



La Crescent Montessori & STEM School

Minnesota Public Charter School District 4054

1116 South Oak Street

La Crescent, MN 55947

507-895-4054 (Phone), 507-895-4064 (Fax)

May 12, 2016

To whom it may concern:

The La Crescent Montessori & STEM School is a small charter school located in Southeast Minnesota. This past year, we were made aware of a program called E-rate, where schools and libraries can receive help from the federal government with phone and internet programs. We were immediately interested, as a small school does not have the buying power of larger districts. Learning how to submit forms and the technical language required was a difficult task. As a small school, we do not employ a dedicated technical staff. We are truly learning as we go. As we are putting final details into place for the coming fiscal year, form 471 was ready to be submitted. At this time, we were informed that the due date for form 471 was last week, and we would be unable to receive any help for our planned programs. The only option is to ask for an appeal.

La Crescent Montessori & STEM School is asking for an appeal on the due date of Form 471 for the E-rate program for the federal fiscal year 2016. Please don't hesitate to call or email with any additional questions or concerns.

Sincerely,

Tammy Stremcha

Director of Financial Operations

La Crescent Montessori & STEM School

Tammy@LaCrescentMontessori.com