



St. Joseph Hill Academy

850 Hylan Boulevard *Staten Island, NY 10305-2021
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Federal Communications Commission
445 12th Street SW,
Washington, DC 20554

April 14, 2016

Dear Sir or Madam,

Our school, St. Joseph Hill Academy High School, is requesting an extension to the E-Rate Program's Form 471 filing deadline of April 29, 2016. Our BIN number is 10325. Our Form 470 application number is 160044333.

St. Joseph Hill Academy's Form 470 was filed late. It was filed on April 6, 2016. We are not able to file our Form 471 until after May 4, 2016.

An extension is being requested as

1. Our previous consultant informed the school in mid-March, 2016 that she was no longer able to file the E-Rate Forms on our behalf.
2. Our school was closed for vacation from Friday, March 18 – Monday, April 4, 2016. It took a few days to understand the form, which is why it was filed on April 6, 2016.

If you have any questions, I may be contacted at the above telephone number, extension 9109. My email address is library@stjhill.org.

Thank you for your help in this matter.

Sincerely,

Eileen White

