

MINUTES

WEST LAS VEGAS BOARD OF EDUCATION

SPECIAL BOARD MEETING

AUGUST 16, 2012

A. CALL TO ORDER

Official minutes of the special meeting of the West Las Vegas Board of Education, held August 16, 2012, at the Board Room of the Donaldo A. Martinez Administration Building, 179 Bridge Street, Las Vegas, New Mexico. Chairman Gary Gold called the meeting to order at 3:00 p.m.

B. ESTABLISH QUORUM

All Board members were present as follows: Henry Abeyta, Marvin Martinez, Christine Ludi, David Romero, and Gary Gold. Superintendent Rubén Córdova was also present. Chairman Gold noted that a quorum was present and proceeded with the meeting.

C. PLEDGE OF ALLEGIANCE

Chairman Gold led the Board and audience in reciting the Pledge of Allegiance, while Superintendent Córdova led the Board and audience in saluting the New Mexico Flag.

D. APPROVAL OF AGENDA

Ms. Ludi moved, and Mr. Martinez seconded, to approve the agenda as presented by Superintendent Córdova. The motion carried unanimously.

E. TELCOM SOLUTIONS INC. PRESENTATION AND FORMAL ACTION ON 2012 E-RATE FUNDING CONTRACTS – MR. DAVID MAESTAS

Mr. David Maestas, Telcom Solutions Inc., President, accompanied by Ms. Jeanette Maestas, provided a summary of the services provided by the firm to the district. The services initiated with a telecommunications services audit of cell phones (Verizon), telephone lines (CenturyLink), internet, telecommunications equipment, and data equipment. Changes have been initiated as a result of the audit, including modifications to the district's cell phone plan to reduce the number of minutes, with additional savings possible if other arrangements are considered, such as reimbursing staff for individual plans. In regards to local telephone services, approximately \$130,000 of cost has been eliminated by disconnecting former services, with two additional accounts that need to be eliminated as well. Additional savings will be realized when the district's long-distance rate is reduced from 12¢ to less than 3¢ per minute. The equipment audit revealed that a 2009 E-rate payment of over \$1.2 million dollars was made for the replacement of phone equipment that had not been installed. As such, demands to the vendor, Harmonix, were made, and state-of-the-art equipment (as of 2011) has been installed, with a one-year warranty also provided. The old equipment is warehoused and could possibly be sold for \$20,000 - \$40,000. Other areas of concern are the lack of USB backup for data equipment, with Mr. Maestas pointing out that data security can be outsourced, and the need for new air conditioning units in approximately four areas housing equipment.

Mr. Maestas also updated the Board of the district's E-Rate funding for years 2010 through current, noting that 2010 funding was released at \$570,501 after an audit was completed. 2011 funding of \$539,069 should be released soon, while 2012 E-Rate matters are being handled by Telcom Solutions, Inc., with funding anticipated at \$917,165, of which the district is responsible for \$91,716.50. The new 2012 E-Rate contractors will be NACR (data equipment), Total Network Solutions (telecommunications/data equipment ongoing

maintenance), and Gagle (student e-mail services), with the E-Rate contracts of Total Network Solutions being presented to the Board for formal action as part of this agenda item. The E-Rate contracts of NACR will be presented for formal action at a future meeting. In closing, Mr. Maestas noted that the utility audit on gas and electricity services is ongoing, with expected annual savings of at least \$213,660 by changing the rate structure and changing and verifying services. Mr. Maestas will meet with Mr. Thomas Trujillo, the district's energy manager, for verification purposes.

Upon the recommendation of Superintendent Córdova, Mr. Abeyta moved, and Ms. Ludi seconded, to approve the 2012 E-Rate funding contracts of Total Network Solutions LLC, for basic maintenance of internal connections (\$102,000), internet access (\$10,500), basic maintenance of internal connections (\$93,600), and cable (\$84,567.32). The motion carried, with Mr. Romero abstaining from voting and Mr. Martinez not present at the time the motion was made and acted on.

#### **F. ARCHITECTURAL PRESENTATION – MR. CALVIN RHODES**

Mr. Calvin Rhodes, along with Mr. Benjamin Gardner and Mr. Stephen Leos, of Dekker/Perich/Sabatini (DPS), addressed the Board to provide the following first-year update on the district's architectural projects and services: 1) Tony Serna Jr. Elementary Reroof - project turned out to be more complex than anticipated but should be completed next week, with a two-year warranty from the roofer, followed by one year manufacturer's warranty; 2) Union Street Elementary School – also a complex project (anticipated to be finalized by July 1, 2013), with options considered, including building a new school; however, initial plan to renovate will be pursued at a Maximum Allowable Construction Cost (MACC) of \$1,200,000 (floor plan provided, with Mr. Abeyta expressing his concern over no sprinkler system and the minimal renovation proposed for the kitchen area, which, in Mr. Abeyta's belief, should include modification of the serving window; and 3) WLV HS HVAC Assessment - potential system upgrade, with DPS previously recommending conventional heat pump system as an alternative. The following upcoming projects were also discussed: 1) Valley Elementary School Diesel Generator - for the fire pump as per State Fire Marshal (site visit will be scheduled); 2) West Las Vegas Middle School Renovation - classroom renovation and possible replacement of the current gymnasium with a facility to adequacy; and 3) Tony Serna Jr. Elementary Administration Relocation - relocation to provide for proper monitoring of the front entrance, with DPS providing a proposal, including design fee, soft costs, and construction MACC, for the district's consideration.

#### **G. PUBLIC SCHOOL FACILITIES AUTHORITY (PSFA) PRESENTATION – MR. KARL SITZBERGER**

Mr. Karl Sitzberger, Public School Facilities Authority (PSFA) Regional Manager, addressed the Board to provide a PSFA/Public School Capital Outlay (PSCOC) status update on the district's projects. Mr. Sitzberger noted that the Family Partnership MHS project did not receive design funding for the 2012-13 funding cycle since the proposed site, the former West Las Vegas High School Multipurpose Room, is not considered by PSCOC to be the most appropriate facility to house the school, with the district's current Technology Center perhaps being more suitable but requiring the relocation of staff and offices. The Union Elementary renovation project award language has been amended to meet the adequacy needs for a student population of 90, with the design submitted to PSFA for review and a Maximum Allowable Construction Cost (MACC) not to exceed \$1.2 million. Furthermore, the offset carryover amount has been removed from this project and transferred to the West Las Vegas Middle School renovation project. Asbestos has been detected and will require proper abatement. The Tony Serna Jr. Elementary partial reroofing project is almost completed, with a final walkthrough scheduled for August 21, 2012. The district's proposed West Las Vegas Middle School renovation project has been awarded 2012-13 PSCOC funding for planning and design to meet adequacy standards for 289 students, requiring the reduction of gross square footage by at least 50 percent. This could be accomplished by utilizing the Technology Center to house the Family Partnership as mentioned earlier in Mr. Sitzberger's presentation as well as demolishing the existing Middle School gymnasium and constructing a new facility of appropriate size. The district must accept or reject the 2012-13 award for this project by August 31, 2012. As such, a special meeting will be held on August 28, 2012, at 3:00 p.m., to take formal action on the matter. Should the district demolish the existing Middle School gymnasium, the weight and

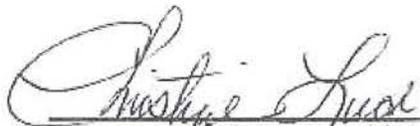
wrestling rooms could be relocated to the former West Las Vegas High School All-Purpose Room, which would no longer be proposed as the site of the Family Partnership.

**H. DISCUSSION ON POTENTIAL IMPACT OF LAS VEGAS CITY SCHOOLS FOUR-DAY SCHOOL WEEK ON WEST LAS VEGAS SCHOOLS**

Superintendent Córdova addressed the Board to discuss the potential impact of the four-day school week at Las Vegas City Schools on West Las Vegas Schools. It is uncertain at this point what impact this will have on student enrollment; however, there are at least ten inquires for possible transfers to West Las Vegas Middle School thus far. There is also the possibility that our students could also choose to transfer to Las Vegas City Schools. A better determination can be made after two weeks, especially after Labor Day. Furthermore, Superintendent Córdova has discussed the matter with Public Education Department officials, who have provided assurances that financial assistance will be provided if necessary for the district to deal with an increase in student enrollment. At Ms. Ludi's inquiry regarding size adjustment units, Superintendent Córdova noted that at the elementary level, additional students cannot be accommodated at Don Cecilio Martinez Elementary since Union Street Elementary students are being housed there for the 2012-13 school year; however, students can be accommodated at Luis E. Armijo Elementary and Tony Serna Jr. Elementary. Mr. Romero expressed his concern over student safety, particularly at the elementary school sites on New Mexico Avenue. As such, Superintendent Córdova will look into acquiring security guards and appropriate safety signage from the New Mexico Department of Transportation. Mr. Gene Parson, Associate Superintendent, summarized the meeting held on August 13, 2012, with Las Vegas City Schools and law enforcement officials, where plans were discussed for handling students on Fridays, including activities scheduled at Las Vegas City Schools and the City's Recreation Center. Mr. Romero commended our administrators who also have plans in place to deal with situations that may be encountered due to the four-day school week at Las Vegas City Schools, such as accommodating new students, traffic, etc.

**I. ADJOURNMENT**

With no other business to come before the Board of Education, Mr. Romero moved, and Ms. Ludi seconded, to adjourn the meeting. The meeting adjourned at 6:17 p.m.

  
\_\_\_\_\_  
Christine Ludi, Board Secretary

(SEAL)

  
\_\_\_\_\_  
Gary Gold, Board Chairman