



THE PROVIDENCE ATHENÆUM

<b>Docket</b>	02-6
<b>Contact Information</b>	Ken Garrepy Business Manager The Providence Athenæum 251 Benefit Street Providence, RI 02903 401-421-6970 ext. 22 kgarrepy@provath.org
<b>Type of Filing</b>	Request for Waiver

The Providence Athenæum is seeking a waiver of the invoice deadline for BEAR Form 472 for funding year 2014. This is pursuant to Form 471 Application Number 956060 of Billed Entity Number 120836. The Funding Commitment Decision Letter dated August 27, 2014 approved telephone service funding in the amount of \$2,006.96. The last date of service was June 30, 2015, resulting in a filing deadline 120 days later on October 28, 2015. During this time period, the Providence Athenæum was in the process of replacing several key staff positions, including those responsible for E-rate funding requests. Consequently, the organization missed the October deadline and did not realize it until several weeks later.

Since that time, new staff have thoroughly reviewed E-rate training and tutorial information available through the USAC website. New documentation standards and procedures have been implemented to ensure timely form submission in the future. We seek a one-time exception of the Bear Form 472 invoice deadline to seek the release of \$2,006.96 in previously awarded funding to support our ongoing mission to offer library services and exceptional public programming to the community of Providence, RI.

Thank you,

Ken Garrepy  
Business Manager