

Step # 1

February 19, 2015

To Whom it May Concern:

My name is Jennifer Wilkins, director of Collinsville Public Library. The library is located at 151 Main Street, Collinsville Alabama, 35961 with a mailing address of P.O. Box 743, Collinsville, AL 35961. Our phone number is 256-524-2323 and my email address is [jencollib@hotmail.com](mailto:jencollib@hotmail.com).

I am writing concerning FRN 2716211 from form 471 Application number: 977992

My provider for internet and telecom changed last October and after submitting paperwork, USAC issued a new FCDL dates 11/28/2014. Our past service provider was TDS and they supplied us with DSL internet service-which was under the category of service of: TELECOM SERVICES. This FRN 2716211 is for the current internet service provided by our new service provider: Farmers Telecommunications Cooperative, Inc. the problem was discovered when Farmers began working on our monthly credits on our bill. USAC informed them they could not pay because the internet type provided is fiber optic and has to be under the category of service of internet.

I am seeking relief by having USAC change the category of service for FRN 2716211 to internet from telecom services. As I understand the problem, this would allow USAC to release the funds already approved for this FRN.

Please let me know asap if you need any other documentation from me. My site identifier is 222613.

Thank you for your help.

Jennifer Wilkins

**Email**

Appeals submitted by email will be considered filed on a business day if they are received at any time before 12:00 AM ET.

**U.S. Mail**

Schools and Libraries Program Correspondence Unit  
Letter of Appeal  
30 Lanidex Plaza West  
PO Box 685  
Parsippany, NJ 07054-0685

*Step # 1  
Response*



**Universal Service Administrative Company**  
Schools & Libraries Division

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**Administrator's Decision on Appeal – Funding Year 2014-2015**

February 27, 2015

Jennifer Wilkins  
Collinsville Public Library  
Po Box 743, 151 Main Street  
Collinsville, AL 35961

Re: Applicant Name: COLLINSVILLE PUBLIC LIBRARY  
Billed Entity Number: 222613  
Form 471 Application Number: 977992  
Funding Request Number(s): 2716211  
Decision Letter Date: November 28, 2014  
Date Appeal Postmarked: February 19, 2015  
Your Correspondence Dated: February 19, 2015

Our records show that your appeal was postmarked more than 60 days after the date your Revised Funding Commitment Decision Letter was issued, as shown above. Federal Communications Commission (FCC) rules require applicants to postmark appeals within 60 days of the date on the decision letter being appealed. FCC rules do not permit the Universal Service Administrative Company (USAC) to consider your appeal.

If you believe there is a basis for further examination of your application, you may file an appeal with the FCC. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found under the Reference Area/"Appeals" of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

Schools and Libraries Division  
Universal Service Administrative Company

Em. 3-20-2015

Step # 2

Case # 2-736810

### SERVICE SUBSTITUTION FY 2014

- Applicant name Collinsville Public Library
- Billed Entity Number (BEN) 222613
- FCC Form 471 application number 977992
- Funding Request Number (FRN) 2716211
- Name of submitter Jennifer Wilkins
- Title of submitter Library Director
- Submitter phone number 256-524-2323
- Submitter mailing address P.O. Box 743 Collinsville, AL 35961
- Submitter email address jencollib@hotmail.com

The body of the service substitution request should contain this information:

- From and To list – I am requesting a change under the "Category of Service" current listing of TELECOM SERVICES to INTERNET the annual funding commitment decision is \$324 and that amount will not be affected by this service substitution and will remain the same.
- Original commitment amount per FRN \$324.00 for FRN 2716211
- Revised commitment amount (if changed) - There is no change in cost for this service substitution.
- "I certify: that the substituted products or services have the same functionality as that contained in the original proposal, that the substitution does not violated any contract provisions or state or local procurement laws, that the substitution does not result in an increase in the percentage of ineligible services or functions, that the requested change is consistent within the scope of the establishing controlling FCC Form 470, including and any Requests for Proposal for the original services."

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The product in FRN 2716211 is functionally equivalent (dark fiber internet provided by Farmers Telecommunications Cooperative, Inc) to the DSL provided by TDS during the first months of FY 2014 before we switched service providers. There is also no increase in percentage of ineligible features.

Thank you for your assistance in this matter. Jennifer Wilkins, Director

*Step # 2 Response*

**FY 2014 E-rate Application Information Request**

April 13, 2015

Jennifer Wilkins

Applicant Name: Collinsville Public Library

FCC Form 471 Application Number(s): 977992

**Response Due Date: April 27 2015**

Dear Applicant:

The Service Substitution team is in the process of reviewing your service substitution request to ensure that it is in compliance with the rules of the Universal Service program.

We recently received a Service Substitution Request for your Funding Year 2014 FCC Form 471 application **977992** FRN **2716211**. However, your request did not include all the necessary information to process your Service Substitution request.

- The request is for a change in category of service, from Telecommunications to Internet Access. The rules of the program do not allow for a change in the category of service, therefore we are unable to make the requested change. The category of service for the above mentioned FRN will remain in telecommunications. Please acknowledge your understanding of the above by responding to this e-mail requesting that we cancel your service substitution request.

Please fax or email the requested information to my attention. If you have any questions or you do not understand what we are requesting, please feel free to contact me.

Please provide this information to me within the 15 calendar day deadline of this request. Failure to do so may result in a dismissal of your Service Substitution request, without further request.

Should you wish to cancel your Service Substitution Request, please clearly indicate as such in your response along with the FCC Form 471 application number(s) and/or funding request number(s), and the complete name, title and signature of the authorized individual.

Thank you for your cooperation and continued support of the Universal Service Program.

Sincerely,

Elvira Coopers  
Program Integrity Assurance  
USAC, Schools and Libraries Division  
Phone: 973-581-5194  
Fax: 973-599-6545  
E-mail: [elvira.coopers@sl.universalservice.org](mailto:elvira.coopers@sl.universalservice.org)