applications were simultaneously received. 47 C.F.R. § 54.507(c). Although some petitioners did not explicitly request a waiver of the FCC Form 471 application filing window deadline, we treat their requests for review as requests for waiver because, in each case, USAC denied their funding requests because their FCC Form 471 applications were submitted after the relevant filing window deadline.

⁴ See Appendices A-D.

2. Based on the facts and circumstances of these specific cases, we find that good cause exists to grant the 58 appeals listed in Appendices A-C with respect to the applications listed therein.⁵ We grant the 39 waiver requests listed in Appendix A, because those petitioners' applications were filed within 14 days of the close of the filing window.⁶ We grant the 18 waiver requests listed in Appendix B, because each of those petitioners' applications was submitted 1) on time but for their certifications or item 21 attachments; 2) within a reasonable period of the filing window's close despite the person responsible for submitting the form suffering a serious illness; or 3) within a reasonable period of the filing window's close despite other delays beyond the applicant's control.⁷ We grant the appeal listed in Appendix C, because we find that the application identified therein was filed within the filing window.⁸

3. Consistent with precedent,⁹ we also waive section 54.720(a) of the Commission's rules, which requires applicants to seek review of a USAC decision within 60 days, for two applicants.¹⁰ One applicant, High School for Recording Arts, submitted its appeals to the Commission within a reasonable period of time after receiving actual notice of USAC's adverse decision. The other applicant, Office of Enterprise Technology, did not miss the initial filing deadline with USAC, and therefore it is in the public interest to waive the deadline for its late-filed appeal to the Commission.

4. We deny the 33 appeals listed in Appendix D because we find that, with respect to those applications, the 33 petitioners have failed to present special circumstances justifying waivers of the Commission's rules.¹¹

5. At this time, we find no evidence of waste, fraud and abuse in the record with respect to the petitioners for which we grant relief. We therefore remand the underlying applications listed in Appendices A-D to USAC for further action consistent with this order. In remanding these applications to USAC, we make no finding as to the ultimate eligibility of the services or the petitioners' applications.

⁵ See Appendices A, B, and C. Generally, the Commission's rules may be waived if good cause is shown. 47 C.F.R. § 1.3. The Commission may exercise its discretion to waive a rule where the particular facts make strict compliance inconsistent with the public interest. *Northeast Cellular Telephone Co. v. FCC*, 897 F.2d 1164, 1166 (D.C. Cir. 1990) (*Northeast Cellular*). In addition, the Commission may take into account considerations of hardship, equity, or more effective implementation of overall policy on an individual basis. *WAIT Radio v. FCC*, 418 F.2d 1153, 1159 (D.C. Cir. 1969); *Northeast Cellular*, 897 F.2d at 1166. Waiver of the Commission's rules is appropriate only if both (i) special circumstances warrant a deviation from the general rule, and (ii) such deviation will serve the public interest. *NetworkIP, LLC v. FCC*, 548 F.3d 116, 125-128 (D.C. Cir. 2008); *Northeast Cellular*, 897 F.2d at 1166.

⁶ See Appendix A.

⁷ See Appendix B.

⁸ See Appendix C.

⁹ *Requests for Review and/or Requests for Waiver of Decisions of the Universal Service Administrator by Animas School District 6, et al., Schools and Libraries Universal Service Support Mechanism*, File Nos. SLD-427902, et al., CC Docket No. 02-6, Order, 26 FCC Rcd 16903, 16905, para. 4 (Wireline Comp. Bur. 2011) (granting petitioners waivers of our filing deadline for appeals because they submitted their appeals to the Commission within a reasonable period of time after receiving actual notice of USAC's adverse decision, or their late-filed appeal would never have been necessary absent an error on the part of USAC).

¹⁰ 47 C.F.R. § 54.720(a).

¹¹ See Appendix D; 47 C.F.R. § 1.3; *Academy of Math and Science Order*, 25 FCC Rcd at 9261, para. 13 (denying requests for waiver when the petitioners failed to present special circumstances justifying a waiver of section 54.507(c) of the Commission's rules).

6. ACCORDINGLY, IT IS ORDERED, pursuant to the authority contained in sections 1-4 and 254 of the Communications Act of 1934, as amended, 47 U.S.C. §§ 151-154 and 254, and sections 0.91, 0.291, 1.3 and 54.722(a) of the Commission's rules, 47 C.F.R. §§ 0.91, 0.291, 1.3 and 54.722(a), that the requests for review or requests for waiver filed by the petitioners listed in Appendices A-C ARE GRANTED and their underlying applications ARE REMANDED to USAC for further consideration in accordance with the terms of this order.

7. IT IS FURTHER ORDERED, pursuant to the authority contained in sections 1-4 and 254 of the Communications Act of 1934, as amended, 47 U.S.C. §§ 151-154 and 254, and sections 0.91, 0.291, 1.3 and 54.722(a) of the Commission's rules, 47 C.F.R. §§ 0.91, 0.291, 1.3 and 54.722(a), that section 54.507(c) of the Commission's rules, 47 C.F.R. § 54.507(c), IS WAIVED for the petitioners listed in Appendices A and B to the limited extent provided herein.

8. IT IS FURTHER ORDERED, pursuant to the authority contained in sections 1-4 and 254 of the Communications Act of 1934, as amended, 47 U.S.C. §§ 151-154 and 254, and sections 0.91, 0.291, and 1.3 of the Commission's rules, 47 C.F.R. §§ 0.91, 0.291, and 1.3, that section 54.720(a) of the Commission's rules, 47 C.F.R. § 54.720(a), IS WAIVED for High School for Recording Arts and Office of Enterprise Technology.

9. IT IS FURTHER ORDERED, pursuant to the authority contained in sections 1-4 and 254 of the Communications Act of 1934, as amended, 47 U.S.C. §§ 151-154 and 254, and sections 0.91, 0.291, and 54.722(a) of the Commission's rules, 47 C.F.R. §§ 0.91, 0.291, and 54.722(a), that the requests for review or requests for waiver filed by the petitioners listed in Appendix D ARE DENIED.

FEDERAL COMMUNICATIONS COMMISSION

Trent B. Harkrader
Chief
Telecommunications Access Policy Division
Wireline Competition Bureau

APPENDIX A

Requests Granted
(FCC Form 471 Applications Filed Within 14 Days of the Close of the Filing Window)

Petitioner	Application Number(s)	Funding Year	Date Request for Review/Waiver Filed
Abbotsford School District Abbotsford, WI	875372, 875377, 875379, 875380, 875381, 875382	2012	Nov. 19, 2012
Alden Public Library Alden, IA	844766	2012	Nov. 19, 2012
Archdiocese of Detroit Schools Detroit, MI	875201	2012	Nov. 26, 2012
Chapel Hill Christian School Cuyahoga Falls, OH	875145	2012	Dec. 3, 2012
Christ the King School Indianapolis, IN	875338	2012	Dec. 3, 2012
Countryside Christian School Gainesville, FL	875137	2012	Dec. 3, 2012
Developmental Disabilities Institute Smithtown, NY	875268, 875276	2012	Nov. 26, 2012
The Dow Leadership Institute Cleveland, OH	865132, 865138	2012	Nov. 27, 2012
East End Community Heritage School Cincinnati, OH	865510	2012	Nov. 21, 2012
Entrepreneurship Preparatory School – Woodland Hills Cleveland, OH	875375	2012	Sept. 27, 2012
Escuela Hispana Montessori New York, NY	875128, 875133, 875136, 875139	2012	Nov. 26, 2012
First Baptist Head Start Pittsburg, CA	875406	2012	Nov. 14, 2012
First Place Academy Trenton, FL	875141	2012	Dec. 3, 2012
Forks of Salmon School District Forks of Salmon, CA	875590	2012	Nov. 27, 2012
Georgetown School District Georgetown, OH	875366	2012	Oct. 31, 2012
Grand Prairie Elementary School Centralia, IL	875312	2012	Oct. 10, 2012
Hayden Elementary School Hayden, AL	875754	2012	Nov. 20, 2012
High School for Recording Arts St. Paul, MN	821295	2011	Sept. 7, 2012
High School for Recording Arts St. Paul, MN	866589	2012	Sept. 26, 2012
Kingsland School District 2137 Spring Valley, MN	875488	2012	Oct. 9, 2012

Petitioner	Application Number(s)	Funding Year	Date Request for Review/Waiver Filed
Laona School District Laona, WI	864102	2012	Oct. 31, 2012
Mary Help of Christians Academy North Haledon, NJ	875672, 875751, 875752	2012	Nov. 5, 2012
Morgan County School District Decatur, AL	875443	2012	Nov. 26, 2012
New Life Child Development Center UPK1 Brooklyn, NY	875297, 875298	2012	Nov. 26, 2012
Northwest Passage 1 Frederic, WI	875674	2012	Nov. 26, 2012
Oxford Area Community Schools Oxford, MI	847501	2012	Nov. 27, 2012
Plymouth Educational Center Charter School Detroit, MI	875112	2012	Nov. 26, 2012
Polk County Public Library System Columbus, NC	875671	2012	Oct. 16, 2012
Proviso Township High School District 209 Forest Park, IL	875264	2012	Nov. 9, 2012
Riverside Christian School Trenton, FL	875142	2012	Dec. 3, 2012
Riverton School District 14 Riverton, IL	875180	2012	Nov. 28, 2012
St. Elizabeth A Seton – Bellmore Bellmore, NY	875588	2012	Nov. 23, 2012
Saint Francis Xavier Catholic School Baton Rouge, LA	875739, 875740, 875741, 875742, 875743	2012	Oct. 9, 2012
Victor Valley Christian School Victorville, CA	875134	2012	Dec. 3, 2012
Wayland Free Library Wayland, NY	868695	2012	Nov. 16, 2012
Wheatland Joint School District No. 1 Burlington, WI	875862	2012	Nov. 1, 2012
Wheelerville Union Free School Caroga Lake, NY	875320	2012	Oct. 22, 2012
Wisdom Academy Jacksonville, FL	875144	2012	Dec. 3, 2012
Worshippers House of Prayer Academy Miami, FL	875143	2012	Dec. 3, 2012

APPENDIX B

**Requests Granted
(Waivers Granted for Other Special Circumstances)**

Petitioner	Application Number	Funding Year	Date Request for Review/Waiver Filed
Almont Community School District Almont, MI	844053	2012	Dec. 4, 2012
Ballard R-2 School District Butler, MO	852627	2012	Nov. 27, 2012
Chester Community Charter School Chester, PA	851059	2012	Nov. 7, 2012
Dufur School Dufur, OR	875714	2012	Nov. 16, 2012
Eastern Lancaster County Library New Holland, PA	875811	2012	Dec. 4, 2012
House of Good Shepherd School Utica, NY	875878	2012	Nov. 30, 2012
Iowa City Community School District Iowa City, IA	853144	2012	Nov. 5, 2012
Ketchikan Gateway Borough School District Ketchikan, AK	862694	2012	Oct. 31, 2012
Kitchell Memorial Library Morrisonville, IL	875903	2012	Oct. 25, 2012
Life A-New Preparatory Academy Grandview, MO	875951, 875953, 875988, 875989	2012	Oct. 9, 2012
Manhattan High School for Girls New York, NY	851063	2012	Nov. 30, 2012
Mark Twain Union Elementary School District Angels Camp, CA	874157, 874255, 874341, 874441, 874499, 874607, 874649	2012	Nov. 29, 2012
Middletown Public Library Middletown, OH	875853	2012	Nov. 19, 2012
New Mexico School for the Deaf Santa Fe, NM	835905, 860470	2012	Nov. 21, 2012
Port Isabel Public Library Port Isabel, TX	868312, 867702	2012	Oct. 17, 2012
St. Gerard School Lansing, MI	874517	2012	Dec. 4, 2012
Wakeeney Unified School District 208 Wakeeney, KS	828657	2012	Oct. 9, 2012
Washington County School District Plymouth, NC	867174, 870375	2012	Sept. 27, 2012

APPENDIX C

Request Granted
Application Filed within the Funding Window

Petitioner	Application Number	Funding Year	Date Request for Review/Waiver Filed
Office of Enterprise Technology St. Paul, MN	421408	2004	Jun. 26, 2006

APPENDIX D

Requests Denied

Petitioner	Application Number	Funding Year	Date Request for Review/Waiver Filed
Albany County School District 1 Laramie, WY	876927	2012	Nov. 7, 2012
Baxter Community School District Baxter, IA	876887	2012	Oct. 31, 2012
Beach Cities Chabad Redondo Beach, CA	875306, 875308	2012	Nov. 26, 2012
Botetourt County School District Fincastle, VA	875700	2012	Nov. 30, 2012
Carlisle Public School District Carlisle, MA	876007	2012	Dec. 3, 2012
Chaya Mushka Children's House Sandy Springs, GA	875303, 875304	2012	Nov. 26, 2012
Cheder at the Ohel – New Campus Valley Stream, NY	875292, 875300, 875301	2012	Nov. 26, 2012
Community Library of the Shenango Valley Sharon, PA	877347	2012	Oct. 3, 2012
Crane R-III School District Crane, MO	876807	2012	Nov. 21, 2012
East Haven Public Schools East Haven, CT	832870, 876867	2012	Oct. 9, 2012
Elizabeth Titus Memorial Library Sullivan, IL	877527	2012	Oct. 9, 2012
Emek Hebrew Academy Sherman Oaks, CA	875140, 875361	2012	Nov. 26, 2012
Frankel Jewish Academy West Bloomfield, MI	876347	2012	Oct. 16, 2012
Hamilton School District R-2 Hamilton, MO	875872	2012	Oct. 19, 2012
Holy Spirit School Pequannock, NJ	875966	2012	Nov. 30, 2012
Idyllwild Arts Academy Idyllwild, CA	876428	2012	Oct. 9, 2012

Petitioner	Application Number	Funding Year	Date Request for Review/Waiver Filed
Ilion Free Public Library Ilion, NY	875807	2012	Oct. 24, 2012
Iroquois West School District 10 Gilman, IL	876627	2012	Nov. 8, 2012
Kenyon-Wanamingo School District 2172 Wanamingo, MN	877267	2012	Nov. 13, 2012
King-Chavez Academy of Excellence, Inc. San Diego, CA	877387	2012	Oct. 24, 2012
Leighton Area Memorial Library Leighton, PA	877367	2012	Oct. 24, 2012
Masconomet Regional School District Topsfield, MA	877247	2012	Nov. 9, 2012
Mequon-Thiensville School District Mequon, WI	877449	2011	Oct. 31, 2012
Muncy School District Muncy, PA	877327	2012	Oct. 15, 2012
Orcas Island School District 137 Eastsound, WA	877607	2012	Nov. 6, 2012
Oregon-Howell School District R3 Koshkonong, MO	876827	2012	Nov. 28, 2012
Poplar Creek Library District Streamwood, IL	875990	2012	Nov. 16, 2012
Sacred Hearts School Sun Prairie, WI	875896	2012	Nov. 5, 2012
Saint Francis School District Saint Francis, WI	875938, 875939, 875940, 875946	2012	Nov. 14, 2012
Schuylkill Haven Area School District Schuylkill Haven, PA	877187, 877188	2012	Nov. 2, 2012
Torah Academy – Lawrence Cedarhurst High School Cedarhurst, NY	875362, 875363	2012	Nov. 26, 2012
USA Outreach Valley Village, CA	875357, 875358	2012	Nov. 26, 2012
Yeshiva Rabbi Samson Raphael Hirsch School New York, NY	875350, 875359, 875360	2012	Nov. 26, 2012