

Mogadore Local Schools
1 S. Cleveland Avenue, Mogadore, Ohio 44260
Mogadore, Ohio 44260



Dear Mrs. Dinklocker:

10.1.2015

Thank you for contracting with E-Rate Connection to manage the 2016-17 Federal E-Rate Program application process on behalf of your school. Your school's "base fee" for 2016-17 will be \$2,200 and will be due 10.31.2015 .

If you choose to have us make an additional (second) application for "Category 2" funding for equipment, maintenance, or managed broadband services, we will charge 5% of the "Category 2" funding awarded, (calculated using the FCDL award amount), with a \$600 minimum, and will be invoiced upon the E-Rate Program's issuance of the Category 2 Funding Commitment Decision Letter, (FCDL).

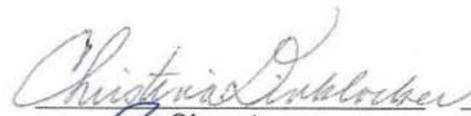
Work will begin on receipt of this signed contract. This contract also serves as the official "Letter of Agency", (LOA), authorizing E-Rate Connection to act on your school's behalf re: E-Rate matters. You will be required to review and "certify" applications submitted on your behalf, and you are required to notify us of changes in the staff with whom we must communicate to submit timely & proper applications. Your staff is responsible to review all legitimate bids fairly & equally using valid criteria of your making. Because of "liability" issues, your staff will also be required to inform your service providers whether you wish to receive monthly discounts or year-end reimbursement to obtain your E-Rate funding.

Services to Be Performed By E-Rate Connection Will Include:

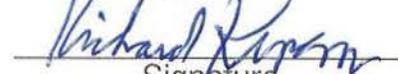
- Verify Current State Free & Reduced Lunch Percentages from Latest Available Ohio Dept. of Education Records.
- Complete & Submit Form 470 Application/s Using Information to be Provided by School Staff. Prompt & Assist School Superintendent or Treasurer in Submitting Form 470 Certifications Prior To Deadlines.
- Observe Mandatory 28 Day "Competitive Bidding" Period, Collect & Forward All Bids for Review & Decisions by School Administrators and Review & Verify or Amend Form 470 Receipt Notification Letter/s as Appropriate.
- Verify Service Providers' Eligibility Status & Collect "Services/Equipment To Be Purchased" Data for Form/s 471 - Service Specifics, Quantities, Capacities, Costs, etc. Using Data Which Must be "Timely" Provided by School Staff in SLD Approved Spreadsheets. Complete & Submit Form 471 Application/s.
- Assist School Officials In Submitting Online Certifications for all Federal Application Forms to Meet Deadlines.
- Review Form 471 Receipt Acknowledgment Letter (RAL) For Accuracy & Opportunities to Increase Funding.
- Address Program Integrity Assurance (PIA) Reviewer Questions & Requests for Documentation.
- Verify Funding Commitment Decision Letter/s (FCDL/s) & Submit Forms 486 to Trigger Release of Funds.
- Write and File Appeals For Any Unfavorable Funding Decisions and Assist Applicant School In The Event of a "Special Review" by providing "Application-Related" Information as Requested by SLD Special Review Agents.
- Complete & Submit Form/s 486 Verifying, Program Compliance & Triggering Release of Funds.
- Complete & Submit Form/s 472 "BEAR" Forms to Request Reimbursement for Discountable Costs Already Paid.
- Provide Application Related Information & Documentation in the Event of an Audit - Address Auditors Application-Related Questions/Issues as Appropriate & Provide Electronic Copies of all Application-Related Records in Our Possession as Requested by Federal Auditors. Note: At request of a client school "on-site" Representation Regarding "Application Issues" Under Audit Will be Billed at \$125 Per Hour Plus Expenses.

IMPORTANT NOTE: Your school staff are required to provide information and documents requested by E-Rate Connection as needed for preparation of E-Rate application forms no later than 15 days prior to all applicable deadlines, so that applications can be filed in accordance with those deadlines. Failure to do so may result in applications being submitted with missing or incorrect information, and an eventual reduction or loss of funding, for which E-Rate Connection is not responsible. E-Rate Connection's liability is limited to the amount of the "base fee". Please acknowledge your agreement to the above terms and conditions by signing and dating below.

Mrs. Christina Dinklocker - Superintendent
Mogadore Local Schools


Signature 10/2/15
Date

Richard Kevern - E-Rate Connection
177 Wilbur Drive, Munroe Falls, OH 44262


Signature 10/22/15
Date