



Community Action Partnership of Sonoma County

1300 North Dutton Avenue
Santa Rosa, CA 95401-4610

Phone: (707) 544-6911
Fax: (707) 526-2918

www.capsonoma.org

September 21, 2011

To: Erate/CTF Service Providers ("Service Providers")
Schools and Libraries Division ("Erate")
California Public Utilities Commission and the California
Teleconnect Fund ("CTF")

Subject: Letter of Agency with Special Power of Attorney

Dear Sir or Madam:

On this date, the herein referenced Community Action Partnership of Sonoma County ("CAP") has authorized Aarrestad-Gjervik Consulting to act as CAP's representative for all matters associated with CAP's telecom, long distance, cell phone, Internet service provider ("ISP"), and internal connections services (collectively "Telecom Services"). CAP specifically authorizes Aarrestad-Gjervik Consulting staff to obtain any and all account information or any other documentation Aarrestad-Gjervik Consulting deems necessary for purposes pertaining to CAP's Erate and CTF programs and/or other technology related projects of CAP, including those involving record keeping, reimbursement and services supplied by the Service Providers, Vendors and Contractors to CAP.

CAP also authorizes Aarrestad-Gjervik Consulting to represent CAP in all matters regarding E-Rate and CTF when these organizations need information from the CAP and/or when CAP needs to communicate to these organizations.

Further, CAP appoints Aarrestad-Gjervik Consulting as the District's attorney-in-fact to act in CAP's place for the purposes of:

- (A) receiving information from the vendors, Service Providers, Erate, CTF, and ISP on behalf of CAP regarding Telecom Services and internal connections projects;
- (B) negotiating for services from vendors, Service Providers, Erate, CTF, and ISP on behalf of CAP regarding Telecom Services and internal connections projects; and
- (C) executing vendor, Service Provider, E-Rate, CTF, and ISP form(s) on behalf of CAP regarding Telecom Services and internal connections projects.

Community Action changes people's lives,
embodies the spirit of hope, improves communities, and makes America a better place to live.
We care about the entire community, and we are dedicated to helping people help themselves and each other.

September 21, 2011

page 2.

Erate/CTF Service Providers ("Service Providers")
Schools and Libraries Division ("Erate")
California Public Utilities Commission and the California
Teleconnect Fund ("CTF")

This Letter of Agency with Special Power of Attorney shall remain in effect until June 30, 2016 or written notice of cancellation from CAP, whichever comes first.

If you have any questions regarding the above authorization, please feel free to contact CAP at 707-544-6911 or via email as provided below.

Thank you,



Oscar Chavez
Executive Director
Community Action Partnership of Sonoma County
ochavez@capsonoma.org
